



## **YEARLY STATUS REPORT - 2021-2022**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>Madurai Sivakasi Nadars Pioneer Meenakshi Women's College</b>
• Name of the Head of the institution		<b>Dr. (Mrs.) R.Raja Rajeswari</b>
• Designation		<b>Principal</b>
• Does the institution function from its own campus?		<b>Yes</b>
• Phone no./Alternate phone no.		<b>9843259191</b>
• Mobile no		<b>9585559191</b>
• Registered e-mail		<b>officemsnpioneer@gmail.com</b>
• Alternate e-mail		<b>principalmsnpioneer@gmail.com</b>
• Address		<b>Poovanthi</b>
• City/Town		<b>Sivagangai</b>
• State/UT		<b>Tamil Nadu</b>
• Pin Code		<b>630611</b>
<b>2.Institutional status</b>		
• Affiliated /Constituent		<b>Affiliated</b>
• Type of Institution		<b>Women</b>
• Location		<b>Rural</b>

• Financial Status	Self-financing				
• Name of the Affiliating University	Alagappa University, Karaikudi				
• Name of the IQAC Coordinator	Ms. K.Sudharani				
• Phone No.	9942490363				
• Alternate phone No.	9843259191				
• Mobile	9942490363				
• IQAC e-mail address	iqacmsnpioneer@gmail.com				
• Alternate Email address	officemsnpioneer@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/07/AQAR-20-21-Accepted.pdf">https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/07/AQAR-20-21-Accepted.pdf</a>				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/09/Calendar-21-22.pdf">https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/09/Calendar-21-22.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.64	2016	19/01/2016	18/01/2021
6.Date of Establishment of IQAC			11/01/2016		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Signed MoU with Academic institutions for students exchange and staff exchange programmes. Submitted the data to the University Portal, AISHE and NIRF. Organized the webinars and online intercollegiate competitions by the departments Encouraged the online supplement, E-contents were prepared and uploaded in Moodle. Extensive and comprehensive training through Placement Cell and more placements through On campus and Off campus Drives.		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
State Level/ National Level Virtual Competitions	The Departments conducted 7 Virtual Inter-Collegiate Competitions	
Collaboration with the Peer Institutions for Student Exchange / Faculty Exchange	The Departments of Information Technology, English, Commerce, Commerce(CA), Computer Science signed MoU With the Peer Institutions	
Creation of Moodle Site in the College Domain	Ms. K. Sankareswari created the Moodle site. The E-Content/E-Resource was uploaded and made accessible to the students by	

	providing User Name and Pass word to the students
Increasing the Bandwidth of the Internet Connection	The bandwidth for the Internet connection was increased as 50 Mbps
Organizing State/National/ International Level Seminars by the Departments	The Departments organized 1 number of State Level, 2 number of National Level and 5 number of International Level Seminars
Online Portal for TNPSC (Group - IV) Services Examination	TNPSC Coaching in association with Online Mania, Thiruppuvanam was conducted. 186 number of students attended the training
Campus Drive/Placements	10 students got placement in the multi national companies like TCS, WIPRO, Capegemini and Infosys etc., 121 students were placed in the On Campus Drives conducted by IDBI Federal Insurance and Redington Foundation on 27.09.2021 and 08.04.2022
Certificate course offered by Spoken Tutorial	The certificate courses was offered to the I year students through the Spoken Tutorial Project by IIT Bombay
Collaborative activities for Faculty Exchange / Student Exchange	The Departments of Tamil, English, Computer Science, Information Technology, Commerce and Commerce (CA) signed MoU with the peer institutions for collaborative activities such as Faculty Exchange, Student Exchange and Research
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
College Management Committee	02/07/2021

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-2022	20/01/2023

**15. Multidisciplinary / interdisciplinary**

The institution is affiliated to Alagappa University, Karaikudi. The university adopted the CBCS pattern from 2008 - 2009. As per the CBCS pattern, the university offers several skill based and value based Part - IV courses which are interdisciplinary in nature. 'Environmental Studies' for I year students, 'Emergency and Medical Lab Skills', 'Competitive Examinations Skills', 'Effective Employability Skills', 'Manavalakkalai Yoga', 'Women's Studies', 'Value Education', 'Executive Skills', 'Disaster Management', 'Accounting Skills' and 'Youth Red Cross' for II year students and 'Heritage and Tourism', 'Marketing and Sales Management', 'Urban Planning', 'Fruits and Vegetables Preservation Skills', 'Equipment Handling Skills for Events' and 'National Service Scheme' for final year students are the interdisciplinary courses offered by the affiliating university for the students of all discipline.

**16. Academic bank of credits (ABC):**

Madurai Sivakasi Nadars Pioneer Meenakshi Women's College does not fulfil the requirements of ABC yet but the institute shall soon be starting with the process.

**17. Skill development:**

The institution has adopted a policy to run skill development certificate programmes for the overall development of students to meet the requirement of current society. For the academic year 2021-2022, the institution was conducting career oriented courses like 'Archeological Studies', 'Journalism', 'Corporate Training', 'Optimization Technique', 'Office Automation', 'Flash', 'PHP', 'C and Web Application', 'HTML & CSS', 'Human Resource Management', 'Computerised Accounting' and 'Advertisement and Media Promotion' and skill development courses like, 'Communicative Skills', 'Logical Reasoning', 'Art and Craft', 'Yoga', 'Beautician Course', 'Karate' and 'Silambam'. The institution is also interested in introducing new skill development programmes in the upcoming years.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The institution is actively engaged in spreading the rich heritage of our country under traditional knowledge in the fields of Arts, Literature and Culture. The institution basically adopt, two language system for running the UG and PG programmes. In special cases third language, 'Hindi' is adopted for Part - I language. The institution use English as as international language and Tamil as a State / Regional language in the curriculam. All the courses are taught in bilingual mode. To preserve and spread Indian cuture and tradition, the institution organised various activities such as traditional day celebrations, Fine Arts day celebrations, Sports day and College day celebrations in which the culture based activities like Rangoli, Mehendi, Dancing, Singing etc.,are included. The institution inculcate Indian culture and values through participation of the students in inter collegiate competitions and Youth festivals.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Being affiliated to Alagappa University, the institution receives procedural supports like curriculum, exam pattern and ranking system from the university.

Though, the affiliating university have not implemented OBE for its affiliated colleges, Learning is made more students - centric by preparing an institutionalised programme outcome, programme specific outcomes and course outcomes. The university curriculum is delivered based on it. Emphasis is laid on a clearly articulated idea of what students are expected to know and learn through the curriculum and how much they are able to achieve. Apart from regular classroom teaching, there are remedial classes and the mentor-mentee system that gives priority to outcome- based education. The Learning Outcomes-based Curriculum Framework is intended to suit the present day needs of the student in terms of securing their path towards higher studies or a terminal degree guiding students towards career choices. Students are made aware of the course specific outcomes through orientation programme, classroom discussion, expert lectures and practical.

**20.Distance education/online education:**

The college offers certificate courses offered by Spoken Tutorial, IIT Bombay. Online classes were held regularly during the Pandemic. Online classes are taken by teachers as and when necessary for the betterment of the students.

## Extended Profile

### 1.Programme

1.1	495
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	1314
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	334
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	508
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	74
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	74
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	48
Total number of Classrooms and Seminar halls	
4.2	186
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	200
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures the seamless delivery of its curriculum through a meticulously planned and well-documented process. Particularly considering the challenges posed by the Corona pandemic, the Timetable Committee arranges a comprehensive weekly schedule, adeptly balancing online and offline components for every semester and class.

A specialized orientation program is crafted for freshers, enlightening them about the program's framework, curriculum, co-curricular activities, evaluation procedures, grading system, and credit distribution.

To maintain a steady academic pace, teachers construct detailed lesson plans, guaranteeing the curriculum's comprehensive coverage within the allocated timeframe. Varied teaching methods are adopted to cater to diverse learning needs, employing traditional and ICT-enabled techniques. Platforms like Google Classroom and Moodle supplement conventional approaches.



The institution's extensive central library and departmental libraries ensure students' access to an array of reference materials. Through membership in Inflibnet, e-books, e-journals, e-shodhsindhu, and shodhganga are readily available to enrich the learning experience.

Augmenting curriculum delivery, the institution arranges guest lectures, workshops, seminars, and conferences, nurturing a holistic educational environment. The efficacy of curriculum implementation is gauged through regular internal tests, cycle exams, quizzes, and model exams.

This evaluation process identifies students in need of additional support and those capable of advanced learning. Remedial coaching aids struggling learners, while high-performing students receive guidance for achieving university distinctions and enhanced career prospects.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution places a steadfast emphasis on upholding the academic calendar, including the unified execution of Continuous Internal Evaluation (CIE). Aligned with guidelines from the affiliating University, the calendar thoughtfully integrates holidays and breaks. It incorporates every facet of college functioning: administrative, academic, co-curricular, and extracurricular undertakings.

Within this framework, the academic calendar holds essential details such as the holiday roster, anticipated university exam schedules, and a preliminary timetable for Continuous Internal Assessment (CIA). It also outlines significant dates for NSS activities, the Center for Career Development and Placement Cell, as well as schedules for, ward meetings and committee meetings.

The institution maintains a definitive internal examination timetable, employing a uniform question pattern and standardized evaluation protocol to ensure the thoroughness of internal

**assessments.**

All academic pursuits are closely aligned with the academic calendar. Teachers meticulously plan their teaching schedule around it, guaranteeing synchrony between learning objectives and timeline. Subject instructors meticulously craft teaching plans, each encompassing content delivery methods, teaching modalities, and timeframes for syllabus completion – all referenced against the academic calendar. This calendar, thus, functions as a compass for both educators and learners, optimizing the academic journey and engendering a culture of organized learning.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

26

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1229

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As an affiliated college of Alagappa University, courses as per the guidelines of University are offered to the students.

The affiliating University offers 65 courses related to cross-cut issues in Part III , Part IV and Part V. To be very specific, at first- and second-year levels there are courses called Environmental

Studies and Extension Activity of credit 2 and credit 1 respectively, which are related to Gender, Environment and Sustainability, Human Values and Professional Ethics.

Apart from the above, in order to enhance the knowledge about cross cutting issues and to integrate them with curriculum, various committees, cells and clubs are established with a view to ensure holistic development of the students. They are Extension Activity Committee, Anti Ragging Committee, Anti Sexual Harassment Committee, Students' Counselling Forum, Discipline Committee, UBA Committee, Women Empowerment Cell, Entrepreneurship Development Cell/Start up Cell, Citizen Consumer Club, Youth Red Cross, Red Ribbon Club, Equal Opportunity Cell, Rotaract Club, ECO Club, Gender Sensitization Club, Vivekananda Cadet Corps and SAP Committee.

