



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	Madurai Sivakasi Nadars Pioneer Meenakshi Women's College
• Name of the Head of the institution	Dr. (Ms.) R. Raja Rajeswari
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04574264061
• Mobile no	9843259191
• Registered e-mail	officemsnpioneer@gmail.com
• Alternate e-mail	principalmsnpioneer@gmail.com
• Address	Poovanthi
• City/Town	Sivagangai
• State/UT	Tamil Nadu
• Pin Code	630611
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Rural

• Financial Status	Self-financing				
• Name of the Affiliating University	Alagappa University, Karaikudi				
• Name of the IQAC Coordinator	Ms. K. Sudharani				
• Phone No.	9942490363				
• Alternate phone No.	04574264061				
• Mobile	9942490363				
• IQAC e-mail address	iqacmsnpioneer@gmail.com				
• Alternate Email address	officemsnpioneer@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/07/AQAR-2019-2020-ACCEPTED.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/03/AQAR-20-21-Academic-Calendar.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.64	2016	19/01/2016	18/01/2021
6.Date of Establishment of IQAC			11/01/2016		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	4
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Regular NET/SET coaching was provided to the PG students by the NET/SET Committee.	
Internal audit was conducted to develop a system for compact, regular and enthusiastic action to improve the academic and administrative performance of the institution.	
Prompt submission of data to the University Portal, AISHE and NIRF.	
To withstand in the current scenario and to encourage online addendum, E-contents were prepared and uploaded in Moodle.	
Extensive and inclusive training through Placement Cell and more placements through Oncampus and Offcampus Drives.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Creating Domain for the College	Created a domain for the college, which is used for online admission and creating domain mail id for the teaching, non-teaching faculty and the students.
Motivating the staff to get awards and recognition for their academics	Staff received awards namely
Motivating the faculty to apply for copyright for their books	Ms. K. Sudharani, Head of the Department, Department of Computer Science received copyright for the book
Encouraging the Departments to organise Seminar/ Webinars of International Levels/National/State Levels	3 International Webinars, 3 National Webinars and 1 National Symposium
Encouraging the Departments to conduct guest lectures,quiz competitions, curricular and co-curricular competitions	6 Guest Lectures, 1 Awareness Programme, 10 Intercollegiate Meet, 1 Virtual Power Seminar and 1 Drawing Competition were organized
Encouraging research activities	2 Staff were awarded Ph.D., 9 research papers were presented and 8 research papers were published
Strengthening the placement cell	51 students were placed in the campus drives conducted by Infact Private Limited, Mozhi Technologies Private Limited and IDBI Federal Insurane Company
To participate in NIRF	Submitted data for NIRF
Encouraging the faculty members to create and upload educational videos	87 videos has been created and uploaded in the College Youtube Channel to create awareness on various topics
Activities to increase the greenery of the campus	In association with the Rotary Club of Madurai Gems, Miyawaki

	forest is formed.
Motivating the staff to apply for Instructor & translators of NPTEL	Ms. K. Sudharani, Head of the Department, Department of Computer Science and Ms. K. Mahalakshmi, Head of the Department, Department of Information Technology were selected as NPTEL translators
13.Whether the AQAR was placed before statutory body?	Yes
Name of the statutory body	
Name	Date of meeting(s)
College Management Committee	02/07/2021
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020 - 2021	01/03/2022
Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	468
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1485
File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	320
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	482
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	79
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	0
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	48
Total number of Classrooms and Seminar halls	
4.2	67 . 48
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	211
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Taking Corona pandemic into consideration, Timetable committee provides a well-designed weekly online/offline timetable for each semester for all classes.
- The institution assures that freshers are oriented with special focus towards programme structure, curriculum, co-curriculum, evaluation, grading system and credits.
- Lesson plans are prepared by the teachers to ensure the proper delivery of curriculum within the stipulated period of time.
- Based on needs, various classroom teaching methods are used for the efficient delivery of the curriculum under traditional and ICT enabled methods with new add on such as Google classrooms and Moodles.
- The institution has a rich central library with wide range of text and reference books and some departments have department libraries for the benefit of the students.
- Being member of Inflibnet, access to e-books, e-journals, e-shodhsindhu and shodhganga are available to teachers, research scholars and students.
- Guest lectures, workshops, seminars and conferences are organized for the further fostering of curriculum implementation.
- The effectiveness of the delivery of curriculum is evaluated from time to time by way of internal tests, cycle tests, extemporaneous quiz programmes and model exams.
- Based on the evaluation process, slow learners are identified for remedial coaching and advanced learners are stimulated and prepared towards university ranks and better career opportunities.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/06/1.1.1-Final.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The Academic calendar is designed in line with the affiliating University's instructions and takes into consideration the holidays and vacations.
- It encompasses all the processes of the college such as, the Student section, Administrative, Academic, co-curricular and extracurricular activities.
- The handbook contains the list of holidays, anticipating the university examinations schedule, a tentative timetable for the CIA.
- It also includes, the tentative dates of activities of NSS, Centre for career development and Placement Cell, Schedule of other activities such as Parent-teacher meeting, ward meeting, and all cell and committee meetings.
- A definite internal examination schedule and the common question pattern and standardized evaluation procedure are followed to ensure the rigor of the internal assessment process.
- All the academic activities of the college are strictly adhered to the academic calendar. Teachers accordingly plan their teaching.
- Teaching plans for all the courses are designed by the respective course teachers. The plan for each course contains content delivery, mode of teaching, duration for the completion of the content with reference to the academic calendar. The academic calendar serves as a guide for both the teachers and the student.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/03/1.1.2-Title-Page.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

C. Any 2 of the above

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

20

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1472

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As an affiliated college of Alagappa University, courses as per the guidelines of University are offered to the students.

The affiliating University offers 65 courses related to cross-cut issues in Part III , Part IV and Part V. To be very specific, at first- and second-year levels there are courses called Environmental Studies and Extension Activity of credit 2 and credit 1 respectively, which are related to Gender, Environment and Sustainability, Human Values and Professional Ethics.

