



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	MADURAI SIVAKASI NADARS PIONEER MEENAKSHI WOMEN'S COLLEGE
Name of the head of the Institution	Dr.(Ms).R. RajaRajeswari
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04574264061
Mobile no.	9843259191
Registered Email	officemsnpioneer@gmail.com
Alternate Email	principalsnpioneer@gmail.com
Address	Poovanthi
City/Town	Sivagangai
State/UT	Tamil Nadu
Pincode	630611

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Rural			
Financial Status		private			
Name of the IQAC co-ordinator/Director		Ms. K. Sudharani			
Phone no/Alternate Phone no.		04574264061			
Mobile no.		9942490363			
Registered Email		iqacmsnpioneer@gmail.com			
Alternate Email		officemsnpioneer@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://msnpioneermeenakshicollege.org/files/2018/06/AOAR17-18.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://msn.kamalaminfo.net/files/2020/01/calendar18-19.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.64	2016	19-Jan-2016	18-Jan-2021
6. Date of Establishment of IQAC			11-Jan-2016		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	

Feedback from students	22-Mar-2019 1	1023
Feedback from students	25-Oct-2018 1	1024
Submission of NIRF	27-Nov-2019 1	3
Timely submission of AQAR to NAAC	22-Jun-2018 1	17
Regular meeting of IQAC	15-May-2019 1	17
Regular meeting of IQAC	21-Feb-2019 1	17
Regular meeting of IQAC	10-Dec-2018 1	17
Regular meeting of IQAC	03-Oct-2018 1	16
Regular meeting of IQAC	28-Aug-2018 1	16
Regular meeting of IQAC	02-Jul-2018 1	17
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Unnat Bharat Abhiyan 2.0	IIT, Delhi	2019 365	50000
Institution	National test on Awareness about legal Rights of Women	National Commission for Women, Delhi	2019 1	28500
Institution	Training Programme for Unemployed Graduates	ICT Academy	2019 25	25000
Department of Tamil	Workshop on "Archaeology"	Department of Archaeology, Department of Tamilnadu	2019 15	10000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :	6
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
<ul style="list-style-type: none"> Organised Crash Course for SET/NET aspirants.
<ul style="list-style-type: none"> Faculty Development Programme was organised for all the members of the faculty on "Characteristics of a Good Teacher" to ensure a better Teacher-Student relation.
<ul style="list-style-type: none"> External Academic Audit was conducted for the Department of Tamil, English and Physics by the External Experts from the peer institutions.
<ul style="list-style-type: none"> Training Programme for the Teaching Faculty on Preparing and Uploading their "E-Lectures" to face the philosophical shift in approaches to teaching and remodelling the class rooms.
<ul style="list-style-type: none"> Training Programme was organised for the Non-teaching Staff on "Exam Software" designed and developed by a member of faculty and "Handling Excel Effectively" to enhance their knowledge in "digital administration".
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To make students aware of new technologies and the latest updates	<ul style="list-style-type: none"> International conferences were organised by the Departments of Tamil, Maths, Computer Science, Commerce & Commerce(CA) International Symposium was organised by the Department of Information Technology National Workshop was conducted by the Department of English and National Seminar was organised by the Department of Physics 45 number of guest lectures were organised

To increase the number of placements	• 104 number of students were placed in various companies by on-campus and off-campus interviews
Encouraging the staff members to participate in the professional development activities	• 13 staff members attended the faculty development programmes and 141 staff members attended the conferences /workshops /seminars organised by the various institutions
To Introduce the online courses for helping the students to continue their future studies	• Online certificate courses offered by IIT Bombay through Spoken Tutorial was offered to all the III year students
To create awareness about legal rights of women	• Organized competition conducted by National Commission for Women at the college level
Focusing on the skill development of the students	• Collaborated with the ICT academy and established Skill Development Centre at the campus and provided training for 170 students in the current trends and technology.
To move upward on the quality spectrum	• Participated in the NIRF framework, a methodology to rank institutions across the country
Contribution to economic and social betterment of rural areas	• The college has been recognised as one of the participating institutions under the Unnat Bharat Abhiyan 2.0, a flagship programme of Ministry of Human Resource Development
Computer Training for the non-teaching members to enhance their operational skills	• Conducted training programmes to ensure better functioning of the college office
Research Promotion in the Institute	• Encouraged faculty to pursue research • Motivated the members of Faculty to publish research papers in the UGC recognised and journals of international standard
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">College Management Committee</td> <td style="text-align: center;">04-Apr-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Management Committee	04-Apr-2019
Name of Statutory Body	Meeting Date				
College Management Committee	04-Apr-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				

Year of Submission	2019
Date of Submission	12-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The College has partial MIS in operation. The Institutional official website and academic calendar provides necessary information to all the stakeholders. The Library is partially automated and digitalized. The administrative activities are computerized, right from the admission to the issue of TC. The centralised and digitalised Examination system is in practice. The Office, IQAC and Library of the College maintain the database of the students to be used for academics and related activities. Moreover the database of the teaching and nonteaching staff has also been maintained by the office for academic, administrative and financial purposes. All relevant information regarding the college, notices and announcements are uploaded on the website. Marks obtained by students at all Internal Assessment examinations are uploaded into the University Portal. The Institution has the facility to pay the fees online. Likewise financial transactions with the University are also carried out online. To improve the productivity of our institution towards paperless administration, Flair software by Clair voyant, Tally ERP and institutionalised software serve as perfect solution. At present, the modules in practice are as follows,</p> <ul style="list-style-type: none"> • Student Management • Academic Management • Online Learning Management • Hostel Management • Library Management • Finance Management • Certificate Issuing • SMS delivery to the parents for circular notifications • Students' attendance entry and report generation • Result analysis for the internal tests. • College Bus Driver Details • Mess fee payment • Data required by the affiliating University are sent online "Data centre" of the college has been in place. This centre collects information from all departments in the areas of academic programs, certificate courses, major

activities, achievements of staff and students, extension, research, collaborative work, seminar and workshops organised for staff and students, financial assistance given to students and remedial coaching . The centre provides annual activity report along with documentary evidences and photographs. A standard format of data collection is devised for systematic collection of information Data centre Modules are 1. Compilation of department/Committee/office wise data annually 2. The scanned copies of supporting evidence 3. A collection of Photos taken during all activities along with captions This system helps the management, Principal, HODs and faculty to view the academic details of the students. Also, parent/guardian can get assistance about their ward through mobile via SMS or web portal.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• The syllabus for theory and practical is received from the affiliating university. • On receiving procedural supports like curriculum, blueprint, exam pattern and ranking system from the university, the same is being passed on to students through academic calendar by which students are cognizant about their course of study well in advance. • Timetable committee provides a well constructed weekly timetable for each semester for both UG and PG classes • Department meetings are held in every department in which the topics in the syllabus are distributed to the teachers after discussion with them • Number of classes for each topics/units is decided according to the syllabus and credits assigned. • At the beginning of every academic year, the institution assures that fresher's are introduced with special focus towards programme structure, evaluation, grading system, credits and weightage. • Teachers prepare their lectures according to the syllabus allotted. • Lesson plans are prepared by the staff to ensure the proper delivery of curriculum within the stipulated period of time. The Principal frequently checks the effectiveness of the lesson plan. • The entire syllabus is divided into three equal portions and each part has to be taught to the students within the prescribed period of time. • Expose the faculty to new area of higher education by conducting seminars and training camps. • Based on needs, various classroom teaching methods are used for the effective delivery of the curriculum under traditional and ICT enabled methods. • Under traditional method, Chalk and talk, Distribution of classnotes, Group discussion, Micro-teaching, Paper presentation by the students and seminars by students. • ICT-enabled teaching-learning methods are followed through which e-contents prepared using of different softwares by staff are demonstrated and corresponding weblinks of e-content are given to the students for further reference. • The institution has a very rich central library with open access system and many departments have department libraries for the benefit of the