The NSS units organised many environmental and health care activities like Swatch Bharat Abhiyan and World Water Day to address the issues related to environmental sustainability and human values.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1250

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may** **B. Feedback collected, analyzed**

be classified as follows

and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

377

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

282

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution's commitment to student development is demonstrated through its customized approach to learning assessment and support, catering to both advanced learners and those needing additional assistance.

For slow learners, the institution employs a vigilant monitoring process to identify academic struggles. Remediation efforts encompass various strategies, including one-on-one mentoring, academic peer teaching, and personalized counselling sessions to reinforce motivation and confidence. Beyond regular class hours, students receive targeted tutoring and clarification of doubts. Access to a repository of simplified and repeated university questions aids their progress, alongside the provision of a comprehensive question bank. Augmenting their learning journey, e-contents and instructional videos are also supplied.

Advanced learners are encouraged to explore broader horizons through participation in guest lectures, seminars, and conferences. Opportunities to organize and partake in club and departmental activities further enrich their academic exposure. The institution supports enrolment in online courses such as NPTEL and SWAYAM, fostering holistic knowledge acquisition. Collaboration with Elite Smart Learning Centre and the CSR Unit of Redington Private Limited provides avenues for skill development.

Recognizing diverse career aspirations, the institution extends its guidance to career counselling and competitive examination training, including CSIR NET, TNPSC, and corporate sector assessments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1314	74

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution places students at the core of the learning process,

employing student-centric methodologies such as experiential learning, participative learning, and problem-solving techniques to enrich the learning experience.

Teachers adopt a facilitative role, ensuring each student comprehends at their own pace by engaging them in class activities. This approach fosters absorption and understanding of information on an individual basis. The integration of real-life situations through "Lab to Land" experiences enhances practical application and contextual understanding.

Beyond traditional chalk-and-board methods, the institution employs lectures, problem-solving sessions, discussions, oral tests, and questioning to engage students actively.

Experiential learning is championed through practices like short film making, practical sessions, projects, and team activities. Participatory learning thrives through seminars, group discussions, PowerPoint presentations, and quizzes.

E-learning is fortified through technologies such as spoken tutorials, e-resources, audio-visual aids, and platforms like YouTube.

The institution offers an array of activities, including bridge courses, value-added courses, skill enhancement programs, assignments, mentoring, internships, remedial classes, paper presentations, club activities, peer learning, and participation in extension services like YRC, NSS, Women Empowerment, and ED Cell activities. This holistic approach to education ensures that students are engaged, empowered, and equipped for real-world challenges.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers at the institution have embraced ICT-enabled tools to enhance the teaching-learning process, realizing the potential of technology in modern education. While the conventional lecture



method remains valuable for interpretation, explanation, and revision, the college has actively integrated ICT tools to ensure effective content delivery, particularly crucial during the Corona pandemic. This approach aims to support comprehension and reinforce concepts through platforms like Google Classroom.

In response to the pandemic, the college established Google Classrooms for all classes, fostering online interactions, assignments, tests, and resource sharing. An institution-specific Moodle-based Course portal was introduced, housing study materials and question banks. Each student received a login ID to access their study materials, promoting personalized learning.

The institution harnesses various technological avenues for e-learning, including Spoken Tutorials, e-resources, audio-visual aids, and YouTube. Access to a digital library, online courses such as SWAYAM and NPTEL, and online tests further enrich the ICT-enabled teaching-learning experience.

An exceptional initiative lies in the institution's partnership with SPOKEN TUTORIAL-IIT Bombay as a Knowledge Association Partner. This affiliation grants all undergraduate students access to online certificate courses by IIT Bombay, stimulating self-directed learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

74

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

75

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

465

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In alignment with affiliating university and regulatory guidelines, an academic activity plan and internal assessment exam schedule are meticulously developed.

The Continuous Internal Assessment (CIA) examinations occur at regular intervals as specified in the academic calendar, guaranteeing consistent evaluation. The examination pattern mandated by the university is effectively communicated to students through the college prospectus and website.

An internal examination committee is constituted annually, responsible for orchestrating both internal and external examination activities. This committee disseminates vital information to students, teachers, and administrative staff regarding examination procedures.

To preserve the robustness of internal assessment, a dedicated institutional software has been developed for generating question papers. This software ensures integrity in assessment processes. Comprehensive answer keys are generated for all question papers, contributing to effective, transparent, and fair evaluations.

Any alterations to schedules, patterns, or methods are promptly communicated to students through notice boards and classroom briefings by respective course teachers. Students are empowered through the opportunity to review their assessed internal booklets, encouraging self-assessment.

The institution fosters an open channel for student-teacher interaction, allowing students to address assessment-related concerns or grievances. This encourages transparency and fairness in the evaluation process. Furthermore, adapting to the challenges posed by the Corona pandemic, the institution conducted some

internal tests online during the 2021-22 academic year.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism to address internal and external examination-related grievances is characterized by transparency, efficiency, and timeliness, ensuring a fair and equitable academic environment for students.

For internal examinations, adherence to the academic calendar is paramount, with exams conducted as scheduled. Once completed, answer papers are promptly corrected and returned to students within a week for self-evaluation. Flexibility is offered to students unable to appear for these exams due to valid reasons, allowing them to re-write with proper documentation. Students seeking improvement in their scores are also granted the opportunity, provided they have a valid reason.

Transparency prevails as students are given access to their answer sheets for verification, ensuring clarity in the assessment process. Any identified errors or discrepancies in marking are promptly rectified by the respective course teachers, upholding fairness.

Regarding external evaluation by the university, students dissatisfied with their marks have the option to request a photocopy of their answer script or seek revaluation, following the prescribed fee payment. The university accommodates these requests, demonstrating its commitment to impartiality.

Furthermore, the college takes proactive steps to address group grievances related to university assessments, fostering an environment where concerns are acknowledged and resolved.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Despite not implementing Outcome-Based Education (OBE) as directed by the affiliating Alagappa University, the institution has taken proactive steps to ensure that learning remains student-centric.

The institution has developed and institutionalized program outcomes, program-specific outcomes, and course outcomes. These outcomes are prominently displayed on the college website, ensuring easy access for both students and teachers. Orientation programs and staff meetings serve as platforms for effectively communicating these outcomes to all stakeholders.

In the absence of a formal OBE mechanism from the university, the institution circulates course outlines to communicate expected learning outcomes. Additionally, the college extends support to students through various educational activities and a dedicated faculty team, contributing to commendable student performance.

To evaluate program-specific outcomes, the Internal Quality Assurance Cell (IQAC) has devised a transparent, scalable, robust, and objective mechanism. Heads of departments, along with course teachers, meticulously analyze student performance, drawing conclusions regarding program outcomes. This evaluation takes place after the university examination results are declared.

Furthermore, the institution recognizes that program outcomes are not limited to exam scores alone. They consider students' performance in curricular, co-curricular, and extra-curricular activities, as well as achievements in competitive exams and job placements, as indicators of program attainment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of the attainment of program-specific outcome is crucial

to assure quality enhancement process of an institution. The affiliating university has not so far developed any mechanism for collecting and analyzing data on learning outcomes of students to use it to overcome the barriers of learning. The IQAC has devised the mechanism for the evaluation of program outcome. The utmost care has been taken to make this mechanism transparent, scalable, robust and object oriented. The unique feature of this mechanism is that there is an excellent blending of subjective observation and objective assessment of the students' performance.

The Heads of the Departments of various UG programs and PG programs are asked to evaluate the students regarding the attainment of program outcomes using the strategy developed.

The Heads of the department along with course teachers, analyse the final results of each and every student who have appeared for the end-term examination. From the analysis, the conclusions are drawn regarding the Program outcome and based on the same the next year's batch is guided.

The attainment of the program outcomes is evaluated after the declaration of the results of the University examination.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

494

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2023/12/2.7.1-2021-2022-STUDENTS-FEEDBACK.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

-Nil-

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has fostered an ecosystem for innovation and knowledge creation, empowering faculty members and students to engage in research activities and explore their potential.

A key facet of this ecosystem is the provision of e-resources, including an E-Library, Moodles, and network-linked computers. Faculty members harness these resources to develop innovative teaching materials such as PowerPoint presentations, e-content, language lab modules, and e-books and journals, enhancing the learning experience.

The Research Cell plays a pivotal role in nurturing research culture among faculty and students, motivating them to explore new ideas in various fields of research and development. This initiative creates an environment conducive to knowledge creation and transfer.

The institution's commitment to innovation is further evident



through the establishment of the Institutional Innovation Council (IIC), aligning with the MHRD guidelines. The IIC actively promotes entrepreneurship and innovation, encouraging participation in webinars, workshops, and Hackathons organized by MHRD.

In addition to fostering innovation, the institution also recognizes the importance of promoting gender equality. It collaborates with the National Commission for Women (NCW) to conduct competitive exams that highlight women's legal rights and empower them with knowledge.

The institution provides essential facilities, including Wi-Fi connectivity, high-speed internet access, computer labs, and well-furnished seminar and auditorium halls. These amenities facilitate research activities, academic events, and knowledge-sharing forums, enriching the ecosystem for innovation and knowledge creation within the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

18

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Engaging in extension activities that directly impact the neighborhood community is an integral part of the institution's commitment to holistic student development and social

responsibility. Recognizing the symbiotic relationship between higher education and society in shaping the nation's human resources, the institution has established a strong "Institution-Social Partnership."

Situated in a rural area and predominantly serving women from nearby villages, the institution views "Experiential Learning through outreach programs" as an essential practice. These outreach programs extend beyond fulfilling curricular requirements; they instil students with values, ethical principles, societal awareness, teamwork, and leadership qualities.

These initiatives are carried out through various channels, including departments, the National Service Scheme (NSS), Youth Red Cross (YRC), Red Ribbon Club (RRC), Unnat Bharat Abhiyan (UBA), and the Rotaract Club. However, the challenges posed by the Covid-19 pandemic in 2021-22 prompted a shift towards a partial online awareness activities. Students conducted surveys and motivated the neighborhood community to participate in and benefit from these virtual initiatives.