Apart from the above, in order to enhance the knowledge about cross cutting issues and to integrate them with curriculum, various committees, cells and clubs are established with a view to ensure holistic development of the students. They are Extension Activity

Committee, Anti Ragging Committee, Anti Sexual Harassment Committee, Students' Counselling Forum, Discipline Committee, UBA Committee, Women Empowerment Cell, Entrepreneurship Development Cell/Start up Cell, Citizen Consumer Club, Youth Red Cross, Red Ribbon Club, Equal Opportunity Cell, Rotaract Club, ECO Club, Gender Sensitization Club, Vivekananda Cadet Corps and SAP Committee.

The NSS units organised many environmental and health care activities like Swatch Bharat Abhiyan and World Water Day to address the issues related to environmental sustainability and human values.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1429

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/05/1.4.1-1.4.2.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/05/1.4.1-1.4.2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

506

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

307

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Programmes for Slow Learners:

- The Academic performance of the students is constantly monitored to identify problem faced by slow learners.
- Motivation and confidence building measures are provided through mentoring, students' academic peer teaching, academic / personal counseling sessions.
- Tutoring them through remedial classes and clearing their doubts beyond regular class hours
- Training them by giving simple repeated university questions.
- Providing university question bank
- To increase the learning level e-contents and video materials are provided.

Programmes for Advanced Learners:

- Encouraging to participate in guest lectures, seminars and conferences for additional perspectives on topics related to their courses and to present papers in seminars.

- Opportunities are given to organize and participate in club activities and department level association activities
- Encouraged to enroll in NPTEL and SWAYAM online courses
- Skill developments programmes are given to the students in collaboration with Elite Smart Learning Centre, CSR Unit of Redington Private limited

Special Programmes for Slow/Advanced Learners:

- Career Counseling sessions and training for competitive examinations like CSIR NET, TNPSC , Banking and Corporate sectors

File Description	Documents
Paste link for additional information	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/05/2.2.1-Title-Page.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1485	79

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace. Students regularly participate in the process of “Lab to Land” and get exposure to real life situations.

As part of Extension Activity during II year of UG programme, students participated and experienced online outreach programme which helps them contextualize the values taught in classrooms.

The college promotes interactive teaching-learning through a variety of learner-centred experiences.

The college follows conventional learning through

- Chalk and Board
- Lecture Method
- Problem Solving
- Interaction
- Discussion
- Oral Test
- Questioning

Experiential Learning is ensured by

- Short Film Making
- Practicals
- Projects
- Team Projects

Participatory Learning is assured by

- Seminars
- Group Discussion
- Power Point Presentations
- Quiz

E-Learning is enhanced by technologies like

- Spoken Tutorial
- E-Resources
- Audio Visual Aids
- You Tube

In addition to these the activities namely Bridge Courses, Value Added Courses, Skill Enhancement Courses, Assignments, Mentoring/Counselling, Internships, Remedial Classes, Paper Presentations by Students, Club Activities, Peer Learning and Teaching, Participation of Students in Extension Services like YRC, NSS, Women Empowerment and ED Cell Activities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/05/2.3.1-Title-Page.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The conventional lecture method facilitates the teacher to interpret, explain and revise the content of a topic. Due to Corona pandemic, effective content delivery by using ICT tools in the google class room, for better understanding and reinforcement of the concepts is adopted by all the faculty of the college. ICT tools complement the traditional teaching-learning methods, and the college is highly concerned in providing innovative methods for enriching the learning experience.

With the institutional mail id created for all students and staff in google, in college domain, Google class rooms were created for all classes, through which online classes, assignments, class test, learning material posting are carried out. A MOODLE based Course portal is created in which, all study materials and Feasible Question are uploaded. All students will be assigned login id with which students can access their study materials.

E-Learning is enhanced by technologies like Spoken Tutorial, E-Resources, Audio Visual Aids and You Tube. ICT enabled Teaching-Learning Process is supported with access to Digital Library, Online Courses (SWAYAM, NPTEL etc.), Online tests.

In order to motivate self-learning, being a Knowledge Association Partner of SPOKEN TUTORIAL-IIT Bombay, online certificate courses by IIT BOMBAY are offered to all UG students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

79

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

79

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

373

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- As per the notifications from the affiliating university and JDC, academic activity plan and internal assessment examination schedule is prepared.
- Based on the academic calendar, the CIA examination will be conducted at regular interval of time.
- The university norms relating to examination pattern are communicated to the students through the college prospectus and college website.
- An internal examination committee is constituted every year to coordinate the internal and external examination activities and communicate to the students, teachers and administrative staffs regarding examinations.
- An institutionalised software is developed by a teacher of the college for generating question paper which preserve the robust of internal assessment.
- For effective, transparent and robust evaluation, answer key is prepared for all question papers.
- Changes in schedules, patterns, methods if any are immediately notified to the students through notice boards and also through classroom briefing by the concerned course teacher.
- The internal booklets are shown to the students after evaluation for self-evaluation by the students.
- Students are free to interact with teachers to resolve grievances if any, regarding the assessment.
- Due to Corona Pandemic lockdown, internal tests were conducted online during 2020-21.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal Examination:

- Internal examinations are conducted as scheduled in the academic calendar. On completion of internal examinations, answer papers will be corrected and distributed to the students for self-evaluation within a week.
- If a student is not able to appear for internal examination due to medical or any genuine reason, she is permitted to re-write the same provided that she submits requisition with proper documents.
- If any students score, less mark and wants to improve in that course, she can appear for the improvement examination, provided the reason is valid.
- The grievances of the students with references to assessment are made clear by handing over the answer sheets for verification
- If any correction in the total of mark or assessment of answer book is identified, it is immediately rectified by the course teacher.

University External Evaluation:

- With reference to evaluation, if the student scores less mark than expected, she can apply for photocopy of answer script or for revaluation after paying the prescribed fee by the university on declaration of concerned examination result.
- University provides photocopy of answer script or re-evaluate as per the student's request.
- The college takes special initiative for resolving group grievances if any, regarding university assessments.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Being affiliated to Alagappa University, Karaikudi, the institution receives procedural supports like curriculum, exam pattern and ranking system from the university.