students. A good number of Journals (Science, arts and commerce) are subscribed by our college. Inlibnet (e-books and e-journals) facility is available for teachers and also for the students. • Guest lectures, workshops, seminars and conferences are organized for the further nurturing of curriculum implementation • The effectiveness of the delivery of curriculum is evaluated from time to time by way of internal tests, cycle tests, spontaneous quiz programmes and model exams. • Periodic discussion in the department level based on the evaluation process towards enhanced implementation of curriculum and for effective curriculum delivery. • Based on the evaluation process, slow learners are identified for remedial coaching and advanced learners are stimulated and prepared towards university ranks. • Feed backs are collected from the students and staff regarding the syllabus, the difficulties are noted and informed to the University for the consideration of change during Board of Studies meeting.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Payanpattu Nattuppuraviyel		10/07/2018	30	Entrepreneurship	Usage of Alternate medicine
Idhazhiyal		10/07/2018	30	Employability	Learning the nuances of journalism
Introduction to Computer		10/07/2018	30	Employability	Computer Hardware
Presentation Skills		10/07/2018	30	Employability	English Vocabulary and Pronunciation
Communicative English		10/07/2018	30	Employability	Communication Skills
Online Course - Libre Office Suite Writer		10/07/2018	30	Employability	Basic Computer Skills
Logical reasoning		10/07/2018	30	Employability	Problem Solving Shortcuts
Competitive mathematics		10/07/2018	30	Employability	Problem Solving
Physics in Everyday Life		10/07/2018	30	Employability	Logical thinking of phenomena encountered in day to day life.
Optronics		10/07/2018	30	Employability	Applications of electronics in mathematical computation

Interview Based Computer Skills	10/07/2018	30	Employability	Documentation Skills
Flash	10/07/2018	30	Entrepreneurship	Editing and Animation Skills
Online PHP and MySQL	10/07/2018	30	Employability	Dynamic Web Programming Skills
DTP	10/07/2018	30	Entrepreneurship	Designing Flyers
Flash, Photoshop	10/07/2018	30	Entrepreneurship	Animation Skills Photo Editing Skills
Basic Accounting	10/07/2018	30	Employability	Accounting Skills
Be a Smart Entrepreneur	10/07/2018	30	Entrepreneurship	Entrepreneurial Skills
On line course -Front Accounting	10/07/2018	30	Employability	Accounting Skills
Advertising and Media Promotion	10/07/2018	30	Employability	Marketing Skills
Accounting Principles and Computer Applications	10/07/2018	30	Employability	Computerised Accounting Skills
VB.NET	10/07/2018	30	Employability	Programming Skills
J2EE	10/07/2018	30	Employability	Programming Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Tamil (Parallel Section)	29/06/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Tamil (Parallel Section)	29/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course

Number of Students

1342

0

1.3 – Curriculum Enrichment**1.3.1 – Value-added courses imparting transferable and life skills offered during the year**

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga	10/07/2018	50
Karate	10/07/2018	50
Hindi	10/07/2018	50
Silk Thread Ornaments Training	08/10/2018	46
Beautician Course	08/10/2018	33
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Tamil	52
BA	English	65
BSc	Mathematics	95
BSc	Physics	39
BSc	Computer Science	47
BSc	Information Technology	39
BCA	Computer Applications	44
BCom	Commerce	38
BCom	Commerce with Computer Applications	62
MSc	Computer Science & Information Technology	8
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1.4 – Feedback System**1.4.1 – Whether structured feedback received from all the stakeholders.**

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The college interacts with its students through an online feedback mechanism. A formal feedback regarding curriculum, teaching methodologies, infrastructure facilities, administration and self appraisal is received from students once in a semester. The Principal and Heads of the Departments meet the parents through Parent Teachers meet. The parents meet the class/course teacher whenever

necessary. The institution is having an alumni association. A facebook account for the college and whatsapp groups for each department are created to have interaction with alumni. The alumni of the institution have interaction with Principal, Heads and teachers through e-mail and through telephone. Apart from that to have a direct contact, annual alumni meet is conducted in the month of September every year. The extension activity of the college connects the institution with the society. It also ensures proper feedback from the stakeholders say neighboring and adopted villages. Thus the management ensures an open door policy for interaction with the various stakeholders as they can freely communicate their ideas, suggestions or grievances to the management. The institution interacts with industry by means of inviting the industrial experts to the institution and sending the students for industrial visits to bridge the gap between institutional output and industry's expectations. Students Feedback The whole process of online feedback from students is monitored and carried out by the IQAC. Questionnaire prepared for the purpose assesses aspects related to the curriculum, teaching-learning process, infrastructural facilities and students support services. With the help of software created, the data from feedback is analysed automatically. The analysed data from the feedback is presented in the IQAC meetings, Staff Council meeting and Management review meetings. Then it is circulated to the Heads of the Departments, Administrative officer or coordinators for further action. This process has resulted in changes and betterment in curricular aspects, infrastructure facilities and student support services. Curricular aspects: introduction of new programmes, choice of employment oriented elective courses, remedial classes, spoken English, communication classes and add on courses including courses through online portals like SWAYAM, Open Tutorials and so on. Students support services: introduction of browsing center, photocopying and printing facilities, internet facilities after working hours, expansion of laboratories and extension of transport system, smart class rooms and permission for more library cards. Other Stakeholders In order to seek feedback from other stake holders offline feedback are collected from parents and alumnae. Parent's feedbacks are collected both formally and informally during parents teachers meet. Exit level feedback from the graduates regarding academic frame work is collected. The Heads of the Departments receive feedback from the staff members during department formal and informal meetings. These feedbacks are discussed in staff council meeting for further improvement of overall performance and quality of the institutional provisions. Union office bearers are met periodically to obtain the suggestions regarding institutional facility improvement. Alumni meets provide opportunities to interact with alumni to ascertain data on quality parameters. The useful suggestions and opinions of all stakeholders are highly appreciated and implemented with the consent of Management.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Tamil	100	80	76
BA	English	66	64	61
BSc	Mathematics	88	95	81
BSc	Physics	44	42	39
BSc	Computer Science	44	42	39