To further sensitize students and the general public, the institution created and uploaded awareness videos on its YouTube channel. These videos serve as valuable tools for spreading knowledge and understanding of critical social issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

13

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

23

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

599

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

13

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has 48 spacious, ventilated and well-equipped classrooms with Black Board, Interactive Board, LCD Projector and adequate seating facilities for learners. Among these classrooms, 21 are enabled with ICT tools. There are 2 smart class rooms and 4 computer laboratories equipped with 120 computers with LAN / Wi-fi facility along with 3 printers and 1 scanner in A Block ground

floor. There is a well-equipped Physics Lab to provide adequate practice to the students. Language/Project Lab is available with the facilities of voice recording, play back, one-to-one interaction, etc., for the students to enhance their communicative skills. The institution has a library with voluminous books, browsing, e-Books, e-Journals, printing photocopying facilities and Department libraries with many reference books. The institution has a mini recreation library along with browsing facilities in the hostel premises. There is a Seminar Hall in the ground floor of B Block which can accommodate 500 members at a time with centralized Air Conditioner, LCD Projector with LAN / Wi-fi facility. Apart from these each department is provided with 2 desktops and 3 laptops to assist the Teaching- Learning process. The institution has generators and online UPS to provide uninterrupted power supply during the class hours.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For cultural activities, a dedicated Fine Arts room is available within the hostel building. This room is equipped with ornaments, band instruments, and musical instruments, offering students a space for practice in preparation for cultural events both within and outside the college. A notice board keeps students informed about upcoming cultural events, while the spacious corridor with plug points on each floor further facilitates practice sessions. The institution's Fine Arts committee actively oversees and regulates cultural activities, promoting artistic expression among students. An air-conditioned auditorium and an open stage provide platforms for students to showcase their talents.

In terms of sports and games, the institution boasts a spacious ground with facilities for various sports like volleyball, throwball, badminton, shuttlecock, kho-kho, and track events. Additionally, two rooms within the hostel building are dedicated to indoor games such as chess, carrom, and table tennis, providing opportunities for students to engage in recreational activities.

Recognizing the importance of physical fitness, the institution has

established a well-equipped gymnasium. Students utilize this facility for workouts and warm-up activities. Moreover, the institution offers certificate course in Yoga and conducts yoga programmes with huge mass participants in the auditorium, apart from that a well equipped yoga room also available in the hostel building.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

48

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

85

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution's library has embraced the digital age with full automation using the integrated library management system (ILMS) known as Flair. This transition to a fully automated library system has significantly enhanced the efficiency and accessibility of library resources.

The Flair software, with its version 7.0, was implemented in the library in 2014, marking a pivotal moment in the institution's commitment to modernizing its library services. Over the years, the library's automation system has been regularly updated to keep pace with technological advancements, with the latest update in 2021. This commitment to staycurrent ensures that students and staff benefit from the latest features and improvements in library management.

Furthermore, the institution's library has been forward-thinking in its approach to digital resources. Since the academic year 2012-2013, it has been a member of INFLIBNET, a network that facilitates access to a wide range of e-resources for both students and staff. Additionally, the library joined DELNET in 2021-2022, further expanding its access to electronic resources and fostering a culture of research and digital learning within the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>



#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.98

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

95

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution demonstrates a strong commitment to staying at the forefront of technology by frequently updating its Information Technology (IT) facilities, including robust Wi-Fi connectivity. This proactive approach not only maximizes the potential benefits of IT systems but also ensures that the institution can meet evolving technological requirements.

The institution invests in periodic updates of its IT infrastructure, encompassing computers, printers, internet facilities, CC TV, and intercom systems. This commitment extends to providing both desktop and laptop computing options for students and staff, ensuring flexibility and adaptability to various needs. Regular maintenance and updates are carried out to keep the IT facilities in optimal working condition, further enhancing their

reliability.

Moreover, the institution has made significant strides in modernizing its classrooms and learning spaces. Four classrooms and two smart rooms have been upgraded to feature state-of-the-art amenities, such as interactive digital boards, LCD displays, computers, and audio-video recording facilities. The incorporation of Wi-Fi connectivity in these upgraded spaces enhances the learning experience and facilitates seamless access to digital resources.

The institution currently maintains a substantial computer infrastructure with a total of 220 computers, ensuring that students and staff have access to the necessary technology resources for research, learning, and administrative tasks.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

200

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

#### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

##### 72.4

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Regular inventory checks are conducted by a dedicated faculty team to assess the condition of laboratory equipment, library resources, furniture, and sports items. These checks form the basis of a comprehensive report submitted to the administration, guiding necessary actions to repair or replace assets as needed. In the library, close coordination with academic departments ensures the acquisition of relevant books, aligning the collection with the syllabi.

The institution's commitment to infrastructure excellence is evident through its Administrative Officer and qualified civil engineer, responsible for overseeing construction projects and maintaining existing structures. A dedicated electrician takes care of electrical and plumbing systems, ensuring safety and functionality.

Furthermore, a diligent housekeeping team diligently upholds the cleanliness and upkeep of buildings, corridors, and washrooms, creating an inviting atmosphere for students and faculty. During semester breaks furniture and fixtures requiring repair or replacement are addressed.

For technology-based facilities, a qualified lab administrator takes charge of systems, intranet, and internet connections and procurement, maintenance, and replacement of computers, projectors, and other ICT equipment. The sports and fitness facilities are in the capable hands of the Physical Directress, who ensures the upkeep of sports equipment, grounds, and courts.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

117

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

125

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**12**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**1314**

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

43

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

140

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

29

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institution places a strong emphasis on fostering student

representation and engagement in a multitude of administrative, co-curricular, and extracurricular activities.

At the core of this commitment is the active Students' Council, where selected student leaders play a pivotal role in voicing the concerns and aspirations of their peers. They serve as a bridge between the student body, Heads of Departments and the Principal, facilitating the resolution of student grievances and offering valuable insights to enhance the academic environment.

Students participate in various academic and administrative committees, such as the Internal Quality Assurance Cell, Internal Examination Committee, Magazine Committee, Rotaract Club, Discipline Committee, and the Unnat Bharat Abhiyan Committee. In these roles, student representatives contribute significantly to the institution's well-being:

1. They play integral roles in organizing and celebrating key events like Independence Day, Republic Day, Alumni Meets, Sports Day, College Day, Fine Arts Competitions, and Graduation Day.
2. Office bearers of clubs like Rotaract and members of the UBA Committee actively engage in organizing awareness programs that benefit the wider community.
3. Student members of the Discipline Committee contribute significantly to maintaining order and discipline in day-to-day campus activities and during special occasions.
4. Through 'Students Corner' the creative skills among the students has been enhanced.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

16



File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has an Alumni Association which plays a significant role in college functioning. But it is not registered.

The annual alumni meet is conducted during the first week of every September. The alumni of the college strengthen the institution and support the students by sharing the job openings, providing guest lectures and project requirements. They contribute to the growth and development of the institution by bringing their career experiences to the class room as a faculty and guest faculty. Alumni exchange their ideas on academic, cultural and social issues during the Alumni Meet. The Alumni Association has part takes in institutional infrastructural growth by donating furniture, colour printer, refrigerator and microphone with amplifier etc. The alumnae interact with the students regarding business, profession, research and sports.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs  
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution stands as a testament to its commitment to excellence across all facets of its operations - academics, research, and education. This commitment is deeply rooted in the institution's vision and mission, forming the guiding stars that illuminate its path.

Governance model is a collaborative effort involving all stakeholders. Together, they craft and implement a comprehensive quality policy that ensures the institution's continual pursuit and preservation of excellence in higher education. The participatory management system is a hallmark of this institution, fostering a culture of inclusivity and shared decision-making.

The Management recognizes the invaluable contributions of the staff, actively involving them in key decisions through the College's Managing Committee. Faculty members serve as vital representatives within this highest decision-making body. Moreover, various committees, comprising both teaching and non-teaching staff, play pivotal roles in shaping the institution's activities, aligning them with its vision.

Academic policies and guidelines are thoughtfully designed to resonate with the institution's mission. Decisions made by the Management Committee are effectively communicated through staff councils and meetings, seamlessly integrating them into the daily fabric of governance and administration.

Through a decentralized governance approach, a harmonious journey towards the realization of the institution's vision and mission.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The organizational structures encompass Management, Principal, IQAC coordinator, Head of the departments, Coordinators of various committees, cells and clubs and other stake holders. The Planning and Evaluation Committee consisting of Management of the college, Principal and two senior most representatives of staffs executes participative management for the holistic development of the college.

1. The principal gives directives to the Heads of the departments to prepare annual department activities.
2. The IQAC composition of the college initiates quality initiatives and are implemented by the Head of the departments and respective committees.
3. The IQAC Coordinator coordinates academic process such as meetings of staff council and monitors the execution of the minutes of the meetings.
4. There are 35 different committees /cells with well-defined functions. Its responsibilities are Preparing the academic calendar and general timetable, Tracking the syllabus completion, Monitoring the academic work of the institution, Making arrangements for the conduct of examination in conformity with the University directives, Maintaining proper standards of academic records namely Handbook, latest syllabus from University, course file content, lesson plan and result analysis, Up grading of library resources and purchasing of books, journals, e-materials, etc. and Maintaining the discipline in the campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution's strategic perspective plan is a roadmap to the future, meticulously drafted to align with the institution's vision and mission. This comprehensive plan outlines the specific strategies and actions necessary to realize the goals and objectives set by the college.

One of the cornerstones of its effectiveness is the active involvement of the Internal Quality Assurance Cell. This body plays a pivotal role in formulating and fine-tuning the plans, ensuring that they logically progress the institution's development process.

Another crucial element is the rigorous evaluation and approval process by the management committee. This step allows for a thorough assessment of the financial requirements, ensuring that the plans remain feasible and sustainable.

The institutional strategic goals span a wide spectrum, encompassing efficient teaching and learning procedures, expanded ICT facilities, effective leadership, constant internal quality assurance, robust governance, holistic student development, employee welfare, enhanced placement opportunities, discipline maintenance, addressing grievances, sound financial planning, industry interaction, support for budding entrepreneurs, alumni engagement, and infrastructure enhancement.

By effectively deploying this strategic perspective plan, the institution navigates its journey towards a brighter future, that upholds its core values and adapts to the changing educational landscape, ultimately benefiting its students, faculty, and all stakeholders.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure comprises key elements such as the

College Management Committee, Principal, Heads of Departments, teaching and non-teaching staff, and various support cells and departments. This structure closely aligns with the institutional strategic plan, which in turn connects with the academic goals and objectives of the institution.

Decision-making processes within the institution adhere to the appropriate levels within the organizational hierarchy, ensuring a streamlined approach. Moreover, compliance with university and government guidelines is a priority, with the presence of bodies like the IQAC Cell and Anti-ragging Committee. These committees, involving both administrative staff and faculty members, play crucial roles in planning, implementing, and auditing academic activities.

Recruitment and service rules conform to the norms set by the affiliating university and government, and staff members receive benefits such as EPF, ESI, and more, as per applicable regulations. Transparent promotional policies, through Appraisal forms and Academic Performance Indicators (API), ensure equitable opportunities for growth.