Though, the affiliating university have not implemented OBE for its affiliated colleges, Learning is made more students - centric by preparing an institutionalised programme outcome, programme specific outcomes and course outcomes. The university curriculum is delivered based on it.

It has been widely communicated to students and teachers through college website, Orientation programs, and Staff meetings. The College has been supporting the students morally and socially, by making them engage in different educational activities and giving them a strong support of faculties. The outcome of the students has been really good. The University has also made sure to make the students engage in social activities. The expected learning outcomes are communicated to students and teachers through circulation of Course outlines. The affiliating university has not so far developed any other mechanism for collecting and analyzing data on learning outcomes of students to use it to overcome the barriers to learning. As far as enhancing student learning is concerned, in addition to the conventional classroom teaching, the College provides access to online e-learning resources through online portals and the intelligent panels.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2021/04/Program_Specific_Outcomes_Course_Outcomes.PDF.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of the attainment of program-specific outcome is crucial to assure quality enhancement process of an institution. The affiliating university has not so far developed any mechanism for collecting and analyzing data on learning outcomes of students to use it to overcome the barriers of learning. The IQAC has devised the mechanism for the evaluation of program outcome. The utmost care has been taken to make this mechanism transparent, scalable, robust and object oriented. The unique feature of this mechanism is that there is an excellent blending of subjective observation and objective assessment of the students' performance.

The Heads of the Departments of various UG programs and PG programs are asked to evaluate the students regarding the attainment of program outcomes using the strategy developed.

The Heads of the department along with course teachers, analyse the final results of each and every student who have appeared for the end-term examination. From the analysis, the conclusions are drawn regarding the Program outcome and based on the same the next year's batch is guided.

The attainment of the program outcomes is evaluated after the declaration of the results of the University examination.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

473

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/06/AQAR-20-21-2.6.3-Annual-Report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/06/AQAR-20-21-2.7.1-SSS.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

6

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College has taken initiative steps towards developing ecosystem for innovations and knowledge sharing methods. The faculty members are empowered to take up research activities utilizing the inherent skills.

The Research Cell of our institution motivate the student and faculty members to explore their new ideas in the field of research and development. It also helps to create research culture among faculty members and students.

The College has created an Institutional Innovation Council (IIC) for promoting innovation & entrepreneurship activities. The

formation of IIC is as per the guidelines of MHRD. Students and faculty members are motivated to attend webinars and workshops conducted by IIC regarding promotion of Innovation activities. Students are encouraged to participate in the Hackathons organised by MHRD.

The students and faculty are availing the facilities within the campus to carry out their research activities, such as;

- Wi-Fi throughout the campus
- Internet facility of 50 Mbps is available to students and staff.
- Computer lab facility is available
- Well furnished Seminar/Auditorium halls with a seating capacity of over 50/500 audience are available to conduct seminar/workshop, guest lectures, and discussion on technical paper/project presentations, cultural and screening of informative educational movies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

13

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

21

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- **Life Prettification Activity through society engagement is an**

inevitable element of higher educational institution. Since both higher education and society play vital role in reforming the country's human resource, there is a need to instil a design "Institution-Social Partnership". Being a higher educational institution located in a rural area catering to the women of the surrounding villages, as an institutional social responsibility, "Experiential Learning through outreach programmes" is a regular practice of the college.

- The students and faculty, who participated in outreach programmes, become highly responsible and reactive in social issues. Beyond fulfilling the curriculum objective, the students acquire self-value, ethical value, societal awareness, team spirit and leadership quality.
- All the outreach programmes are carried out as a part of curricular, co-curricular and extra-curricular activities through Extension activities by Departments, NSS, YRC, RRC, UBA and Rotract Club. But this year (2020-21), due to Covid-19 Pandemic, most of the awareness activities were organised online. Students took survey and motivated the neighbourhood community to participate and get awareness through the activities organised. Beyond this, to sensitize students and general public, many awareness videos are created and uploaded in Institution's YouTube Channel.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

10

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

32

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

937

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

4

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has 48 spacious, ventilated and well-equipped classrooms with Black Board, Interactive Board, LCD Projector and adequate seating facilities for learners. Among these classrooms, 21 are enabled with ICT tools. There are 2 smart class rooms and 4 computer laboratories equipped with 120 computers with LAN / Wi-fi facility along with 3 printers and 1 scanner in A Block ground floor. There is a well-equipped Physics Lab to provide adequate practice to the students. Language/Project Lab is available with the facilities of voice recording, play back, one-to-one interaction, etc., for the students to enhance their communicative skills. The institution has a library with voluminous books, browsing, e-Books, e-Journals, printing photocopying facilities and Department libraries with many reference books. The institution has a mini

recreation library along with browsing facilities in the hostel premises. There is a Seminar Hall in the ground floor of B Block which can accommodate 500 members at a time with centralized Air Conditioner, LCD Projector with LAN / Wi-fi facility. Apart from these each department is provided with 2 desktops and 3 laptops to assist the Teaching- Learning process. The institution has generators and online UPS to provide uninterrupted power supply during the class hours.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has a Fine Arts room with fine arts things like ornaments, band instruments, musical instruments etc., in the hostel building. All the students can use this room for practice in order to participate in the cultural events inside and outside the college. There is a notice board in which all the intimations regarding cultural events are displayed to the students. Apart from this, students can use the spacious corridor which is provided with plug point in each floor for the practice. Fine Arts committee is functioning in the college to regulate the cultural activities among the students. An Air-conditioned auditorium and an open stage are available to exhibit the talents of the students.

Spacious ground is available with facilities to play volley ball, throw ball, Badminton, Shuttle cock, Kho-Kho, and track events. There are 2 rooms for indoor games like chess, carrom and table tennis in the hostel building.