BSc	Information Technology	44	42	37
BCA	Computer Applications	44	38	38
BCom	Commerce	44	44	39
BCom	Commerce with Computer Applications	100	97	93
MA	Tamil	25	9	9
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1474	108	24	0	54

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
78	78	242	4	2	9

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Academic Counseling/Mentoring: Each class is assigned a class teacher who maintains the academic profile of each student and monitors the overall routine of the student. Noteworthy, irregular attendance is reported to the Principal and if necessary to the parents. Ward system is followed in the institution. Mentoring of students is the top priority of the institution. • Each teacher takes keen interest to mentor students under their charge. • The tutor meets their ward weekly once to discuss their academic requisite and performance for which the records are maintained. • The internal marks of the students are informed to their parents by the tutor. • The basic counseling regarding their academic, personal and psycho social problems are given by the tutor themselves, if necessary, arrangements are made to meet a trained counselor. • The tutor helps students to chart out academic road map. • The tutor address problems related to stress, anxiety, examination fear, peer pressure and adjustment to changed environment. Personal and Psycho Social Support: The institution has established Student's Grievance Redressal cell. There is regular, well established and fair procedure for redressing grievances regarding academic matters, hostel accommodation, personal grievances, library, transportation and other general services. The cell is functioning, • To encourage the students to express their grievances freely and frankly. • To address the basic problems of residential students regarding mess and other amenities. • To promote healthy student-student and student-teacher relationship. • To promote and maintain an advantageous and fair education environment. • To uphold the dignity of the institution by ensuring healthy atmosphere in the institution. The following mechanisms are used to ascertain the grievances of the students. • A student union is functioning • A complaint box has been installed in the campus • Contact number of the class teachers is given to the students and parents • Parents –teachers meetings are conducted. • If needed, parents are allowed to meet and convey their views to the HODs and the Principal. The grievances are taken up by the members of the committee. The case study is discussed by the team and the grievance is redressed with the consent of the

management. Professional Counseling: The Placement and Career Guidance cell has been established for professional counseling. The cell, • Helps the students to take charge of their career development by exploring their options towards higher education/ideal job. • In collaboration with, other higher education institution, provides higher education guidance to the students. • Helps in developing soft skills by conducting training and workshops. • Organises career orientations and student empowerment seminars. • In collaboration with, industry, arranges on job training programmes. • Sends the students to off campus interviews in collaboration with the placement cell of other higher education institutions. • Motivates the students to attend job fairs and pool drive also. • Organizes placement drives at the campus by inviting MNC's.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1582	78	1:20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
78	78	0	13	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. R. Poongkuzhali	Associate Professor	Vocational Award on" Literacy - Teach Teachers Support", Rotary Club of Madurai Gems
2018	Dr. S. Kalaivani	Assistant Professor	Saiva Tamil Sudar - Tamil University, Thanjavur
2018	Dr. P. Nivedita	Assistant Professor	Saiva Tamil Sudar - Tamil University, Thanjavur
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	101	I	07/12/2018	06/02/2019
BA	101	III	07/12/2018	06/02/2019
BA	101	V	24/11/2018	06/02/2019
BA	103	I	12/12/2018	06/02/2019
BA	103	III	14/12/2018	06/02/2019
BA	103	V	24/11/2018	06/02/2019

BSc	121	I	13/12/2018	06/02/2019
BSc	121	III	03/12/2018	06/02/2019
BSc	121	V	27/11/2018	06/02/2019
BSc	122	I	13/12/2018	06/02/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The students are given the syllabus in detail with the exact segregation of the portion. After each topic is taught in detail, various assessments in the form of class tests, cycle test, seminars and unit test are conducted. Teachers take a detailed discussion about the topic as per the university question format and gives the students a clear understanding of what to expect. Students are made aware of the evaluation process by orientation program at the beginning of the course, an academic calendar with the continuous internal evaluation (CIE) dates. These tests allow the teachers to continuously assess the students to track their progress and to identify slow and advanced learners. Evaluation is done both in theory and practical examinations by continuous evaluation procedure. For the internal tests, the question papers are generated by the IQAC with the software which is developed by a member of faculty. The assessment remains impartial and accurate. Students are given the valued answer sheets to ensure transparency in evaluation. The performance of the students is monitored by the Head of Department and the necessary feedback is given to the Principal and concerned faculty members. The Principal conducts review meetings, department wise to discuss the improvement of students' performance. Progress Reports are sent to the parents after each internal examination, to note the performance of their wards and to take remedial measures. Remedial Classes are conducted for the slow learners, absentees and the students who participate in sports and extracurricular activities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares academic calendar at the beginning of the year and distributes it to the students, teaching non-teaching staff of the college. The handbook clearly states the vision and mission of the institution. It also gives history of the college, achievements, administration, institutional rules and regulations, fee details, Detailed syllabi for each course, scheme of examination and evaluation list of add on courses given by the institution including online courses through SWAYAM portal and open source learning's. It also contains the list of Endowments prizes offered by the college, list of faculty members (department wise) and list of non teaching staff. For the smooth functioning of the institution, the handbook provides the details of the academic calendar. It contains the list of holidays (national level holidays, state level holidays, local holidays and the institutional holidays). Anticipating the university examinations schedule, a tentative time table for the periodical tests and other forms of evaluation such as evaluation through performance in departmental seminar presentation etc are scheduled and given. This is a ready reference for students and they are instructed to bring it to the college every day. It is proposed to include, the tentative dates of activities of NSS, Centre for career development and Placement Cell, Schedule of other activities such as Parent-teacher meeting, college social and other cultural programmes in the upcoming year.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://msn.kamalainfo.net/files/2020/02/Program-outcomes-program-specific-outcomes-and-course-outcomes-1.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
101	BA	Tamil	43	24	56
103	BA	English	54	49	91
121	BSc	Mathematics	96	93	97
128	BSc	Computer Science	50	45	90
129	BSc	Information Technology	43	37	86
127	BCA	Computer Applications	38	37	97
137	BSc	Software	37	34	92
151	BCom	Commerce	38	37	97
152	BCom	Commerce with Computer Applications	87	77	89
304	MA	Tamil	4	4	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://msn.kamalainfo.net/files/2020/03/Student_Satisfaction_Survey.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Interdisciplinary Projects	90	Tamilnadu State Council for Science and Technology, Chennai	0.2	0.2