Grievance redressal mechanisms are robust, involving a committee with representation from the Principal, HODs, and teachers to address staff and student grievances. Statutory committees, including Anti-Ragging and Anti-Sexual Harassment committees, reinforce the institution's commitment to the safety and well-being of its students and staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/07/6.1.1-Organogram.pdf">https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/07/6.1.1-Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

List of Welfare scheme for teaching staff:

- On duty leaves are given for faculty members for paper setting, paper valuation, seminars and workshops and to act as external examiners.
- On duty leaves are given to faculty members for attending orientation and refresher programmes.
- Maternity Leave.
- Financial support for publishing research articles.
- Maternity leave.
- Contributory Provident Fund.
- Employees State Insurance.
- Group Insurance scheme.
- Fee concession to the wards of the staff.
- Wi - Fi connection for the departments.
- Deepavali Advance

List of Welfare scheme for non-teaching staff:

- Maternity Leave.

- Contributory Provident Fund.
- Employees State Insurance.
- Group Insurance scheme.
- Fee concession to the wards of the staff.
- Bonus for administrative and supportive staff.
- Uniforms for supportive staff.
- Refreshment during working hours for administrative staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

##### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

71

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has implemented a comprehensive performance appraisal system that evaluates both teaching and non-teaching staff based on their contributions to various aspects of the institution's mission.

For teaching staff, the appraisal process is multifaceted, focusing



on their pedagogical effectiveness and broader academic engagement. Teaching staff are assessed on their innovative teaching methodologies, classroom lectures, seminars, tutorials, and overall course delivery. Their role in setting fair and standardized examination papers and the quality of evaluation are crucial factors. Moreover, student feedback and course pass rates provide valuable insights into their teaching effectiveness. Beyond the classroom, the faculty's professional contributions to academics and their involvement in various administrative bodies within the institution are considered. Self-appraisal, using a prescribed format, allows teachers to reflect on their performance across these dimensions. Department heads review these self-appraisal reports, assessing attitudes, behaviors, and professionalism.

For non-teaching staff, performance appraisal centres on technical skills, computer proficiency, productivity, quality, innovation, and a willingness to learn. Additionally, their ability to build rapport with stakeholders, including students, faculty, and administrative personnel, is evaluated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance.

Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.

College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges and non - recurring expenses like lab equipment purchases, furniture and other development expenses.

Process of the internal audit:

All vouchers are audited by an internal audit team once in three months.

The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers.

Process of the external audit:

The accounts of the college are audited by chartered accountant regularly as per the government rules.

The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review.

Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits.

The institution did not come across with any major audit objection during the preceding year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

**-Nil-**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

#### Mobilization of Funds:

As a self-financed private institution, tuition fees constitute a primary source of income, supporting day-to-day operations and development initiatives.

Institutional management actively seeks grants and funding opportunities to enhance the financial resources available.

Students benefit from government scholarships, reducing the financial burden and attracting talented individuals to the institution.

The institution secures funds from government bodies for extension activities, further enriching its offerings.

The college rents its infrastructure for government and other examinations, generating additional revenue.

Contributions from endowments and donors bolster the institution's financial stability.

#### Optimal Utilization of Resources:

Ensuring timely salary disbursement to teaching and non-teaching staff to maintain a motivated workforce.

Investments in classroom construction, renovations, and eco-friendly initiatives like tree planting and road development.

Ensuring comfortable and safe accommodations for students.

Continuous improvement in library resources and ICT infrastructure to support modern education.

Organizing seminars, conferences, workshops, and training programs to enhance faculty and student development.

Providing seed money grants to encourage research initiatives.

Recognizing merit through endowment awards and management scholarships for deserving students.

Organizing health camps, government awareness campaigns, and

extension activities to serve the local community.

Providing welfare measures for both teaching and non-teaching staff to ensure their well-being and job satisfaction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**"Strengthening Core Competency of students through Traditional and Technical activities"**

The use of ICT tools has become an integral part in teaching-learning process. IQAC always encourage teachers to utilize these tools in classroom teaching and laboratories Periodically IQAC has trained teachers and non- teaching staff to use ICT by arranging different workshop i.e., Google classroom, Video conference, use of e-mail, handling ICT instrument etc

Adequate numbers of training have been organized in the institution. There has been a considerable improvement in the technical skills of the students, which is evidenced through excellent academic results securing University ranks, improved performance in campus placements, increase in number of students attempting in competitive exams, winning awards competitions.

**Implementation of Green practices in the campus:**

The IQAC initiate green practices to maintain eco-friendly college campus through the activities Tree Plantation, Clean and Green Campus, and Save Power. For the better implementation of green practices, IQAC distributed these activities among various departments. IQAC constantly takes the feedback about the proper result-oriented implementation of these activities through academic audit every year. Because of these practices, eco-friendly and pollution free college campus, Miyawaki forest and social awareness about renewable energy and e-waste management is developed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC plays a pivotal role in ensuring that the institution maintains high academic standards and evolves over time.**

The IQAC conducts regular meetings with various stakeholders, including Heads of Departments, to assess and review academic activities. Monthly meetings chaired by the principal focus on class attendance, syllabus coverage, internal examinations, and the alignment of lesson plans with annual goals. This allows for the identification and resolution of any bottlenecks in program administration.

Administrative staff are also engaged in periodic reviews to enhance college administration and identify areas for improvement. The IQAC functions as a proactive body, continuously monitoring both academic and administrative aspects.

Feedback from students is a valuable resource in this process. The IQAC collects and analyzes feedback on teaching and learning performance at the end of each semester. Actionable insights are then shared with the relevant departments to implement necessary improvements.

Furthermore, learning outcomes are rigorously assessed through internal examinations, followed by one-on-one meetings with faculty members to evaluate their performance. The IQAC also develops mechanisms to track and monitor individual student performance in collaboration with concerned departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Trained security guards are stationed at the main gate, ensuring that only students with valid identity cards gain access to the campus.
- The campus is equipped with CCTV cameras at strategic locations to enhance security and deter potential threats.
- A well-trained warden is appointed to oversee the Girls Hostel within the campus, ensuring their safety and well-being.
- The institution conducts awareness campaigns on women's safety and gender sensitivity, led by NSS student volunteers.
- Internal Complaints Committee (ICC), Anti-Ragging Committee, and Grievance Redressal Committee are in place to provide social security and address grievances effectively.
- This committee tackles indiscipline within the campus, ensuring a safe and respectful environment.
- A dedicated complaint box is available for students to voice their grievances or provide suggestions anonymously.
- Faculty members actively counsel students on academic performance, career plans, and personal issues.

- Heads of Departments monitor students and offer guidance on psychological issues.
- A counseling forum comprising members who regularly engage with students to address their concerns and problems.
- A dedicated common room near the cafeteria provides a comfortable space for students to relax and socialize.
- The institution ensures gender sensitivity is integrated into the curriculum and coursework, fostering a more inclusive learning environment.
- Activities and events are organized to promote gender equity and inclusivity among students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**The functioning of the college exerts negligible stress on environment. The Institution arrange different programmes to create awareness about Proper Waste management to keep up clean and healthy environment.**

**1. Solid Waste:**

Solid waste produced through regular activities are duly thrown into appropriate bins which later are emptied by the proper waste disposal area in the college campus. The paper wastes are sold to authorized vendors.

**2. Liquid Waste:**

Liquid Waste is mostly generated by: I) Sewage Waste II) Hostel and Canteen Waste. Liquid waste from the Hostel and college Washrooms is safely drained by underground drainage system and it disposed through big underground chamber which shuck naturally in soil that influence to make recharge ground water.

**3. E-waste management:**

Electronic gadgets are repaired for minor defects by the lab technician to ensure its optimum utilization. The electronic waste components such as computer system components, CPU and ICs are used in practical demonstration to the students and for demonstration in workshops organized for students of nearby schools.

**4. Waste Recycling System:**

The institution has a well-defined yard for decomposing degradable solid wastes using earthworms. As vermicomposting is one of the eco-friendly method in decomposing degradable wastes, the same is followed in managing degradable solid wastes.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

**C. Any 2 of the above**



File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

**5.**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**The institution trusts in the exclusive principle of the country, "unity in diversity". There is no scope for any kind of intolerance in the campus. The students are from diverse background, yet no discrimination is found.**

To promote harmony, the institution organizes various cultural and traditional programmes such as Pongal, patriotic programmes and so on. Muthamizh Vizha organized annually by The Research Centre of Tamil gives a glimpse of Tamil art, literature and culture. Besides, various cultural competitions, sports and games are conducted where there is no restriction to students for participation.

The Equal Opportunity Cell empowers students from the weaker sections and the divyangjan. During National important days celebrations, readings are taken from The Bhagwad Gita, The Bible, and The Quran.

Students are taken to old age homes / orphanages so as to make the students to imbibe the principles of social living. Students and staff are strictly restricted in grouping on the basis of cast, community, religion and politics. No permission is accorded to any individual / organization from within and outside the college to conduct any programmes which suspected to cause difference of opinion among castes and religion.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution fosters a deep awareness of constitutional obligations, values, rights, duties, and responsibilities among both students and employees. This is achieved through a range of academic and extracurricular activities aimed at nurturing them into responsible citizens.

During national festivals, the institution proudly raises the national flag and invites esteemed individuals to inspire students and staff. These guests share insights into the qualities of freedom fighters and underscore the importance of citizens' duties and responsibilities. The institution's policies reflect these core values, and it enforces a code of conduct for all students and staff members to adhere to.

Active participation in sports, games, and the National Service

Scheme (NSS) at the national level is encouraged, fostering a sense of unity and camaraderie across the country.

The institution also takes pride in developing effective leaders among its students. Each year, a Student Council is formed, and its members undergo leadership training. They are then entrusted with organizing college programs, with support from other student volunteers.

Furthermore, the institution's staff actively participate in national day celebrations, reaffirming their commitment to the nation's cause through solemn oaths and actions. This collective effort instils a strong sense of patriotism and contributes to the holistic development of individuals within the institution's community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**      **A. All of the above**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution actively participates in celebrating and organizing a wide range of national and international commemorative days, events, and festivals, fostering a sense of cultural awareness and community engagement.

On the national front, the college proudly observes significant days such as Republic Day, Martyr's Day, and Independence Day, commemorating the country's historical milestones and paying tribute to its heroes.

Additionally, the institution enthusiastically marks various international observances, including World Environment Day, International Yoga Day, Constitution Day, National Mathematics Day, World AIDS Day, International Women's Day, World Ozone Day, World Breastfeeding Week, Matribhasa Divas, National Science Day, and National Unity Day on the Birth Anniversary of Sardar Vallabhbhai Patel. These events serve as platforms to raise awareness about critical global issues and promote positive actions.