A well-equipped gymnasium is established in the hostel premises. Students use this Gym for physical fitness. Players can use this for warm-up activities. For Certificate course in Yoga, classes are conducted in the auditorium. Apart from this, there is a yoga room in the hostel building.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

48

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

16.56

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **The Library is automated with Flair software**
- **Name of the ILMS software: Flair**

- **Nature of automation : FULLY**
- **Version : V 7.0**
- **Year of Automation : 2014**
- **Year of updation : 2021**
- **The college library has a membership in INFLIBNET since 2012 – 2013 and DELNET since 2021 – 2022 to facilitate the students and the staff to access e-resources.**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.63

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for

online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

46.88

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college periodically updates its Information Technology facilities like computers, printers, internet facilities, CC TV and Intercom to make use of potential benefits offered by IT systems and also cater to new requirements like Desktop, Laptop and printers. Four classrooms and two smart rooms have been upgraded with facilities like interactive digital board, LCD, computers, audio and video recording facility and Wi-Fi connectivity. The present strength of computers is 220.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

211

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

48.14

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has an established system for the utilisation and maintenance of physical, academic and support facilities. The annual stock checking is performed for lab equipment, library books, furniture, sports items and all assets by the designated faculty team and the consolidated report is submitted to the administration for necessary actions if needed. The lists of books based on the syllabi are obtained from the departments. The orders from the HODs are placed to update the library. The institution has an Administrative Officer and a qualified civil engineer to take care of the constructions work and maintaining the existing one. A permanent electrician is there to take care of all the electrical works, plumbing works and its maintenance. A housekeeping team regularly maintains the buildings, corridor, washrooms and other places. During semester holidays, a list of furniture and fixtures to be repaired assessed and forwarded by the Principal to the Management. A qualified lab administrator is taking care of the

systems, intranet and internet connections. He oversees the procurement, maintenance, repairs, replacement of equipment like computers, projector and ICT equipment. The sports equipment, fitness equipment, ground and various courts are supervised and maintained by the Physical Directress.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

125

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

197

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1485

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1485

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

30

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

162

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

41

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

To inculcate leadership skills, soft skills, interpersonal skills, and to make them socially responsible citizen, the institution has an active Students' council. In addition to the Students' Council, students are members of academic and administrative committees like IQAC, Internal Examination Committee, Magazine Committee, Rotaract Club, Discipline Committee, UBA Committee etc., The activities of the student representatives in Students' Council, academic and administrative committees are :

- Requirements and grievances of the students are brought to the notice of the HOD and the Principal, by the union office bearers. They share their ideas and opinions in redressing the grievances.
- To make the campus ragging free and to create awareness about Sexual Harassment, the Students' council integrate with the concerned committees and create awareness about the same.
- They play major role in organising and celebrating the general functions like Independence Day, Republic Day, Alumni Meet, Sports Day, College Day, Fine Arts Competitions and Graduation Day.
- The office bearers of the Rotaract Club, UBA Committee play a major role in organising awareness programmes.
- The student members of Discipline Committee play a vital role in maintaining the discipline of the day-to-day activities and in special occasions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

28

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has an Alumni Association which plays a significant role in college functioning. But it is not registered.

The annual alumni meet is conducted during the first week of every September. The alumni of the college strengthen the institution and support the students by sharing the job openings, providing guest lectures and project requirements. They contribute to the growth and development of the institution by bringing their career experiences to the class room as a faculty and guest faculty. Alumni exchange their ideas on academic, cultural and social issues during the Alumni Meet. The Alumni Association has partook in institutional infrastructural growth by donating furniture, colour printer, refrigerator and microphone with amplifier etc. The alumnae interact in the interactive sessions with the students regarding business,

profession, research and sports.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution has always endeavoured to generate and maintain quality in all its activities spanning across academic, research and students' education. The stakeholders work together to plan and execute its quality policy and devices for assertion and sustenance of quality in higher education. All academic and administrative activities are accomplished in accord with the vision and mission of the institution. The college has a well-defined participatory management system.

The Management encourages the participation of the staff in the process of decision-making in institutional functioning. The members of faculty are representatives in the College's Managing Committee, which is the highest decision-making body. The College has constituted different Committees with teachers and members of the non-teaching staff which play an important role in the planning and implementation of activities in different spheres of institutional functioning.

The policies and guidelines are framed for all academic matters in accordance with the mission of the institution. The decision made by the Management committee and policies are communicated through staff council and staff meetings, practised in teaching-learning process and in day to day governance and administration. The college follows de-centralized governance to enable leadership and responsibilities,

which helps to accomplish the vision and mission.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The organizational structures encompass Management, Principal, IQAC coordinator, Head of the departments, Coordinators of various committees, cells and clubs and other stake holders. The Planning and Evaluation Committee consisting of Management of the college, Principal and two senior most representatives of staffs executes participative management for the holistic development of the college.

1. The principal gives directives to the Heads of the departments to prepare annual department activities.
2. The IQAC composition of the college initiates quality initiatives and are implemented by the Head of the departments and respective committees.
3. The IQAC Coordinator coordinates academic process such as meetings of staff council and monitors the execution of the minutes of the meetings.
4. There are 35 different committees /cells with well-defined functions. Its responsibilities are Preparing the academic calendar and general timetable, Tracking the syllabus completion, Monitoring the academic work of the institution, Making arrangements for the conduct of examination in conformity with the University directives, Maintaining proper standards of academic records namely Handbook, latest syllabus from University, course file content, lesson plan and result analysis, Up grading of library resources and purchasing of books, journals, e-materials, etc. and Maintaining the discipline in the campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has a perspective Strategic Plan and deployment document clearly conscripted reflecting the path paved for the future of the institution. The document enumerates the plans designed to realise the goals and objectives inferred from the vision and mission of the college. The strategic plan and its implementation reflect the following aspects in order to remain effective and realistically achievable:

- 1) The IQAC plays an active role in formulating the plans ensuring the logical progression of the development process of the institution**
- 2) The plans are approved by the management committee before implementation in order to evaluate the financial requirements against the financial constraints.**