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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Emerging Trends in Banking Sectors	Commerce and Commerce(CA)	14/09/2018
Research Trends in Artificial Intelligence	Information Technology	24/12/2018
Advanced Computing Technologies	Computer Science	11/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	30/04/2019	NA
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	MSN - Incubation Centre	Management	MSN - Antha Prerna	Entrepreneurial skill in Thread Jewellery Making	08/10/2018
1	MSN - Incubation Centre	Management	MSN - Antha Prerna	Entrepreneurial skill in Beautician	02/02/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	1	5.8
International	Tamil	6	3.08
International	Mathematics	2	5.8
International	Computer Science	9	5.75
International	Information Technology	2	5.75
International	Commerce	3	5.46
International	Commerce(CA)	1	6.1
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce (CA)	3
Commerce	5
Tamil	13
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Sanga Kaala Makkalin Poruleettal	Dr. M. Manimekala	International Research Journal on Tamil language Tamilaivu Sangamam	2018	0	Madurai Sivakasi Nadars Pioneer Meenakshi Women's College, Poovanthi	0
Penniyam Saar Kalagak Kuralgal	Dr. M. Manimekala	Tamil Ilakkiya Marapil Kalaga Kuralgal	2018	0	V.H.N.S.N. College, Virudhunagar	0
Kurundhoga i Unarthum Vizhumiyam	Dr. M. Manimekala	Shanlax International Journal of Tamil Studies	2018	0	Swamy Dhayanandha Arts and Science College, Thiruvavoor	0
S.Girija Nadagangalin Nokkum Pokkum	Dr. M. Manimekala	Shanlax International Journal of Tamil Studies	2018	0	Fatima College, Madurai	0
Puthumaipithan Mutthirai Kathaigalil Varumai	Ms. P.Seethalakshmi	International Research Journal on Tamil language Tamilaivu Sangamam	2018	0	Madurai Sivakasi Nadars Pioneer Meenakshi Women's College, Poovanthi	0
Sedhukkariyile Nadagaththil Kalaga Kuralgal	Ms. P.Seethalakshmi	Tamil Ilakkiya Marapil Kalaga Kuralgal	2018	0	V.H.N.S.N. College, Virudhunagar	0
Paayumbuli Pandarga Vannian Novelil Na	Ms. P.Seethalakshmi	Shanlax International Journal of Tamil	2018	0	Swamy Dhayanandha Arts and Science	0

atuppatrum Irai Unarvum		Studies			College, Thiruvaroor	
Valluvar Kattum Poruliyal Chinthanai gal	Ms. P. Karthigaiselvi	International Research Journal on Tamil language Tamilaivu Sangamam	2018	0	Madurai Sivakasi Nadars Pioneer Meenakshi Women's College, Poovanthi	0
Karukku Novalil Sa adhiyathth irkku Edhirana Kalagak Kural	Ms. P. Karthigaiselvi	Tamil Ilakkiya Marapil Kalaga Kuralgal	2018	0	V.H.N.S.N. College, Virudhunagar	0
Thirukkural Aalumai Membadu	Ms. P. Karthigaiselvi	Shanlax International Journal of Tamil Studies	2018	0	Swamy Dhyanandha Arts and Science College, Thiruvaroor	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Sanga Kaala Makkalin Poruleettal	Dr. M. Manimekala	International Research Journal on Tamil language Tamilaivu Sangamam	2018	0	0	Madurai Sivakasi Nadars Pioneer Meenakshi Women's College, Poovanthi
Penniyam Saar Kalagak Kuralgal	Dr. M. Manimekala	Tamil Ilakkiya Marapil Kalaga Kuralgal	2018	0	0	V.H.N.S.N. College, Virudhunagar
Kurundhoga i Unarthum Vizhumiyam	Dr. M. Manimekala	Shanlax International Journal of Tamil Studies	2018	0	0	Swamy Dhyanandha Arts and Science College, Thiruvaroor
S.Giriya N adagangali n Nokkum Pokkum	Dr. M. Manimekala	Shanlax International Journal of Tamil	2018	0	0	Fatima College, Madurai

		Studies				
Puthumaipithan Mutthirai Kathaigali 1 Varumai	Ms. P.Seethalakshmi	International Research Journal on Tamil language Tamilaiivu Sangamam	2018	0	0	Swamy Dhayanandha Arts and Science College, T hiruvaroor
Sedhukkariyile Nadagaththil Kalaga Kuralgal	Ms. P.Seethalakshmi	Tamil Ilakkiya Marapil Kalaga Kuralgal	2018	0	0	V.H.N.S.N. College, V irudhunaga r
Paayumbuli Pandarga Vannian Novelil Natuppatrum Irai Unarvum	Ms. P.Seethalakshmi	Shanlax International Journal of Tamil Studies	2018	0	0	Swamy Dhayanandha Arts and Science College, T hiruvaroor
Valluvar Kattum Poruliyal Chinthanagal	Ms. P. Karthigaiselvi	International Research Journal on Tamil language Tamilaiivu Sangamam	2018	0	0	Madurai Sivakasi Nadars Pioneer Meenakshi Women's College, Poovanthi
Karukku Novelil Sadhayaththir kku Edhirana Kalagak Kural	Ms. P. Karthigaiselvi	Tamil Ilakkiya Marapil Kalaga Kuralgal	2018	0	0	V.H.N.S.N. College, V irudhunaga r
Thirukkural Aalumi Membadu	Ms. P. Karthigaiselvi	Shanlax International Journal of Tamil Studies	2018	0	0	Swamy Dhayanandha Arts and Science College, T hiruvaroor
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	69	38	34	0
Presented papers	74	30	2	0
Resource persons	0	0	9	15
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Programme on "Organ Donation"	YRC RRC in collaboration with Rotary Club of Madurai Gems Apollo Hospital, Madurai	6	250
Blood Donation Camp	YRC RRC in collaboration with Primary Health Centre, Poovanthi	2	63
Blood Donation Camp	YRC RRC in collaboration with Apollo Hospital, Madurai	2	54
Special Camp	NSS units in collaboration with Panchayat Union Office, Poovanthi	3	100
Programme on "Election Awareness"	NSS units in collaboration with Taluk Office, Thiruppuvanam	3	470
Rally on Road Safety	NSS units in collaboration with Police Station, Poovanthi	3	45
Voters Registration Camp	NSS units in collaboration with Taluk Office, Thiruppuvanam	3	80
Uzhavara pani	NSS units in collaboration with Shri Pushpavaneswarar Temple, Thiruppuvanam	3	116
Rally on "Organ Donation"	NSS units in collaboration with Panchayat Union Office, Poovanthi	2	100
Rally on World Population Day	NSS units in collaboration with Government Medical College, Sivagangai	2	39
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies

during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation	Blood Donor Certificate	Blood Bank, Apollo Speciality Hospitals, Madurai	50
Blood Donation	Certificate of Appreciation	Blood Bank, Government Sivagangai Medical College Hospital, Sivagangai	59
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Road Safety	Police Station, Poovanthi	Rally	3	45
Awareness Programme on "Organ Donation"	Panchayat Union Office, Poovanthi	Rally	2	100
Awareness Programme on "World Population Day"	Government Medical College, Sivagangai	Rally	2	39
Nationwide Programme for Generating Awareness about Legal Rights for Women	National Commission for Women, New Delhi	Competition about Legal Rights for Women	2	200
Gender Sensitization for Gender Champions and Nodal Teachers	Department of Women's Studies under the guidance of Ministry of Women and Child Development Ministry of Human Resource Development (Government of India)	Training Programme	1	4
Swachh Bharat	NSS unit in collaboration with Panchayat Union Office, Poovanthi	Rally	1	100
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
International Seminar	226	Management	1
Workshop	24	Department of Archaeology, Government of Tamilnadu	10
International Conference	230	Management	1
Faculty Development Programme on Team Building	1	Management	2
Faculty Development Programme on Introduction to R Programming	3	Management	2
Faculty Development Programme on Introduction to Python	2	Management	2
Faculty Development Programme on Introduction to Mobile APP Development	2	Management	2