Furthermore, the institution pays homage to the birth anniversaries of eminent figures like Dr. Sarvapalli Radhakrishnan, Mahatma Gandhi, Maha Kavi Bharathi, and Perunthalaivar Kamarajar, celebrating their contributions to society and their lasting legacies.

These celebrations and observations contribute to cultural diversity and inclusivity within the institution and instil a sense of patriotism, environmental consciousness, and social responsibility among students and staff.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice I

**Title of the Practice: Vital Enlightenment - A Stimulating Enrichment**

**Goal:**

- To develop an planned practical learning.
- To categorize the need of protracted hands of youth to humanity.
- To apprehend classroom as a dais for social engagement.
- To become a learner about socially subtle issues in the community.
- To enable practical learning by disciplinary and interdisciplinary engagement

### Best Practice II

**Title of the Practice: "Harnessing Nature's Power for Sustainable Growth"**

**Top of Form**

**Goal:**

- To foster Environmental Awareness
- To Promote a Culture of Reverence for Nature

File Description	Documents
Best practices in the Institutional website	<a href="https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2024/02/7.2.1.Best-Practices-21-22.pdf">https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2024/02/7.2.1.Best-Practices-21-22.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution's performance in prioritizing the empowerment of women through professional skill development and career guidance has been outstanding. This year, the college has taken a significant step by strengthening its Placement Cell to align with its vision of fostering values such as 'Sincerity,' 'Hard Work,' and 'Ethics' among its students.

The Training and Placement Cell has successfully met its objectives, guiding students to make informed career choices, imparting knowledge, skills, and aptitude, and bridging the gap between academic learning and industry requirements. The institution has maintained an up-to-date database of both students and companies, establishing strategic connections for on-campus recruitments.

In addition, the institution's commitment to career guidance has been evident through various initiatives like posting informative articles on notice boards, informing students about government job opportunities and off-campus drives, and arranging motivational talks. Furthermore, the institution's focus on training and development is commendable, with a curriculum tailored to industry needs. Topics such as Personality Development, Communication Skills, Resume Writing, and Interview Skills are covered comprehensively, ensuring that students are well-prepared for the professional world.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures the seamless delivery of its curriculum through a meticulously planned and well-documented process. Particularly considering the challenges posed by the Corona pandemic, the Timetable Committee arranges a comprehensive weekly schedule, adeptly balancing online and offline components for every semester and class.

A specialized orientation program is crafted for freshers, enlightening them about the program's framework, curriculum, co-curricular activities, evaluation procedures, grading system, and credit distribution.

To maintain a steady academic pace, teachers construct detailed lesson plans, guaranteeing the curriculum's comprehensive coverage within the allocated timeframe. Varied teaching methods are adopted to cater to diverse learning needs, employing traditional and ICT-enabled techniques. Platforms like Google Classroom and Moodle supplement conventional approaches.

The institution's extensive central library and departmental libraries ensure students' access to an array of reference materials. Through membership in Inflibnet, e-books, e-journals, e-shodhsindhu, and shodhganga are readily available to enrich the learning experience.

Augmenting curriculum delivery, the institution arranges guest lectures, workshops, seminars, and conferences, nurturing a holistic educational environment. The efficacy of curriculum implementation is gauged through regular internal tests, cycle exams, quizzes, and model exams.

This evaluation process identifies students in need of additional support and those capable of advanced learning. Remedial coaching aids struggling learners, while high-performing students receive guidance for achieving university distinctions and enhanced career prospects.



File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

  

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution places a steadfast emphasis on upholding the academic calendar, including the unified execution of Continuous Internal Evaluation (CIE). Aligned with guidelines from the affiliating University, the calendar thoughtfully integrates holidays and breaks. It incorporates every facet of college functioning: administrative, academic, co-curricular, and extracurricular undertakings.

Within this framework, the academic calendar holds essential details such as the holiday roster, anticipated university exam schedules, and a preliminary timetable for Continuous Internal Assessment (CIA). It also outlines significant dates for NSS activities, the Center for Career Development and Placement Cell, as well as schedules for, ward meetings and committee meetings.

The institution maintains a definitive internal examination timetable, employing a uniform question pattern and standardized evaluation protocol to ensure the thoroughness of internal assessments.

All academic pursuits are closely aligned with the academic calendar. Teachers meticulously plan their teaching schedule around it, guaranteeing synchrony between learning objectives and timeline. Subject instructors meticulously craft teaching plans, each encompassing content delivery methods, teaching modalities, and timeframes for syllabus completion - all referenced against the academic calendar. This calendar, thus, functions as a compass for both educators and learners, optimizing the academic journey and engendering a culture of organized learning.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

<b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b>	<b>B. Any 3 of the above</b>								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Details of participation of teachers in various bodies/activities provided as a response to the metric</td><td><a href="#">View File</a></td></tr> <tr> <td>Any additional information</td><td><a href="#">View File</a></td></tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>	Any additional information	<a href="#">View File</a>			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>								
Any additional information	<a href="#">View File</a>								
<b>1.2 - Academic Flexibility</b>									
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>									
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>									
<b>15</b>									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td><a href="#">View File</a></td></tr> <tr> <td>Minutes of relevant Academic Council/ BOS meetings</td><td><b>No File Uploaded</b></td></tr> <tr> <td>Institutional data in prescribed format (Data Template)</td><td><a href="#">View File</a></td></tr> </tbody> </table>	File Description	Documents	Any additional information	<a href="#">View File</a>	Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>	Institutional data in prescribed format (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Any additional information	<a href="#">View File</a>								
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>								
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>								
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>									
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>									
<b>26</b>									

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1229

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As an affiliated college of Alagappa University, courses as per the guidelines of University are offered to the students.

The affiliating University offers 65 courses related to cross-cut issues in Part III , Part IV and Part V. To be very specific, at first- and second-year levels there are courses called Environmental Studies and Extension Activity of credit 2 and credit 1 respectively, which are related to Gender, Environment and Sustainability, Human Values and Professional Ethics.

Apart from the above, in order to enhance the knowledge about cross cutting issues and to integrate them with curriculum, various committees, cells and clubs are established with a view to ensure holistic development of the students. They are Extension Activity Committee, Anti Ragging Committee, Anti Sexual Harassment Committee, Students' Counselling Forum, Discipline Committee, UBA Committee, Women Empowerment Cell, Entrepreneurship Development Cell/Start up Cell, Citizen Consumer Club, Youth Red Cross, Red Ribbon Club, Equal Opportunity Cell, Rotaract Club, ECO Club, Gender Sensitization Club, Vivekananda Cadet Corps and SAP Committee.

The NSS units organised many environmental and health care activities like Swatch Bharat Abhiyan and World Water Day to address the issues related to environmental sustainability and human values.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1250

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>B. Feedback collected, analyzed and action has been taken</b>
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
377	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year****282**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution's commitment to student development is demonstrated through its customized approach to learning assessment and support, catering to both advanced learners and those needing additional assistance.

For slow learners, the institution employs a vigilant monitoring process to identify academic struggles. Remediation efforts encompass various strategies, including one-on-one mentoring, academic peer teaching, and personalized counselling sessions to reinforce motivation and confidence. Beyond regular class hours, students receive targeted tutoring and clarification of doubts. Access to a repository of simplified and repeated university questions aids their progress, alongside the provision of a comprehensive question bank. Augmenting their learning journey, e-content and instructional videos are also supplied.

Advanced learners are encouraged to explore broader horizons through participation in guest lectures, seminars, and conferences. Opportunities to organize and partake in club and departmental activities further enrich their academic exposure. The institution supports enrolment in online courses such as NPTEL and SWAYAM, fostering holistic knowledge acquisition. Collaboration with Elite Smart Learning Centre and the CSR Unit of Redington Private Limited provides avenues for skill development.

Recognizing diverse career aspirations, the institution extends its guidance to career counselling and competitive examination training, including CSIR NET, TNPSC, and corporate sector assessments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1314	74

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution places students at the core of the learning process, employing student-centric methodologies such as experiential learning, participative learning, and problem-solving techniques to enrich the learning experience.

Teachers adopt a facilitative role, ensuring each student comprehends at their own pace by engaging them in class activities. This approach fosters absorption and understanding of information on an individual basis. The integration of real-life situations through "Lab to Land" experiences enhances practical application and contextual understanding.

Beyond traditional chalk-and-board methods, the institution employs lectures, problem-solving sessions, discussions, oral tests, and questioning to engage students actively.

Experiential learning is championed through practices like short film making, practical sessions, projects, and team activities. Participatory learning thrives through seminars, group discussions, PowerPoint presentations, and quizzes.

E-learning is fortified through technologies such as spoken tutorials, e-resources, audio-visual aids, and platforms like YouTube.

The institution offers an array of activities, including bridge courses, value-added courses, skill enhancement programs, assignments, mentoring, internships, remedial classes, paper presentations, club activities, peer learning, and participation in extension services like YRC, NSS, Women Empowerment, and ED Cell activities. This holistic approach to education ensures that students are engaged, empowered, and equipped for real-world challenges.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers at the institution have embraced ICT-enabled tools to enhance the teaching-learning process, realizing the potential of technology in modern education. While the conventional lecture method remains valuable for interpretation, explanation, and revision, the college has actively integrated ICT tools to ensure effective content delivery, particularly crucial during the Corona pandemic. This approach aims to support comprehension and reinforce concepts through platforms like Google Classroom.

In response to the pandemic, the college established Google Classrooms for all classes, fostering online interactions, assignments, tests, and resource sharing. An institution-specific Moodle-based Course portal was introduced, housing study materials and question banks. Each student received a login ID to access their study materials, promoting personalized learning.

The institution harnesses various technological avenues for e-learning, including Spoken Tutorials, e-resources, audio-visual aids, and YouTube. Access to a digital library, online courses such as SWAYAM and NPTEL, and online tests further enrich the ICT-enabled teaching-learning experience.

An exceptional initiative lies in the institution's partnership with SPOKEN TUTORIAL-IIT Bombay as a Knowledge Association Partner. This affiliation grants all undergraduate students access to online certificate courses by IIT Bombay, stimulating self-directed learning.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

74

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

75

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

465

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In alignment with affiliating university and regulatory guidelines, an academic activity plan and internal assessment exam schedule are meticulously developed.

The Continuous Internal Assessment (CIA) examinations occur at regular intervals as specified in the academic calendar, guaranteeing consistent evaluation. The examination pattern mandated by the university is effectively communicated to students through the college prospectus and website.