Institutional Strategic Goals

- Efficient Teaching learning procedure**
- Expanding ICT facilities for effective teaching and administration in terms of efficiency.**
- Effective Leadership and Participative management**
- Constant Internal Quality Assurance System**
- Ensuring effective governance**
- Student's Overall Development through Participation**
- Employees Advancement & Welfare**
- Intensifying Placements**
- Proper Discipline**
- Women/Student/Faculty Grievance**
- Financial Planning & Management**
- Institute – Industry Interaction**
- Encouragement to Budding Entrepreneurs through MSN market**
- Alumni Interaction and Outreach activities**
- Escalating Physical Infrastructure**

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The significant gears of organizational structure of the college are College Management Committee, Principal, Head of the Departments, Teaching staff, non-teaching staff and Support cells/Departments. It analyses the institutional strategic plan which in turn cliques the academic aims and objectives of the institution and identifies the financial and recruitment strategies. The decision-making procedures are made at appropriate levels in the organizational hierarchy.

As per the university/ government guidelines, IQAC Cell, Anti-ragging Committee etc. are also in place for the institution. A committee encompassing of administrative staff and faculty members are involved in the planning and implementation, academic audit and evaluation.

The institution follows the recruitment rules and service rules according to the affiliating university and government norms. The teaching and non-teaching staff have the benefits of EPF, ESI and other benefits as applicable. The institution follows transparent promotional policies previously through Appraisal forms and through Academic Performance Indicators (API) henceforth.

Grievance redressal committee is formed including Principal, HODs' and teacher's representative who looks into the matters related to grievances of staff and students. The college has formed all statutory committees like Anti Ragging Committee, Anti Sexual Harassment committee to help students and staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/07/6.1.1-Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

List of Welfare scheme for teaching staff:

- On duty leaves are given for faculty members for paper setting, paper valuation, seminars and workshops and to act as external examiners.
- On duty leaves are given to faculty members for attending orientation and refresher programmes.
- Maternity Leave.
- Financial support for publishing research articles.
- Contributory Provident Fund.
- Employees State Insurance.

- Group Insurance scheme.
- Fee concession to the wards of the staff.
- Wi - Fi connection for the departments.
- Deepavali Advance

List of Welfare scheme for non-teaching staff:

- Maternity Leave.
- Contributory Provident Fund.
- Employees State Insurance.
- Group Insurance scheme.
- Fee concession to the wards of the staff.
- Bonus for administrative and supportive staff.
- Uniforms for supportive staff.
- Refreshment during working hours for administrative staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

11

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

85

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has performance-based appraisal system for the assessment of teaching and nonteaching staff. The appraisal report is based on their contribution to academic, research and other extra-curricular activities.

For teaching staff:

Appraisal of the teacher, is the assessment for her performance through implementation of innovative methodologies in classroom lectures, seminars, tutorials, course delivery, question paper setting and evaluation, updating of materials etc. Besides, student feedback and pass percentage of the course are also considered. The performance of the faculty is evaluated based on professional contribution to academics, contribution to college administrative bodies such as college academic council, planning and development committee, and other cells and committees. In addition to this, self-appraisal report is filled by the teacher in a given prescribed proforma which includes all the above set related to points and sub points. Filled in prescribed format is revised by HOD to assess the attitudinal / behavioural / professional aspects of the faculty concerned.

For non- teaching staff:

A few strategies are observed in appraising non-teaching staff's performance. This includes technical contribution of individuals such as computer skills, awareness, productivity, quality, innovation willingness to learn, diligence etc. besides they also assess their rapport with the stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance.

Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.

College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses.

Process of the internal audit:

All vouchers are audited by an internal audit team once in three months.

The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers.

Process of the external audit:

The accounts of the college are audited by chartered accountant regularly as per the government rules.

The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review.

Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits.

The institution did not come across with any major audit objection during the preceding year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

8.68

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of Funds:

- The Institution being a self-financed private institution, tuition fee is the main source of income.
- Management Grants
- Government Scholarships
- Funds from government bodies for extension activities
- Renting of the College infrastructure for conducting Government Exams and other exams
- Endowments

Utilization of Resources

- Disbursal of staff salary
- Infrastructure augmentation such as construction and renovation of classrooms, plantation of trees, laying of paver

blocks, roads.

- Hostel maintenance
- Library resources
- ERP and ICT improvement
- Organizing Seminars/Endowments lectures, conferences, workshops, training programmes
- Career development programmes, faculty empowerment programmes to teaching and non-teaching staff.
- Seed money grants for promoting research
- Endowment awards to empower and encourage the most deserving students.
- Management scholarship to the meritorious students
- Sports and cultural events
- Observing the days of national significance
- Organizing extension activities
- Organizing health camps to the rural neighbourhood
- Organizing campaigns in familiarizing the government initiatives to the rural people
- Welfare measures to teaching and non-teaching staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

“Strengthening Core Competency of students through Traditional and Technical activities”

The use of ICT tools has become an integral part in teaching -learning process. IQAC always encourage teachers to utilize these tools in classroom teaching and laboratories Periodically IQAC has trained teachers and non- teaching staff to use ICT by arranging different workshop i.e., Google classroom, Video conference, use of e-mail, handling ICT instrument etc

Adequate numbers of training have been organized in the institution. There has been a considerable improvement in the technical skills of the students, which is evidenced through excellent academic results securing University ranks, improved performance in campus placements, increase in number of students attempting in competitive

exams, winning awards competitions.

Implementation of Green practices in the campus:

The IQAC initiate green practices to maintain eco-friendly college campus through the activities Tree Plantation, Clean and Green Campus, and Save Power. For the better implementation of green practices, IQAC distributed these activities among various departments. IQAC constantly takes the feedback about the proper result-oriented implementation of these activities through academic audit every year. Because of these practices, eco-friendly and pollution free college campus, Miyawaki forest and social awareness about renewable energy and e-waste management is developed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations through IQAC.