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Archaeology	Department of Archaeology, Government of Tamilnadu	08/03/2019	10/03/2019	24
On-the-job-training	Front Office Management	MADITSSIA	20/12/2018	23/12/2018	25

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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ICT Academy of Tamilnadu	21/01/2019	Train the Trainers	8
ICT Academy of Tamilnadu	13/08/2018	Employability Skill Development Training	51
Yoga Vidyalaya	10/07/2018	Yoga Training to the students	50
ICT Academy of Tamilnadu	27/12/2018	Setting up of Skill Development Centre	170
Micro Fine Packs, Madurai	18/06/2018	On-the-job-training	5
Sri Dhanalakshmi Hindi Tuition Centre	10/07/2018	Spoken Hindi Coaching	50
Shri Harini Patanjali Yoga Centre	20/09/2018	Karate Training	50
Raj Fine Packs	18/06/2018	On-the-job-training	5
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Flair Software	Partially	v7.0	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	4905	1746355	582	535640	5487
Reference Books	9163	2332622	423	115980	9586	2448602
Journals	24	31765	4	5300	28	37065
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content	
K. Sudharani	Stored Procedures and Functions	Presentation Tube	10/09/2018	
T. Ramaporkalai	Cascading Style Sheets	Screen Castify	22/09/2018	
P. Priya	Visual Basic - List Box Control	Presentation Tube	16/09/2018	
C. Sulochana	Operating System	Presentation Tube	21/09/2018	
B. Gomathi	Introduction to Multimedia	Presentation Tube	17/09/2018	
K. Ramya	Postcolonial Criticism	Presentation Tube	20/05/2019	
S. Subha	Basic Concepts in Algebra	Presentation Tube	24/04/2019	
R. Kalaivani	Data Object - Java Script	Presentation Tube	12/09/2018	
R. Kalaivani	VB Script	Presentation Tube	15/09/2018	
K. Sudharani	Stored Procedures and Functions	Working Example - 1 for Triggers	Screen Castify	17/09/2018
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	169	5	0	1	0	1	8	50	0
Added	39	0	0	0	0	0	0	0	0
Total	208	5	0	1	0	1	8	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5	2.96	35	39.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution owns and operates an extensive infrastructure that facilitates the effective teaching and learning activities. The institution has an established system for the utilisation and maintenance of the computers, classrooms, equipments and laboratories. The infrastructure of the institution caters to the growing needs of the students and the faculty members. Towards growth of the campus infrastructure facilities, it is imperative to develop the infrastructure. It is not only important to build new infrastructure but also essential to maintain, renovate and augment the existing ones. The need for infrastructural facilities are assessed by various parameters such as introduction of new course, changed curriculum demand, diversification of courses, need for introducing the technological innovations, and annual stock checking. The annual stock checking is performed for lab equipments, library books, furniture, fixtures, sports items, and all assets by the designated faculty team and the consolidated report is submitted to the administration for necessary actions if needed. The requirements regarding the class rooms, class room's furniture fixtures, laboratories and other infrastructure resources are obtained from the HODs well before the academic year. The day to day maintenance are discussed in the council meeting. The list of books based on the syllabi are obtained from the departments. HODs orders are placed to update the library. Funds for library are allotted based on the need. The institution has an Administrative Officer and a qualified civil engineer to take care of the constructions work and maintaining the existing one. A permanent electrician is there to take care of all the electrical works and its maintenance. He is incharge of all the plumbing maintenance. Daily running repairs (emergency maintenance) like replacing light bulbs, fans, repairing water leakages, taps, valves, repairing locks, door handles, and other minor repairs that impose day to day maintenance are taken care of by the electrician. A housekeeping team regularly maintains the buildings, corridor, washrooms and other places clean and tidy. During semester holidays, a team of teachers assisted by the office staff will take a list of furnitures and fixtures to be repaired and their recommendation is forwarded by the Principal to the Management. The Management sees it to be completed before the reopening. A qualified lab administrator in the name of System Manager is taking care of the systems, intranet and internet connections. He oversees the procurement, maintenance, repairs, replacement of equipments like computers, projector and all others in the domain area of information technology across the institution. The sports equipments, fitness equipments, ground and various courts are supervised and maintained by the Physical Directress.

<https://msn.kamalaminfo.net/files/2020/02/New-Facility-Maintenance.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee concession for Meritorious	260	541831
Financial Support from Other Sources			
a) National	Agriculture, Minority, SC, ST Scholarships	260	522968
b) International	NA	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skill Training	06/07/2018	20	Sharp, Chamber of Commerce, Madurai
A Guide for Teenagers for the Real World	13/07/2018	20	Sharp, Chamber of Commerce, Madurai
How to Start a Business	20/07/2018	20	Sharp, Chamber of Commerce, Madurai
Assertive Skills and Self Confidence	09/01/2019	19	Sharp, Chamber of Commerce, Madurai
General Aptitude	07/01/2019	150	Placement and Career Guidance cell
Soft Skill Training	28/01/2019	220	Infrastructure Leasing and Financial Services
General Aptitude - Ratio and Preparation	04/02/2019	69	Placement and Career Guidance Cell
Reasoning- Soft skill Development	07/02/2019	81	Placement and Career Guidance Cell
Language Skill	08/02/2019	71	Placement and Career Guidance Cell
International Certification Awareness Programme	09/02/2019	114	Kalvi Institute, Madurai
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of
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	scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passed in the comp. exam	students placed
2018	Training for Banking Sector	86	0	0	0
2018	Training for TNPSC Examination	226	0	75	0
2018	Training for Other Competitive Exams	58	0	0	0
2019	Training for Corporate Sectors	0	48	0	5
2018	Interview Skills	0	40	0	0
2018	Career Opportunities in IDBI	0	250	0	2
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
IDBI Federal Insurance Company, Brewed @ The Lab Technologies, Biosan's Lifecare limited, OPPO Mobiles company, SBI Credit cards company, Asian Paints company, eNova Techno	989	86	Winners Education Private Limited, Virthis Job fair 2.0, Jazz Matriculation School, Nava India Chinese Matriculation School, Neeyamo Private Limited,	22	18

logies,
Alcance Tech
nologies,
Alagumalar
matric Schoo
l, Pruvity HR
Solutions

Neomax, Mult
icoreware
India (P)
Ltd.,
Chennai, JK
Internationa
l, Aurolab
and 5 other
organization
s

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	6	B.A., (Tamil)	Tamil	Madurai Sivakasi Nadars Pioneer Meenakshi Womens College, Poovanthi	M.A., (Tamil)
2018	2	M.A., (Tamil)	Tamil	Madurai Sivakasi Nadars Pioneer Meenakshi Womens College, Poovanthi	M.Phil., (Tamil)
2018	6	B.A., (English)	English	Madurai Sivakasi Nadars Pioneer Meenakshi Womens College, Poovanthi	M.A., (English)
2018	18	B.Sc., (Mathematics)	Mathematics	Madurai Sivakasi Nadars Pioneer Meenakshi Womens College, Poovanthi	M.Sc., (Mathematics)
2018	2	B.Sc., (Computer Science)	Computer Science	Madurai Sivakasi Nadars Pioneer Meenakshi Womens	M.Sc., (Computer Science & Information Technology)