An internal examination committee is constituted annually, responsible for orchestrating both internal and external examination activities. This committee disseminates vital information to students, teachers, and administrative staff regarding examination procedures.

To preserve the robustness of internal assessment, a dedicated institutional software has been developed for generating question papers. This software ensures integrity in assessment processes. Comprehensive answer keys are generated for all question papers, contributing to effective, transparent, and fair evaluations.

Any alterations to schedules, patterns, or methods are promptly communicated to students through notice boards and classroom briefings by respective course teachers. Students are empowered through the opportunity to review their assessed internal booklets, encouraging self-assessment.

The institution fosters an open channel for student-teacher interaction, allowing students to address assessment-related concerns or grievances. This encourages transparency and fairness in the evaluation process. Furthermore, adapting to the challenges posed by the Corona pandemic, the institution conducted some internal tests online during the 2021-22 academic year.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism to address internal and external examination-related grievances is characterized by transparency, efficiency, and timeliness, ensuring a fair and equitable academic environment for students.

For internal examinations, adherence to the academic calendar is paramount, with exams conducted as scheduled. Once completed, answer papers are promptly corrected and returned to students within a week for self-evaluation. Flexibility is offered to students unable to appear for these exams due to valid reasons, allowing them to re-write with proper documentation. Students seeking improvement in their scores are also granted the opportunity, provided they have a valid reason.

Transparency prevails as students are given access to their answer sheets for verification, ensuring clarity in the assessment process. Any identified errors or discrepancies in

<p>marking are promptly rectified by the respective course teachers, upholding fairness.</p> <p>Regarding external evaluation by the university, students dissatisfied with their marks have the option to request a photocopy of their answer script or seek revaluation, following the prescribed fee payment. The university accommodates these requests, demonstrating its commitment to impartiality.</p> <p>Furthermore, the college takes proactive steps to address group grievances related to university assessments, fostering an environment where concerns are acknowledged and resolved.</p>	
File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

<p><b>2.6 - Student Performance and Learning Outcomes</b></p>
<p>2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.</p>
<p>Despite not implementing Outcome-Based Education (OBE) as directed by the affiliating Alagappa University, the institution has taken proactive steps to ensure that learning remains student-centric.</p> <p>The institution has developed and institutionalized program outcomes, program-specific outcomes, and course outcomes. These outcomes are prominently displayed on the college website, ensuring easy access for both students and teachers. Orientation programs and staff meetings serve as platforms for effectively communicating these outcomes to all stakeholders.</p> <p>In the absence of a formal OBE mechanism from the university, the institution circulates course outlines to communicate expected learning outcomes. Additionally, the college extends support to students through various educational activities and a dedicated faculty team, contributing to commendable student performance.</p> <p>To evaluate program-specific outcomes, the Internal Quality Assurance Cell (IQAC) has devised a transparent, scalable, robust, and objective mechanism. Heads of departments, along with course teachers, meticulously analyze student performance,</p>

drawing conclusions regarding program outcomes. This evaluation takes place after the university examination results are declared.

Furthermore, the institution recognizes that program outcomes are not limited to exam scores alone. They consider students' performance in curricular, co-curricular, and extra-curricular activities, as well as achievements in competitive exams and job placements, as indicators of program attainment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of the attainment of program-specific outcome is crucial to assure quality enhancement process of an institution. The affiliating university has not so far developed any mechanism for collecting and analyzing data on learning outcomes of students to use it to overcome the barriers of learning. The IQAC has devised the mechanism for the evaluation of program outcome. The utmost care has been taken to make this mechanism transparent, scalable, robust and object oriented. The unique feature of this mechanism is that there is an excellent blending of subjective observation and objective assessment of the students' performance.

The Heads of the Departments of various UG programs and PG programs are asked to evaluate the students regarding the attainment of program outcomes using the strategy developed.

The Heads of the department along with course teachers, analyse the final results of each and every student who have appeared for the end-term examination. From the analysis, the conclusions are drawn regarding the Program outcome and based on the same the next year's batch is guided.

The attainment of the program outcomes is evaluated after the declaration of the results of the University examination.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

494

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2023/12/2.7.1-2021-2022-STUDENTS-FEEDBACK.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

-Nil-

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

6

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has fostered an ecosystem for innovation and knowledge creation, empowering faculty members and students to

engage in research activities and explore their potential.

A key facet of this ecosystem is the provision of e-resources, including an E-Library, Moodles, and network-linked computers. Faculty members harness these resources to develop innovative teaching materials such as PowerPoint presentations, e-content, language lab modules, and e-books and journals, enhancing the learning experience.

The Research Cell plays a pivotal role in nurturing research culture among faculty and students, motivating them to explore new ideas in various fields of research and development. This initiative creates an environment conducive to knowledge creation and transfer.

The institution's commitment to innovation is further evident through the establishment of the Institutional Innovation Council (IIC), aligning with the MHRD guidelines. The IIC actively promotes entrepreneurship and innovation, encouraging participation in webinars, workshops, and Hackathons organized by MHRD.

In addition to fostering innovation, the institution also recognizes the importance of promoting gender equality. It collaborates with the National Commission for Women (NCW) to conduct competitive exams that highlight women's legal rights and empower them with knowledge.

The institution provides essential facilities, including Wi-Fi connectivity, high-speed internet access, computer labs, and well-furnished seminar and auditorium halls. These amenities facilitate research activities, academic events, and knowledge-sharing forums, enriching the ecosystem for innovation and knowledge creation within the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology,**



Intellectual Property Rights (IPR) and entrepreneurship year wise during the year	
8	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>
<b>3.3 - Research Publications and Awards</b>	
<b>3.3.1 - Number of Ph.Ds registered per eligible teacher during the year</b>	
<b>3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year</b>	
3	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year</b>	
<b>3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
1	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

18

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Engaging in extension activities that directly impact the neighborhood community is an integral part of the institution's commitment to holistic student development and social responsibility. Recognizing the symbiotic relationship between higher education and society in shaping the nation's human resources, the institution has established a strong "Institution-Social Partnership."

Situated in a rural area and predominantly serving women from nearby villages, the institution views "Experiential Learning through outreach programs" as an essential practice. These outreach programs extend beyond fulfilling curricular requirements; they instil students with values, ethical principles, societal awareness, teamwork, and leadership qualities.

These initiatives are carried out through various channels, including departments, the National Service Scheme (NSS), Youth Red Cross (YRC), Red Ribbon Club (RRC), Unnat Bharat Abhiyan (UBA), and the Rotaract Club. However, the challenges posed by the Covid-19 pandemic in 2021-22 prompted a shift towards a partial online awareness activities. Students conducted surveys and motivated the neighborhood community to participate in and benefit from these virtual initiatives.

To further sensitize students and the general public, the institution created and uploaded awareness videos on its YouTube channel. These videos serve as valuable tools for spreading knowledge and understanding of critical social issues.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

**13**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<b>No File Uploaded</b>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

**23**

File Description	Documents
Reports of the event organized	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**599**

File Description	Documents
Report of the event	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### **3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**13**

File Description	Documents
e-copies of related Document	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

**15**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has 48 spacious, ventilated and well-equipped classrooms with Black Board, Interactive Board, LCD Projector and adequate seating facilities for learners. Among these classrooms, 21 are enabled with ICT tools. There are 2 smart class rooms and 4 computer laboratories equipped with 120 computers with LAN / Wi-fi facility along with 3 printers and 1 scanner in A Block ground floor. There is a well-equipped Physics Lab to provide adequate practice to the students. Language/Project Lab is available with the facilities of voice recording, play back, one-to-one interaction, etc., for the students to enhance their communicative skills. The institution has a library with voluminous books, browsing, e-Books, e-Journals, printing photocopying facilities and Department libraries with many reference books. The institution has a mini recreation library along with browsing facilities in the hostel premises. There is a Seminar Hall in the ground floor of B Block which can accommodate 500 members at a time with centralized Air Conditioner, LCD Projector with LAN / Wi-fi facility. Apart from these each department is provided with 2 desktops and 3 laptops to assist the Teaching- Learning process. The institution has generators and online UPS to provide uninterrupted power supply during the class hours.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For cultural activities, a dedicated Fine Arts room is available within the hostel building. This room is equipped with ornaments, band instruments, and musical instruments, offering students a space for practice in preparation for cultural events both within and outside the college. A notice board keeps students informed about upcoming cultural events, while the spacious corridor with plug points on each floor further facilitates practice sessions. The institution's Fine Arts committee actively oversees and regulates cultural activities, promoting artistic expression among students. An air-conditioned auditorium and an open stage provide platforms for students to showcase their talents.

In terms of sports and games, the institution boasts a spacious ground with facilities for various sports like volleyball, throwball, badminton, shuttlecock, kho-kho, and track events. Additionally, two rooms within the hostel building are dedicated to indoor games such as chess, carrom, and table tennis, providing opportunities for students to engage in recreational activities.

Recognizing the importance of physical fitness, the institution has established a well-equipped gymnasium. Students utilize this facility for workouts and warm-up activities. Moreover, the institution offers certificate course in Yoga and conducts yoga programmes with huge mass participants in the auditorium, apart from that a well equipped yoga room also available in the hostel building.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

48

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

85

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution's library has embraced the digital age with full automation using the integrated library management system (ILMS) known as Flair. This transition to a fully automated library system has significantly enhanced the efficiency and accessibility of library resources.

The Flair software, with its version 7.0, was implemented in the library in 2014, marking a pivotal moment in the institution's commitment to modernizing its library services. Over the years, the library's automation system has been regularly updated to keep pace with technological advancements, with the latest update in 2021. This commitment to staycurrent ensures that students and staff benefit from the latest features and improvements in library management.

Furthermore, the institution's library has been forward-thinking in its approach to digital resources. Since the academic year 2012-2013, it has been a member of INFLIBNET, a network that facilitates access to a wide range of e-resources for both students and staff. Additionally, the library joined DELNET in 2021-2022, further expanding its access to electronic resources and fostering a culture of research and digital learning within the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.98**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>



**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year****95**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution demonstrates a strong commitment to staying at the forefront of technology by frequently updating its Information Technology (IT) facilities, including robust Wi-Fi connectivity. This proactive approach not only maximizes the potential benefits of IT systems but also ensures that the institution can meet evolving technological requirements.

The institution invests in periodic updates of its IT infrastructure, encompassing computers, printers, internet facilities, CC TV, and intercom systems. This commitment extends to providing both desktop and laptop computing options for students and staff, ensuring flexibility and adaptability to various needs. Regular maintenance and updates are carried out to keep the IT facilities in optimal working condition, further enhancing their reliability.