The IQAC holds meetings periodically:

With the Heads of the Departments every month under the chairmanship of principal to review the progress of academic activities such as, the number of classes held, syllabi covered in subject, Internal Examinations conducted and lesson plan are verified with annual plan and also to identify, bottlenecks, if any, in administrating various programmes.

With administrative staff to review the progress in respect of college administration and steps taken / to be taken for improvement.

IQAC conducts periodic review of the academic and administrative functioning.

Further, the IQAC collects feedback information from students on

Teaching - Learning performance at the end of each semester. The information obtained is analysed and steps to be taken for necessary improvements are passed on to the concerned departments. The Learning - Outcomes are reviewed after conducting of Internal Examinations and it calls for a one-on one meeting with the faculty of each department to make an assessment of their performance. It evolves mechanism to record and monitor the performance of each student through Concerned Departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitivity is an inherent value in the cultural ethos of the institution as it is evident by the following facilities -

1. Safety and Security

- Security guards are deployed at main gate and students with valid identity cards are allowed into the campus.
- The college campus is under surveillance with CC cameras installed at prominent locations.
- Well-trained Warden is appointed to the Girls Hostel in the campus.
- Awareness campaigns on women safety and gender sensitivity by NSS student volunteers.
- Social security through Internal Complaints Committee (ICC), Anti-Ragging Committee and Grievance Redressal Committee.
- The Disciplinary committee curbs indiscipline in the campus.
- A complaint box is arranged to receive grievances or suggestions from the students

1. Counseling

- Faculty counsel the students regarding academic performance, career plans and personal issues
- Head of the Department monitors the students and counsel the students regarding their psychological issues.
- Counselling forum members enquire and counsel the students addressing their problems time to time.

1. Common Rooms:

- common room has been allocated near cafeteria.

1. Other Measures

- Curriculum and Coursework.
- Co-curricular activities.
- successful in caring diversified students harmoniously to steadily achieve the vision and mission.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/07/7.1.1-document-evidences.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The functioning of the college exerts negligible stress on environment. The Institution arrange different programmes to create awareness about Proper Waste management to keep up clean and healthy environment.

1. Solid Waste:

Solid waste produced through regular activities are duly thrown into appropriate bins which later are emptied by the proper waste disposal area in the college campus. The paper wastes are sold to authorized vendors.

2. Liquid Waste:

Liquid Waste is mostly generated by: I) Sewage Waste II) Hostel and Canteen Waste. Liquid waste from the Hostel and college Washrooms is safely drained by underground drainage system and it disposed through big underground chamber which shuck naturally in soil that influence to make recharge ground water.

3. E-waste management:

Electronic gadgets are repaired for minor defects by the lab technician to ensure its optimum utilization. The electronic waste components such as computer system components, CPU and ICs are used in practical demonstration to the students and for demonstration in workshops organized for students of nearby schools.

4. Waste Recycling System:

The institution has a well-defined yard for decomposing degradable solid wastes using earthworms. As vermicomposting is one of the eco-friendly method in decomposing degradable wastes, the same is followed in managing degradable solid wastes.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution trusts in the exclusive principle of the country, "unity in diversity". There is no scope for any kind of intolerance in the campus. The students are from diverse background, yet no discrimination is found.

To promote harmony, the institution organizes various cultural and traditional programmes such as Pongal, patriotic programmes and so on. Muthamizh Vizha organized annually by The Research Centre of Tamil gives a glimpse of Tamil art, literature and culture. Besides, various cultural competitions, sports and games are conducted where there is no restriction to students for participation.

The Equal Opportunity Cell empowers students from the weaker sections and the divyangjan. During National important days celebrations, readings are taken from The Bhagwad Gita, The Bible, and The Quran.

Students are taken to old age homes / orphanages so as to make the students to imbibe the principles of social living. Students and staff are strictly restricted in grouping on the basis of cast, community, religion and politics. No permission is accorded to any individual / organization from within and outside the college to conduct any programmes which suspected to cause difference of opinion among castes and religion.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities.

The institution hoists the flag during national festivals and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The institution encourages participation of students in Sports and Games and NSS at National level to strengthen nationwide bond and relation.

The institution takes pride of raising up successful leaders among the students by forming the Student Council every year. The selected representatives are given leadership training and delegate the responsibilities of organising college programmes with the support of other student volunteers. Staff members participate in the national day celebrations and take oaths for the cause of the nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code A. All of the above

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college honors most of the national/international days and festivals.

National days like Republic Day, Martyr's Day and Independence Day are observed.

World Environment Day, International Yoga Day, Constitution Day, National Mathematics Day, World AIDS Day, International Women's Day, World Ozone Day, World Breast Feeding Week Matribhasa Divas, National Science Day, National Unity Day on the Birth Anniversary of Sardar Vallabhbhai Patel, Birth Anniversaries of Dr. Sarvapalli Radhakhishnan, Mahatma Gandhi, Maha kavi Bharathi, and Perunthalaivar Kamarajar are also celebrated

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I

Title of the Practice: "Significant Enlightenment – An Exhilarating Augmentation"

Goal:

- To develop an organized practical learning.
- To identify the need of prolonged hands of youth to society.
- To apprehend classroom is a dais for social engagement.
- To become a learner about socially delicate issues in the community.
- To enable practical learning by disciplinary and interdisciplinary engagement to enhance social responsibilities.