				College, Poovanthi	
2018	1	B.Sc., (Softw are)	Computer Science	Madurai Sivakasi Nadars Pioneer Meenakshi Womens College, Poovanthi	M.Sc., (Compu ter Science & Information Technology)
2018	3	B.Sc., (Infor mation Technology)	Information Technology	Madurai Sivakasi Nadars Pioneer Meenakshi Womens College, Poovanthi	M.Sc., (Compu ter Science & Information Technology)
2018	1	B.C.A.,	Information Technology	Madurai Sivakasi Nadars Pioneer Meenakshi Womens College, Poovanthi	M.Sc., (Compu ter Science & Information Technology)
2018	4	B.Com.,	Commerce	Madurai Sivakasi Nadars Pioneer Meenakshi Womens College, Poovanthi	M.Com., (Comm erice with Computer App lications)
2018	6	B.Com., (Comm erice with Computer App lications)	Commerce with Computer Applications	Madurai Sivakasi Nadars Pioneer Meenakshi Womens College, Poovanthi	M.Com., (Comm erice with Computer App lications)

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	75

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports Day	Institution	1582

College Day	Institution	1582
Fine Arts	Institution	1582
Inter-collegiate Competition	State	123
Competition on Awareness of Legal Rights of Women sponsored by National Commission for Women	Institution	200
Pongal Day Celebration	Institution	33
Ramanujan Day Celebration	Department	146
Tamilnadu Golden Jubilee year Competition Sponsored by Tamil Valarchi Thurai	Institution	2
72nd Independence day celebration Sponsored by Kaviarasar Kalai Tamil Sangam	Institution	19
Creative Writing 2018 Competitions Sponsored by Shakespeare Institute of English Studies, Chennai	Institution	12
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	SDAT Inter - University Tournament	National	0	0	16UC0015	S. Suganya
2018	All India South Zone Inter - University Tournament	National	0	0	16UC0015	S. Suganya
2018	SDAT Inter - University Tournament	National	0	0	17UCC045	A. Priyanka
2018	South Zone Inter - University Tournament	National	0	0	17UCC045	A. Priyanka
2019	South Zone Inter - University Tournament	National	0	0	16UCC080	A.Muthupriya

2019	All India Inter - University Tournament	National	0	0	16UCA008, 17UPH018	G.Lakshmi Naveena Shree, V.Shalini
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has an active Students' Council. The union office bearers are instilled by the Principal about their responsibility, and self development like leadership skills, citizenship, human relations, and cultural values. The council meet as and when there is a need. In addition to union office bearers, the students are members in the academic and administrative committees like IQAC, Internal Examination Committee, Magazine Committee, Rotaract Club, Discipline Committee etc., The activities of the student representatives in Students' Council, academic and administrative committees are :

- The office bearers serve as the liaison between the members of the Faculty, Principal, Management and the students
- They render voluntary services during college programmes and functions
- Students' grievances and requirements are brought by the office bearers to the notice of HOD, and the Principal. They share their ideas and opinions in the redressing of the grievances
- They show active involvement in the campus maintenance
- They organize daily prayers
- The Students' Council along with the Anti-Ragging and Anti-Sexual Harassment Committee impart awareness among the senior students and make the campus ragging free
- They play major role in organising general celebrations in the Institution like Independence day, Republic day, Alumni Meet, Sports Day, College Day and so on
- The requirement and issues regarding Transport and the Hostel are brought to the notice of the Principal and the Management by the student members of the Transport Committee and the Hostel Committee through their coordinators
- The office bearers of Rotaract Club organise health awareness program and medical camp in collaboration with Rotary Club of Madurai West
- The student members of discipline committee play a vital role in maintaining the discipline of the day to day activities and in special occasions
- The student members of the Magazine Committee encourage their department students to contribute article for the magazine and collect the materials and hand it over to the coordinator

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

516

5.4.3 – Alumni contribution during the year (in Rupees) :

172428

5.4.4 – Meetings/activities organized by Alumni Association :

Annual General Meeting : 01.09.2018

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500

words)

• The management encourages the participation of the staff in the process of decision-making in institutional functioning. The Management, Principal and faculty, work together to plan and execute its quality policy and plans for assertion and sustenance of quality in higher education. The Principal, the academic and administrative head of the institution, frames policies for the academic growth within the purview of affiliated university/government regulations. Various committees such as Staff council, Admission committee, Grievance Redressal committee, Library Committee, Examination committee, Planning and Evaluation committee, IQAC have teacher representatives. These committees meet prior to the management meetings, discuss various matters within their purview (like expansion of programmes, infrastructural facilities, fee structure) and present their reports and suggestions to the Head of the Institution. During the Management meetings, the Principal's report is assessed by the members of the Managing Committee. Actions taken on recommendations from the previous meetings are also reviewed to observe the progress and to take necessary action. The Head of the Institution communicates the policy decisions to the faculty in the staff meetings. Apart from this, information available in students' feedback and information available in self-appraisal forms of teachers help the management to plan proper support for the policies. The management encourages the involvement and participation of all stake holders, which is necessary for the efficient and effective running of the College. • The NSS of the institution always performs outreach programme and extension activities as an Institutional Social Responsibility (ISR). This year, it was discussed and decided in the staff council that, each departments and so each student shall participate in ISR of NSS. As a result, all the departments engaged themselves in the outreach programmes by inviting high/ higher secondary school students from nearby remote villages to college campus and gave them exposure/additional training to English, Mathematics, Physics laboratory and Computer laboratory. An arts and Science exhibition with nearly 100 exhibits prepared by students of all departments was organized for school children to facilitate them to appreciate concepts visually, which was a motivation to rural school children to pursue higher education.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<ul style="list-style-type: none"> • Online and offline application forms are available for students. • Seats are filled as per the state government reservation policy for the government quota. • Preferences are given to merit and first-generation learners to fill seats under the management quota. The remaining seats are filled by spot admission. • While filling management quota, downtrodden and economically backward rural women who otherwise have less chance of getting higher education are also given opportunity, which is the vision of the college.
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • On job training programmes are arranged to provide practical

orientation to commerce students to prepare them for career in industry. • Industrial visits are organised to provide industry exposure to Commerce, Computer Science and Information Technology students. • Seminars, Guest lectures and Entrepreneurship awareness programmes are organised by inviting eminent industrialist.

Human Resource Management

• The institution has systematic method for assessing and appointing, adequate human power requirement, staff recruitment. • There are sufficient numbers of staff welfare schemes. • Faculty development programmes are organised periodically to update the knowledge and academic skills of teachers. • Effective appraisal performance system is adopted. • The emotional counseling and consultancy on higher education and career are given to the needy students. • The students, who are the major human resource of the institution, engage themselves in the activities like NSS, YRC, RRC, Rotract, Consumer club, ECO club, ED Cell and Discipline committee.