Moreover, the institution has made significant strides in modernizing its classrooms and learning spaces. Four classrooms and two smart rooms have been upgraded to feature state-of-the-art amenities, such as interactive digital boards, LCD displays, computers, and audio-video recording facilities. The incorporation of Wi-Fi connectivity in these upgraded spaces enhances the learning experience and facilitates seamless access to digital resources.

The institution currently maintains a substantial computer infrastructure with a total of 220 computers, ensuring that students and staff have access to the necessary technology resources for research, learning, and administrative tasks.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

200

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution**

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

72.4

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Regular inventory checks are conducted by a dedicated faculty team to assess the condition of laboratory equipment, library resources, furniture, and sports items. These checks form the basis of a comprehensive report submitted to the administration, guiding necessary actions to repair or replace assets as needed. In the library, close coordination with academic departments ensures the acquisition of relevant books, aligning the collection with the syllabi.

The institution's commitment to infrastructure excellence is evident through its Administrative Officer and qualified civil engineer, responsible for overseeing construction projects and maintaining existing structures. A dedicated electrician takes care of electrical and plumbing systems, ensuring safety and functionality.

Furthermore, a diligent housekeeping team diligently upholds the cleanliness and upkeep of buildings, corridors, and washrooms, creating an inviting atmosphere for students and faculty. During semester breaks furniture and fixtures requiring repair or replacement are addressed.

For technology-based facilities, a qualified lab administrator takes charge of systems, intranet, and internet connections and procurement, maintenance, and replacement of computers, projectors, and other ICT equipment. The sports and fitness facilities are in the capable hands of the Physical Directress, who ensures the upkeep of sports equipment, grounds, and courts.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

<b>Government during the year</b>	
117	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
125	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

12

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1314

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

43

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

140

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

29

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institution places a strong emphasis on fostering student

representation and engagement in a multitude of administrative, co-curricular, and extracurricular activities.

At the core of this commitment is the active Students' Council, where selected student leaders play a pivotal role in voicing the concerns and aspirations of their peers. They serve as a bridge between the student body, Heads of Departments and the Principal, facilitating the resolution of student grievances and offering valuable insights to enhance the academic environment.

Students participate in various academic and administrative committees, such as the Internal Quality Assurance Cell, Internal Examination Committee, Magazine Committee, Rotaract Club, Discipline Committee, and the Unnat Bharat Abhiyan Committee. In these roles, student representatives contribute significantly to the institution's well-being:

- 1. They play integral roles in organizing and celebrating key events like Independence Day, Republic Day, Alumni Meets, Sports Day, College Day, Fine Arts Competitions, and Graduation Day.
- 2. Office bearers of clubs like Rotaract and members of the UBA Committee actively engage in organizing awareness programs that benefit the wider community.
- 3. Student members of the Discipline Committee contribute significantly to maintaining order and discipline in day-to-day campus activities and during special occasions.
- 4. Through 'Students Corner' the creative skills among the students has been enhanced.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16



File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has an Alumni Association which plays a significant role in college functioning. But it is not registered.

The annual alumni meet is conducted during the first week of every September. The alumni of the college strengthen the institution and support the students by sharing the job openings, providing guest lectures and project requirements. They contribute to the growth and development of the institution by bringing their career experiences to the class room as a faculty and guest faculty. Alumni exchange their ideas on academic, cultural and social issues during the Alumni Meet. The Alumni Association has part takes in institutional infrastructural growth by donating furniture, colour printer, refrigerator and microphone with amplifier etc. The alumnae interact with the students regarding business, profession, research and sports.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>The governance of the institution stands as a testament to its commitment to excellence across all facets of its operations - academics, research, and education. This commitment is deeply rooted in the institution's vision and mission, forming the guiding stars that illuminate its path.</p> <p>Governance model is a collaborative effort involving all stakeholders. Together, they craft and implement a comprehensive quality policy that ensures the institution's continual pursuit and preservation of excellence in higher education. The participatory management system is a hallmark of this institution, fostering a culture of inclusivity and shared decision-making.</p> <p>The Management recognizes the invaluable contributions of the staff, actively involving them in key decisions through the College's Managing Committee. Faculty members serve as vital representatives within this highest decision-making body. Moreover, various committees, comprising both teaching and non-teaching staff, play pivotal roles in shaping the institution's activities, aligning them with its vision.</p> <p>Academic policies and guidelines are thoughtfully designed to resonate with the institution's mission. Decisions made by the Management Committee are effectively communicated through staff councils and meetings, seamlessly integrating them into the daily fabric of governance and administration.</p> <p>Through a decentralized governance approach, a harmonious journey towards the realization of the institution's vision and mission.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The organizational structures encompass Management, Principal, IQAC coordinator, Head of the departments, Coordinators of various committees, cells and clubs and other stake holders. The Planning and Evaluation Committee consisting of Management of the college, Principal and two senior most representatives of staffs executes participative management for the holistic development of the college.

1. The principal gives directives to the Heads of the departments to prepare annual department activities.
2. The IQAC composition of the college initiates quality initiatives and are implemented by the Head of the departments and respective committees.
3. The IQAC Coordinator coordinates academic process such as meetings of staff council and monitors the execution of the minutes of the meetings.
4. There are 35 different committees /cells with well-defined functions. Its responsibilities are Preparing the academic calendar and general timetable, Tracking the syllabus completion, Monitoring the academic work of the institution, Making arrangements for the conduct of examination in conformity with the University directives, Maintaining proper standards of academic records namely Handbook, latest syllabus from University, course file content, lesson plan and result analysis, Up grading of library resources and purchasing of books, journals, e-materials, etc. and Maintaining the discipline in the campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution's strategic perspective plan is a roadmap to the future, meticulously drafted to align with the institution's vision and mission. This comprehensive plan outlines the specific strategies and actions necessary to realize the goals and objectives set by the college.

One of the cornerstones of its effectiveness is the active involvement of the Internal Quality Assurance Cell. This body plays a pivotal role in formulating and fine-tuning the plans, ensuring that they logically progress the institution's development process.

Another crucial element is the rigorous evaluation and approval process by the management committee. This step allows for a thorough assessment of the financial requirements, ensuring that the plans remain feasible and sustainable.

The institutional strategic goals span a wide spectrum, encompassing efficient teaching and learning procedures, expanded ICT facilities, effective leadership, constant internal quality assurance, robust governance, holistic student development, employee welfare, enhanced placement opportunities, discipline maintenance, addressing grievances, sound financial planning, industry interaction, support for budding entrepreneurs, alumni engagement, and infrastructure enhancement.

By effectively deploying this strategic perspective plan, the institution navigates its journey towards a brighter future, that upholds its core values and adapts to the changing educational landscape, ultimately benefiting its students, faculty, and all stakeholders.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

The organizational structure comprises key elements such as the College Management Committee, Principal, Heads of Departments, teaching and non-teaching staff, and various support cells and departments. This structure closely aligns with the institutional strategic plan, which in turn connects with the academic goals and objectives of the institution.

Decision-making processes within the institution adhere to the appropriate levels within the organizational hierarchy, ensuring a streamlined approach. Moreover, compliance with university and government guidelines is a priority, with the presence of bodies like the IQAC Cell and Anti-ragging Committee. These committees, involving both administrative staff and faculty members, play crucial roles in planning, implementing, and auditing academic activities.

Recruitment and service rules conform to the norms set by the affiliating university and government, and staff members receive benefits such as EPF, ESI, and more, as per applicable regulations. Transparent promotional policies, through Appraisal forms and Academic Performance Indicators (API), ensure equitable opportunities for growth.

Grievance redressal mechanisms are robust, involving a committee with representation from the Principal, HODs, and teachers to address staff and student grievances. Statutory committees, including Anti-Ragging and Anti-Sexual Harassment committees, reinforce the institution's commitment to the safety and well-being of its students and staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/07/6.1.1-Organogram.pdf">https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/07/6.1.1-Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and**

**A. All of the above**

Support Examination	
File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>
<b>6.3 - Faculty Empowerment Strategies</b>	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p><b>List of Welfare scheme for teaching staff:</b></p> <ul style="list-style-type: none"> <li>• On duty leaves are given for faculty members for paper setting, paper valuation, seminars and workshops and to act as external examiners.</li> <li>• On duty leaves are given to faculty members for attending orientation and refresher programmes. • Maternity Leave.</li> <li>• Financial support for publishing research articles.</li> <li>• Maternity leave.</li> <li>• Contributory Provident Fund.</li> <li>• Employees State Insurance.</li> <li>• Group Insurance scheme.</li> <li>• Fee concession to the wards of the staff.</li> <li>• Wi - Fi connection for the departments.</li> <li>• Deepavali Advance</li> </ul> <p><b>List of Welfare scheme for non-teaching staff:</b></p> <ul style="list-style-type: none"> <li>• Maternity Leave.</li> </ul>	

- Contributory Provident Fund.
- Employees State Insurance.
- Group Insurance scheme.
- Fee concession to the wards of the staff.
- Bonus for administrative and supportive staff.
- Uniforms for supportive staff.
- Refreshment during working hours for administrative staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**71**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**The institution has implemented a comprehensive performance appraisal system that evaluates both teaching and non-teaching staff based on their contributions to various aspects of the institution's mission.**



For teaching staff, the appraisal process is multifaceted, focusing on their pedagogical effectiveness and broader academic engagement. Teaching staff are assessed on their innovative teaching methodologies, classroom lectures, seminars, tutorials, and overall course delivery. Their role in setting fair and standardized examination papers and the quality of evaluation are crucial factors. Moreover, student feedback and course pass rates provide valuable insights into their teaching effectiveness. Beyond the classroom, the faculty's professional contributions to academics and their involvement in various administrative bodies within the institution are considered. Self-appraisal, using a prescribed format, allows teachers to reflect on their performance across these dimensions. Department heads review these self-appraisal reports, assessing attitudes, behaviors, and professionalism.

For non-teaching staff, performance appraisal centres on technical skills, computer proficiency, productivity, quality, innovation, and a willingness to learn. Additionally, their ability to build rapport with stakeholders, including students, faculty, and administrative personnel, is evaluated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance.

Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.

College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges and non - recurring expenses like lab

equipment purchases, furniture and other development expenses.

Process of the internal audit:

All vouchers are audited by an internal audit team once in three months.

The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers.

Process of the external audit:

The accounts of the college are audited by chartered accountant regularly as per the government rules.

The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review.

Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits.

The institution did not come across with any major audit objection during the preceding year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

-Nil-

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Mobilization of Funds:

As a self-financed private institution, tuition fees constitute a primary source of income, supporting day-to-day operations and development initiatives.

Institutional management actively seeks grants and funding opportunities to enhance the financial resources available.