Best Practice II

Title of the Practice: "Nature Abhors a Vacuum - Grow in Green"

Goal:

- To refine the students towards eco sensitivity
- To endorse an ethos of being beholden to nature

File Description	Documents
Best practices in the Institutional website	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/07/Best-Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Empowering women is to arm them with pertinent and hypothesized professional skills and guiding them towards a optimistic future and career all around the world with the values of - 'Integrity', 'punctilious' and 'Consciences. As an initiative towards the uniqueness to the vision, precedence and drive, this year the institution has the vision "Enlightenment-Community Excellence" where along with the necessary academic and technical knowledge in different disciplines, eminence is given at nurturing graduates with a realistic intellect of social liability. The Outreach programme to the Society through Action is the exhilarating extension of the College which works for the upliftment of the 6 villages in the neighbourhood. The 1-credit student activity incorporated in the curriculum of the University focuses on women, children and youth covering areas such as health, literacy, women empowerment & environmental awareness. These activities not only help in transforming the villages but also afford an opportunity for practical learning taking the lab to the land. A special feature of these extension activities is the follow up. Students study the effect of the activities and suggest measures for follow up. Young girls from the villages are motivated to pursue higher education. Through this outreach programme, students are alerted to reach out to the society. The leadership skills are also sharpened. It is a win-win situation for the college and the neighbourhood.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Taking Corona pandemic into consideration, Timetable committee provides a well-designed weekly online/offline timetable for each semester for all classes.
- The institution assures that freshers are oriented with special focus towards programme structure, curriculum, co-curriculum, evaluation, grading system and credits.
- Lesson plans are prepared by the teachers to ensure the proper delivery of curriculum within the stipulated period of time.
- Based on needs, various classroom teaching methods are used for the efficient delivery of the curriculum under traditional and ICT enabled methods with new add on such as Google classrooms and Moodles.
- The institution has a rich central library with wide range of text and reference books and some departments have department libraries for the benefit of the students.
- Being member of Inflibnet, access to e-books, e-journals, e-shodhsindhu and shodhganga are available to teachers, research scholars and students.
- Guest lectures, workshops, seminars and conferences are organized for the further fostering of curriculum implementation.
- The effectiveness of the delivery of curriculum is evaluated from time to time by way of internal tests, cycle tests, extemporaneous quiz programmes and model exams.
- Based on the evaluation process, slow learners are identified for remedial coaching and advanced learners are stimulated and prepared towards university ranks and better career opportunities.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/06/1.1.1-Final.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The Academic calendar is designed in line with the affiliating University's instructions and takes into consideration the holidays and vacations.
- It encompasses all the processes of the college such as, the Student section, Administrative, Academic, co-curricular and extracurricular activities.
- The handbook contains the list of holidays, anticipating the university examinations schedule, a tentative timetable for the CIA.
- It also includes, the tentative dates of activities of NSS, Centre for career development and Placement Cell, Schedule of other activities such as Parent-teacher meeting, ward meeting, and all cell and committee meetings.
- A definite internal examination schedule and the common question pattern and standardized evaluation procedure are followed to ensure the rigor of the internal assessment process.
- All the academic activities of the college are strictly adhered to the academic calendar. Teachers accordingly plan their teaching.
- Teaching plans for all the courses are designed by the respective course teachers. The plan for each course contains content delivery, mode of teaching, duration for the completion of the content with reference to the academic calendar. The academic calendar serves as a guide for both the teachers and the student.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/03/1.1.2-Title-Page.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
20	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
1472	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
As an affiliated college of Alagappa Universty, courses as per the guidelines of University are offered to the students. The affiliating University offers 65 courses related to cross-cut issues in Part III , Part IV and Part V. To be very specific, at first- and second-year levels there are courses called Environmental Studies and Extension Activity of credit 2 and credit 1 respectively, which are related to Gender, Environment and Sustainability, Human Values and Professional Ethics. Apart from the above, in order to enhance the knowledge about cross cutting issues and to integrate them with curriculum, various committees, cells and clubs are established with a view to ensure holistic development of the students. They are	

Extension Activity Committee, Anti Ragging Committee, Anti Sexual Harassment Committee, Students' Counselling Forum, Discipline Committee, UBA Committee, Women Empowerment Cell, Entrepreneurship Development Cell/Start up Cell, Citizen Consumer Club, Youth Red Cross, Red Ribbon Club, Equal Opportunity Cell, Rotaract Club, ECO Club, Gender Sensitization Club, Vivekananda Cadet Corps and SAP Committee.

The NSS units organised many environmental and health care activities like Swatch Bharat Abhiyan and World Water Day to address the issues related to environmental sustainability and human values.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1429

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/05/1.4.1-1.4.2.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/05/1.4.1-1.4.2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

506

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

307

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Programmes for Slow Learners:

- The Academic performance of the students is constantly monitored to identify problem faced by slow learners.
- Motivation and confidence building measures are provided through mentoring, students' academic peer teaching, academic / personal counseling sessions.
- Tutoring them through remedial classes and clearing their doubts beyond regular class hours
- Training them by giving simple repeated university questions.
- Providing university question bank
- To increase the learning level e-contents and video materials are provided.

Programmes for Advanced Learners:

- Encouraging to participate in guest lectures, seminars and conferences for additional perspectives on topics related

to their courses and to present papers in seminars.

- Opportunities are given to organize and participate in club activities and department level association activities
- Encouraged to enroll in NPTEL and SWAYAM online courses
- Skill developments programmes are given to the students in collaboration with Elite Smart Learning Centre, CSR Unit of Redington Private limited

Special Programmes for Slow/Advanced Learners:

- Career Counseling sessions and training for competitive examinations like CSIR NET, TNPSC , Banking and Corporate sectors

File Description	Documents
Paste link for additional information	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/05/2.2.1-Title-Page.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1485	79

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace. Students regularly participate in the process of "Lab to Land" and get exposure to real life situations.

As part of Extension Activity during II year of UG programme,

students participated and experienced online outreach programme which helps them contextualize the values taught in classrooms.

The college promotes interactive teaching-learning through a variety of learner-centred experiences.

The college follows conventional learning through

- Chalk and Board
- Lecture Method
- Problem Solving
- Interaction
- Discussion
- Oral Test
- Questioning

Experiential Learning is ensured by

- Short Film Making
- Practicals
- Projects
- Team Projects

Participatory Learning is assured by

- Seminars
- Group Discussion
- Power Point Presentations
- Quiz

E-Learning is enhanced by technologies like

- Spoken Tutorial
- E-Resources
- Audio Visual Aids
- You Tube

In addition to these the activities namely Bridge Courses, Value Added Courses, Skill Enhancement Courses, Assignments, Mentoring/Counselling, Internships, Remedial Classes, Paper Presentations by Students, Club Activities, Peer Learning and Teaching, Participation of Students in Extension Services like YRC, NSS, Women Empowerment and ED Cell Activities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/05/2.3.1-Title-Page.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The conventional lecture method facilitates the teacher to interpret, explain and revise the content of a topic. Due to Corona pandemic, effective content delivery by using ICT tools in the google class room, for better understanding and reinforcement of the concepts is adopted by all the faculty of the college. ICT tools complement the traditional teaching-learning methods, and the college is highly concerned in providing innovative methods for enriching the learning experience.