Library, ICT and Physical Infrastructure / Instrumentation

Library • Library is partially automated. • Latest editions of text, reference and books for competitive exams are added. • Students can avail the photocopies of their references. • Soft copy of the study materials prepared by the faculty. • Infilibnet facility is available. ICT • 50 mbps internet facility • ICT enabled class rooms, language lab and browsing centre • Licensed Microsoft software and anti-virus packages • Departments are provided with desktops, laptops, printers and intercom • Up gradation of existing computer systems Physical Infrastructure • A new mess hall for the hostel. • Air-conditioned seminar hall cum auditorium.

Research and Development

• The faculty members are motivated to publish research papers in peer reviewed, UGC recognized and the journals of international standard (Scopus Indexed, Google Scholar, Web of Science etc.,) with high impact factor. • They are encouraged to present papers in the International/National/State Level Conferences/Seminars. • Seed money is provided by the Management for the research publications and research paper presentations. • The members of

faculty are encouraged to complete the online refresher courses and certificate courses • They are also encouraged to register and pursue Ph.D.,

Examination and Evaluation

- As an affiliated college, the summative examination is conducted by the university.
- For the continuous internal assessment, three internal tests, a quiz test and an assignment are given.
- On identifying the students' ability through the above, the students are classified into slow learners and advanced learners. Based on the category remedial coaching and remedial tests are conducted.
- In addition to these tests, cycle test, unit test and model exam are also conducted, to prepare them for the summative examination.

Teaching and Learning

- The Institution employs a competent team of members of faculty to impart subject knowledge and the life skills to the learners.
- Learning skills of the Students are enhanced by making them to participate in different seminars, workshops, guest lectures.
- Traditional Teaching is blended with technology like video/power point presentation and E-content through smart class for all the courses.
- The members of faculty are trained and motivated to prepare video tutorials which can be utilized by anyone, anywhere at any time.

Curriculum Development

- Being an affiliated college, the institution follows the syllabi prescribed by the Alagappa university, Karaikudi. In addition to the traditional method of teaching, E-content prepared by the members of the faculty is given through smart classes.
- To empower the students with knowledge and skills necessary for their employability and to cover the topics beyond the syllabus they are offered the certificate courses by Swayam Portal, Spoken Tutorial Program, IIT Bombay and ICT Academy.
- To broaden the real life experience of the students, industrial visits have been arranged by the departments for the final year students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
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<p>Planning and Development</p>	<ul style="list-style-type: none"> • Transactional bulk sms plays major role in updating the activities of the college to teaching fraternity, students and the parents. The unannounced leaves / earlier / late working hours / emergency intimations from the affiliated university/Government are also informed through sms and whatsapp group. • Member of Staff are encouraged and trained to make use of online tools like presentation tube, audacity, screen castify, testmoz.com to prepare the e-learning resources and to conduct online examinations.
<p>Administration</p>	<ul style="list-style-type: none"> • The institution has a partial automation system in the administrative office. • The flair erms management system is used for payroll management and the salary for the members of faculty are credited through their bank account. • The institution is moving towards paperless communication by sending circulars and the other information to the departments through e-mail.
<p>Finance and Accounts</p>	<ul style="list-style-type: none"> • Partially computerised office and accounts section . • Financial management is done through Tally ERP. • Crediting of salary to staff account. • Students are encouraged to pay the fees through NEFT using the URL given in the college website. • The examination fees to be paid to the Alagappa University, Karaikudi are done through NEFT transfer.
<p>Student Admission and Support</p>	<ul style="list-style-type: none"> • Online fees payment gateway. • Maintaining students' database through institutionalised software. • Short messaging services are also used to inform and notify students about different academic and official activities. • The teaching faculty has created, google groups and whatsapp groups to post updates and news related to academic and official documents.
<p>Examination</p>	<ul style="list-style-type: none"> • Marks of the internal exams are entered and foil cards are prepared using institutionalized software. • Timetable of Summative examination are uploaded in college website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support
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		workshop attended for which financial support provided	professional body for which membership fee is provided	
2018	Ms. C. Ramalakshmi	National Workshop on Train the trainer	Management	500
2018	Ms. S. Devaki	National Conference on "Role of Libraries in Creating a Knowledge Society"	Management	500
2018	Dr. S.Kalaivani	International Seminar on "Tamil Ilakkiyangalil Kalagak Kuralgal"	Management	600
2018	Ms.P. Seethalakshmi	International Seminar on "Tamil Ilakkiyangalil Kalagak Kuralgal"	Management	600
2018	Ms. P. Karthigaiselvi	International Seminar on "Tamil Ilakkiyangalil Kalagak Kuralgal"	Management	600
2018	Dr. M.Manimekala	International Seminar on "Tamil Ilakkiyangalil Kalagak Kuralgal"	Management	600
2018	Dr. G.Gomathy	International Seminar on "Tamil Ilakkiyangalil Kalagak Kuralgal"	Management	600
2018	Dr. P.Nivedita	National Seminar on "Saiva Tamil"	Management	600
2018	Dr. S. Kalaivani	National Seminar on "Saiva Tamil"	Management	600
2018	Dr. P.Nivedita	National Seminar on "Ilakkiyangalil Magalir"	Management	600

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Faculty Development Programme	NA	11/06/2018	12/06/2018	76	0
2018	Characteristics of a Good Teacher	NA	12/12/2018	12/12/2018	75	0
2018	NA	Exam Software	14/11/2018	14/11/2018	0	10
2019	NA	Handling Excel Effectively	08/06/2019	08/06/2019	0	10

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Training programme on "Gender Sensitization for Gender Champions and Nodal Teachers"	1	14/12/2018	14/12/2018	1
Orientation programme on "Vivekananda Cadet Corps- Coordinators"	1	27/11/2018	27/11/2018	1
Orientation programme on "Professional Courses, CA, CMA CS"	1	21/08/2018	21/08/2018	1
Faculty development programme on "Introduction to Mobile APP Development"	2	12/02/2019	13/02/2019	2

Faculty development programme on "Introduction to Python"	2	28/12/2018	29/12/2018	2
Faculty Development Workshop on "Research Trends in Machine Learning"	2	28/09/2018	28/09/2018	1
Faculty Knowledge Sharing Program	2	24/08/2018	24/08/2018	1
FDP on "Introduction to R Programming"	3	26/07/2018	27/07/2018	2
FDP on "Team Building"	1	20/07/2018	21/07/2018	2
FDP on "Pedagogical Paradigms in Language, Literature and Criticism"	1	25/06/2018	27/06/2018	3
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	1	1	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • On duty leaves are given for faculty members for paper setting, paper valuation, seminars and workshops and to act as external examiners. • On duty leaves are given to faculty members for attending orientation and refresher programmes. • Maternity Leave. • Financial support for publishing research articles. • Contributory Provident Fund. • Employees State Insurance. • Group 	<ul style="list-style-type: none"> • Maternity Leave. • Contributory Provident Fund. • Employees State Insurance. • Group Insurance scheme. • Fee concession to the wards of the staff. • Bonus for administrative and supportive staff. • Uniforms for supportive staff. • Refreshment during working hours for administrative staff. 	<ul style="list-style-type: none"> • Group Insurance scheme. • Management scholarship for deserving students. • Fee concession for university players. • Students counselling Forum. • Students Grievance and Redressal Committee to redress the grievances of the students. • Remedial coaching for slow learners. • Career Guidance Cell to provide training for students to enhance their employability.