Students benefit from government scholarships, reducing the financial burden and attracting talented individuals to the institution.

The institution secures funds from government bodies for extension activities, further enriching its offerings.

The college rents its infrastructure for government and other examinations, generating additional revenue.

Contributions from endowments and donors bolster the institution's financial stability.

##### Optimal Utilization of Resources:

Ensuring timely salary disbursement to teaching and non-teaching staff to maintain a motivated workforce.

Investments in classroom construction, renovations, and eco-friendly initiatives like tree planting and road development.

Ensuring comfortable and safe accommodations for students.

Continuous improvement in library resources and ICT infrastructure to support modern education.

Organizing seminars, conferences, workshops, and training programs to enhance faculty and student development.

Providing seed money grants to encourage research initiatives.

Recognizing merit through endowment awards and management scholarships for deserving students.

Organizing health camps, government awareness campaigns, and extension activities to serve the local community.

Providing welfare measures for both teaching and non-teaching staff to ensure their well-being and job satisfaction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**"Strengthening Core Competency of students through Traditional and Technical activities"**

The use of ICT tools has become an integral part in teaching-learning process. IQAC always encourage teachers to utilize these tools in classroom teaching and laboratories Periodically IQAC has trained teachers and non- teaching staff to use ICT by arranging different workshop i.e., Google classroom, Video conference, use of e-mail, handling ICT instrument etc

Adequate numbers of training have been organized in the institution. There has been a considerable improvement in the technical skills of the students, which is evidenced through excellent academic results securing University ranks, improved performance in campus placements, increase in number of students attempting in competitive exams, winning awards competitions.

**Implementation of Green practices in the campus:**

The IQAC initiate green practices to maintain eco-friendly

college campus through the activities Tree Plantation, Clean and Green Campus, and Save Power. For the better implementation of green practices, IQAC distributed these activities among various departments. IQAC constantly takes the feedback about the proper result-oriented implementation of these activities through academic audit every year. Because of these practices, eco-friendly and pollution free college campus, Miyawaki forest and social awareness about renewable energy and e-waste management is developed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC plays a pivotal role in ensuring that the institution maintains high academic standards and evolves over time.**

The IQAC conducts regular meetings with various stakeholders, including Heads of Departments, to assess and review academic activities. Monthly meetings chaired by the principal focus on class attendance, syllabus coverage, internal examinations, and the alignment of lesson plans with annual goals. This allows for the identification and resolution of any bottlenecks in program administration.

Administrative staff are also engaged in periodic reviews to enhance college administration and identify areas for improvement. The IQAC functions as a proactive body, continuously monitoring both academic and administrative aspects.

Feedback from students is a valuable resource in this process. The IQAC collects and analyzes feedback on teaching and learning performance at the end of each semester. Actionable insights are then shared with the relevant departments to implement necessary improvements.

Furthermore, learning outcomes are rigorously assessed through internal examinations, followed by one-on-one meetings with faculty members to evaluate their performance. The IQAC also

develops mechanisms to track and monitor individual student performance in collaboration with concerned departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Trained security guards are stationed at the main gate, ensuring that only students with valid identity cards gain access to the campus.
- The campus is equipped with CCTV cameras at strategic locations to enhance security and deter potential threats.
- A well-trained warden is appointed to oversee the Girls Hostel within the campus, ensuring their safety and well-

being.

- The institution conducts awareness campaigns on women's safety and gender sensitivity, led by NSS student volunteers.
- Internal Complaints Committee (ICC), Anti-Ragging Committee, and Grievance Redressal Committee are in place to provide social security and address grievances effectively.
- This committee tackles indiscipline within the campus, ensuring a safe and respectful environment.
- A dedicated complaint box is available for students to voice their grievances or provide suggestions anonymously.
- Faculty members actively counsel students on academic performance, career plans, and personal issues.
- Heads of Departments monitor students and offer guidance on psychological issues.
- A counseling forum comprising members who regularly engage with students to address their concerns and problems.
- A dedicated common room near the cafeteria provides a comfortable space for students to relax and socialize.
- The institution ensures gender sensitivity is integrated into the curriculum and coursework, fostering a more inclusive learning environment.
- Activities and events are organized to promote gender equity and inclusivity among students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The functioning of the college exerts negligible stress on environment. The Institution arrange different programmes to create awareness about Proper Waste management to keep up clean and healthy environment.

#### 1. Solid Waste:

Solid waste produced through regular activities are duly thrown into appropriate bins which later are emptied by the proper waste disposal area in the college campus. The paper wastes are sold to authorized vendors.

#### 2. Liquid Waste:

Liquid Waste is mostly generated by: I) Sewage Waste II) Hostel and Canteen Waste. Liquid waste from the Hostel and college Washrooms is safely drained by underground drainage system and it disposed through big underground chamber which shuck naturally in soil that influence to make recharge ground water.

#### 3. E-waste management:

Electronic gadgets are repaired for minor defects by the lab technician to ensure its optimum utilization. The electronic waste components such as computer system components, CPU and ICs are used in practical demonstration to the students and for demonstration in workshops organized for students of nearby schools.

#### 4. Waste Recycling System:

The institution has a well-defined yard for decomposing degradable solid wastes using earthworms. As vermicomposting is one of the eco-friendly method in decomposing degradable wastes, the same is followed in managing degradable solid wastes.



File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and**

**A. Any 4 or all of the above**

<b>energy initiatives are confirmed through the following</b> <b>1.Green audit 2. Energy audit</b> <b>3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b> <b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	C. Any 2 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded
<b>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</b>	

The institution trusts in the exclusive principle of the country, "unity in diversity". There is no scope for any kind of intolerance in the campus. The students are from diverse background, yet no discrimination is found.

To promote harmony, the institution organizes various cultural and traditional programmes such as Pongal, patriotic programmes and so on. Muthamizh Vizha organized annually by The Research Centre of Tamil gives a glimpse of Tamil art, literature and culture. Besides, various cultural competitions, sports and games are conducted where there is no restriction to students for participation.

The Equal Opportunity Cell empowers students from the weaker sections and the divyangjan. During National important days celebrations, readings are taken from The Bhagwad Gita, The Bible, and The Quran.

Students are taken to old age homes / orphanages so as to make the students to imbibe the principles of social living. Students and staff are strictly restricted in grouping on the basis of cast, community, religion and politics. No permission is accorded to any individual / organization from within and outside the college to conduct any programmes which suspected to cause difference of opinion among castes and religion.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution fosters a deep awareness of constitutional obligations, values, rights, duties, and responsibilities among both students and employees. This is achieved through a range of academic and extracurricular activities aimed at nurturing them into responsible citizens.

During national festivals, the institution proudly raises the national flag and invites esteemed individuals to inspire

students and staff. These guests share insights into the qualities of freedom fighters and underscore the importance of citizens' duties and responsibilities. The institution's policies reflect these core values, and it enforces a code of conduct for all students and staff members to adhere to.

Active participation in sports, games, and the National Service Scheme (NSS) at the national level is encouraged, fostering a sense of unity and camaraderie across the country.

The institution also takes pride in developing effective leaders among its students. Each year, a Student Council is formed, and its members undergo leadership training. They are then entrusted with organizing college programs, with support from other student volunteers.

Furthermore, the institution's staff actively participate in national day celebrations, reaffirming their commitment to the nation's cause through solemn oaths and actions. This collective effort instils a strong sense of patriotism and contributes to the holistic development of individuals within the institution's community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

<b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b>	<b>A. All of the above</b>
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File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution actively participates in celebrating and organizing a wide range of national and international commemorative days, events, and festivals, fostering a sense of cultural awareness and community engagement.

On the national front, the college proudly observes significant days such as Republic Day, Martyr's Day, and Independence Day, commemorating the country's historical milestones and paying tribute to its heroes.

Additionally, the institution enthusiastically marks various international observances, including World Environment Day, International Yoga Day, Constitution Day, National Mathematics Day, World AIDS Day, International Women's Day, World Ozone Day, World Breastfeeding Week, Matribhasa Divas, National Science Day, and National Unity Day on the Birth Anniversary of Sardar Vallabhbhai Patel. These events serve as platforms to raise awareness about critical global issues and promote positive actions.

Furthermore, the institution pays homage to the birth anniversaries of eminent figures like Dr. Sarvapalli Radhakrishnan, Mahatma Gandhi, Maha Kavi Bharathi, and Perunthalaivar Kamarajar, celebrating their contributions to society and their lasting legacies.

These celebrations and observations contribute to cultural diversity and inclusivity within the institution and instil a sense of patriotism, environmental consciousness, and social responsibility among students and staff.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice I

**Title of the Practice: Vital Enlightenment - A Stimulating Enrichment**

**Goal:**

- To develop an planned practical learning.
- To categorize the need of protracted hands of youth to humanity.
- To apprehend classroom as a dais for social engagement.
- To become a learner about socially subtle issues in the community.
- To enable practical learning by disciplinary and interdisciplinary engagement

### Best Practice II

**Title of the Practice: "Harnessing Nature's Power for Sustainable Growth"**

**Top of Form**

**Goal:**

- To foster Environmental Awareness

• To Promote a Culture of Reverence for Nature	
File Description	Documents
Best practices in the Institutional website	<a href="https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2024/02/7.2.1.Best-Practices-21-22.pdf">https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2024/02/7.2.1.Best-Practices-21-22.pdf</a>
Any other relevant information	Nil
7.3 - Institutional Distinctiveness	
7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words	
<p>The institution's performance in prioritizing the empowerment of women through professional skill development and career guidance has been outstanding. This year, the college has taken a significant step by strengthening its Placement Cell to align with its vision of fostering values such as 'Sincerity,' 'Hard Work,' and 'Ethics' among its students.</p> <p>The Training and Placement Cell has successfully met its objectives, guiding students to make informed career choices, imparting knowledge, skills, and aptitude, and bridging the gap between academic learning and industry requirements. The institution has maintained an up-to-date database of both students and companies, establishing strategic connections for on-campus recruitments.</p> <p>In addition, the institution's commitment to career guidance has been evident through various initiatives like posting informative articles on notice boards, informing students about government job opportunities and off-campus drives, and arranging motivational talks. Furthermore, the institution's focus on training and development is commendable, with a curriculum tailored to industry needs. Topics such as Personality Development, Communication Skills, Resume Writing, and Interview Skills are covered comprehensively, ensuring that students are well-prepared for the professional world.</p>	

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

  

7.3.2 - Plan of action for the next academic year
<ul style="list-style-type: none"><li>• Strengthening the research activities</li><li>• More collaboration activities with the peer institutions</li><li>• Increase the entrepreneurial skills among the students</li><li>• Enhance the placement cell activities</li></ul>