Insurance scheme. • Fee concession to the wards of the staff. • Wi - Fi connection for the departments. • Deepavali Advance

Gymnasium for physical fitness. • A health centre under the supervision of a permanent nurse. • Awards for best performer.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college management has appointed a regular internal auditor who audits all the income and expenditure of the college. In addition to this the management has appointed an approved Chartered Accountant to audit the yearly accounts of the college and prepares the annual income and expenditures statements along with the balance sheet of the college. No major audit objections have been raised till now.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management	93974	Awards to Students, Students Skill Development
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Professors from Peer Institutions	Yes	Internal Quality Assurance Cell
Administrative	No		Yes	Internal Quality Assurance Cell

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• Valuable suggestions of parents in the Parent - Teacher Meet are considered for further development of the college. • Extension of transport facility, addition of certificate courses and value added courses are as per parents' suggestions. • Placement training for TNPSC, Banking Sector, Corporate Sector and other Competitive Examinations are given as per the suggestions received from the parents.

6.5.3 – Development programmes for support staff (at least three)

• Training on Exam Software • Training on Handling Excel Effectively • Road Safety for Drivers of the college buses

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Participation in the National Institutional Ranking Framework (NIRF) •

Participation in the Unnat Bharat Abhiyan (UBA) • Additional section for
B.A., (Tamil)

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Faculty Development Programme	30/04/2018	11/06/2018	12/06/2018	76
2018	International Seminar on "Tamil Ilakk iyangalil Poruliyal Ch inthanaigal"	30/08/2018	12/09/2018	12/09/2018	212
2018	International conference on "Emerging Trends in Banking Sectors"	10/09/2018	14/09/2018	14/09/2018	481
2018	International Conference on "Enhanced Perceptions in Pure and Applied Mathematics"	10/12/2018	13/12/2018	13/12/2018	338
2018	International Symposium on "Research Trends in Artificial Intelligence"	15/12/2018	24/12/2018	24/12/2018	311
2018	Training programme on "Exam Software"	03/10/2018	14/11/2018	14/11/2018	10
2018	Faculty Development Programme on "Characteristics of a good teacher"	10/12/2018	12/12/2018	12/12/2018	75
2019	International Conference	28/12/2018	11/01/2019	11/01/2019	350

2018	1	1	09/07/2018	45	Free Tuition	Improving the Learning Skills of Nearby School Children	4
2018	1	1	13/07/2018	5	Training in Mathematics	Improving the Learning Skills of Nearby School Children	4
2018	1	0	02/08/2018	2	Arts and Science Exhibition	Enhancing the arts skills Enriching the science knowledge of the local school children	180
2018	1	1	04/08/2018	3	Training in Spoken English	Improving the Learning Skills of Nearby School Children	3
2018	1	1	14/09/2018	7	Skill Development	Training on DTP to Self Help Group	77
2018	1	1	24/09/2018	2	Lab Training in Physics	Improving the Learning Skills of Nearby School Children	4
2018	1	1	11/10/2018	2	On-hand training in computers	Improving the Learning Skills of Nearby School Children	4
2018	1	0	17/09/2018	1	Awareness Programme	Organ Donation	71
2019	1	0	04/01/2019	1	Awareness Programme	Road Safety	71

2019	1	0	11/02/2019	1	Awareness Programme	Green Bharat	71
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Calendar	18/06/2019	Code of conduct for day students, hostel students and parents (visit to campus) is available in the academic calendar

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Thiru. K. Kamarajar's Birthday	13/07/2018	13/07/2018	1660
Dr. A.P.J. Abdul Kalam's Memorial day	30/07/2018	30/07/2018	1660
Mahakavi Subramaniya Bharathiyar Memorial day	11/09/2018	11/09/2018	1660
International day of the elderly	01/10/2018	01/10/2018	1660
Gandhi Jayanthi	03/10/2018	03/10/2018	1660
World Peace day	05/10/2018	05/10/2018	1660
Dr. A.P.J. Abdul Kalam's Birthday	12/10/2018	12/10/2018	1660
National Energy Conservation day	14/12/2018	14/12/2018	48
National Mathematics day	22/12/2018	22/12/2018	299
National Youth day	12/01/2019	12/01/2019	1660

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Plastic free campus
- Awareness programme on creating eco-friendly surroundings
- Sesame seeds cultivation
- Rain Water Harvesting
- Sapling Plantation
- Composting pit for organic fertilizers

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I : E- LEARNING AND EVALUATION Best Practice II : JUVENILE, SPIC AND SPAN CAMPUS

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://msn.kamalaminfo.net/files/2020/03/Best-Practices-18-19.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision of our College: • Our quest is to empower women with self reliance and poise (by promoting multidimensional competence equipped with necessary levels of knowledge life skills) without caste, creed religion • To impart higher education to the downtrodden and economically backward rural women by promoting excellence and academic competency. Empowering women is to equip them with relevant and conceptualized professional skills and guiding them towards a bright future and career all around the world with the values of - 'Sincerity', 'Hard Work' and 'Ethics'. As an initiative towards the distinctiveness to the vision, priority and thrust, this year the placement cell of the college has been strengthened. Objective Training and Placement Cell is to guide students to choose right career and to give knowledge, skill, and aptitude and meet the manpower requirements of the Industry. Motive • To assist students to develop/clarify their academic and career interests, and their short and long-term goals through individual counseling and group sessions • Maintaining and regularly updating the database of students. Maintaining database of companies and establishing strategic links for campus recruitments. • Gathering information about job fairs and all relevant recruitment advertisements. • Organizing pre-placement training/workshops/seminars for students. • To arrange campus interviews and to provide information about Off-campus interviews. • To provide resources and activities to facilitate the career planning process. • To act as a link between students, alumni, and the employment community. • To assist students in obtaining placement in reputed companies. Career Guidance: • Highlighting articles on notice boards regarding Competitive Industrial Career Opportunities. • Inform students about the available job opportunities in government sectors and off campus drives. • Arranging Motivational Talks. Training Development: Keeping in view the industry requirements, the training curriculum is designed for preparing the students. • Personality Development • Communication Skills Vocabulary • Resume Preparation Email Writing • Group Discussion • Interview Skills • Aptitude Training Practice Tests

Provide the weblink of the institution

<http://msn.kamalaminfo.net/files/2020/03/Institutional-Distinctiveness-18-19.pdf>

8.Future Plans of Actions for Next Academic Year

1. To implement alternate source of energy. 2. To ensure the early construction of indoor stadium. 3. To construct an auditorium. 4. To elevate the Department of Commerce as a Research Center.