With the institutional mail id created for all students and staff in google, in college domain, Google class rooms were created for all classes, through which online classes, assignments, class test, learning material posting are carried out. A MOODLE based Course portal is created in which, all study materials and Feasible Question are uploaded. All students will be assigned login id with which students can access their study materials.

E-Learning is enhanced by technologies like Spoken Tutorial, E-Resources, Audio Visual Aids and You Tube. ICT enabled Teaching-Learning Process is supported with access to Digital Library, Online Courses (SWAYAM, NPTEL etc.), Online tests.

In order to motivate self-learning, being a Knowledge Association Partner of SPOKEN TUTORIAL-IIT Bombay, online certificate courses by IIT BOMBAY are offered to all UG students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

79

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

79

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

373

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- As per the notifications from the affiliating university and JDC, academic activity plan and internal assessment examination schedule is prepared.
- Based on the academic calendar, the CIA examination will be conducted at regular interval of time.
- The university norms relating to examination pattern are communicated to the students through the college prospectus and college website.
- An internal examination committee is constituted every year to coordinate the internal and external examination activities and communicate to the students, teachers and administrative staffs regarding examinations.
- An institutionalised software is developed by a teacher of the college for generating question paper which preserve the robust of internal assessment.
- For effective, transparent and robust evaluation, answer key is prepared for all question papers.
- Changes in schedules, patterns, methods if any are

immediately notified to the students through notice boards and also through classroom briefing by the concerned course teacher.

- The internal booklets are shown to the students after evaluation for self-evaluation by the students.
- Students are free to interact with teachers to resolve grievances if any, regarding the assessment.
- Due to Corona Pandemic lockdown, internal tests were conducted online during 2020-21.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal Examination:

- Internal examinations are conducted as scheduled in the academic calendar. On completion of internal examinations, answer papers will be corrected and distributed to the students for self-evaluation within a week.
- If a student is not able to appear for internal examination due to medical or any genuine reason, she is permitted to re-write the same provided that she submits requisition with proper documents.
- If any students score, less mark and wants to improve in that course, she can appear for the improvement examination, provided the reason is valid.
- The grievances of the students with references to assessment are made clear by handing over the answer sheets for verification
- If any correction in the total of mark or assessment of answer book is identified, it is immediately rectified by the course teacher.

University External Evaluation:

- With reference to evaluation, if the student scores less mark than expected, she can apply for photocopy of answer script or for revaluation after paying the prescribed fee by the university on declaration of concerned examination

result.

- University provides photocopy of answer script or re-evaluate as per the student's request.
- The college takes special initiative for resolving group grievances if any, regarding university assessments.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Being affiliated to Alagappa University, Karaikudi, the institution receives procedural supports like curriculum, exam pattern and ranking system from the university.

Though, the affiliating university have not implemented OBE for its affiliated colleges, Learning is made more students - centric by preparing an institutionalised programme outcome, programme specific outcomes and course outcomes. The university curriculum is delivered based on it.

It has been widely communicated to students and teachers through college website, Orientation programs, and Staff meetings. The College has been supporting the students morally and socially, by making them engage in different educational activities and giving them a strong support of faculties. The outcome of the students has been really good. The University has also made sure to make the students engage in social activities. The expected learning outcomes are communicated to students and teachers through circulation of Course outlines. The affiliating university has not so far developed any other mechanism for collecting and analyzing data on learning outcomes of students to use it to overcome the barriers to learning. As far as enhancing student learning is concerned, in addition to the conventional classroom teaching, the College provides access to online e-learning resources through online portals and the intelligent panels.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2021/04/Program_Specific_Outcomes_Course_Outcomes.PDF.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of the attainment of program-specific outcome is crucial to assure quality enhancement process of an institution. The affiliating university has not so far developed any mechanism for collecting and analyzing data on learning outcomes of students to use it to overcome the barriers of learning. The IQAC has devised the mechanism for the evaluation of program outcome. The utmost care has been taken to make this mechanism transparent, scalable, robust and object oriented. The unique feature of this mechanism is that there is an excellent blending of subjective observation and objective assessment of the students' performance.

The Heads of the Departments of various UG programs and PG programs are asked to evaluate the students regarding the attainment of program outcomes using the strategy developed.

The Heads of the department along with course teachers, analyse the final results of each and every student who have appeared for the end-term examination. From the analysis, the conclusions are drawn regarding the Program outcome and based on the same the next year's batch is guided.

The attainment of the program outcomes is evaluated after the declaration of the results of the University examination.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

473

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/06/AQAR-20-21-2.6.3-Annual-Report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/06/AQAR-20-21-2.7.1-SSS.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

6

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College has taken initiative steps towards developing ecosystem for innovations and knowledge sharing methods. The faculty members are empowered to take up research activities utilizing the inherent skills.

The Research Cell of our institution motivate the student and faculty members to explore their new ideas in the field of research and development. It also helps to create research culture among faculty members and students.

The College has created an Institutional Innovation Council (IIC) for promoting innovation & entrepreneurship activities. The

formation of IIC is as per the guidelines of MHRD. Students and faculty members are motivated to attend webinars and workshops conducted by IIC regarding promotion of Innovation activities. Students are encouraged to participate in the Hackathons organised by MHRD.

The students and faculty are availing the facilities within the campus to carry out their research activities, such as;

- Wi-Fi throughout the campus
- Internet facility of 50 Mbps is available to students and staff.
- Computer lab facility is available
- Well furnished Seminar/Auditorium halls with a seating capacity of over 50/500 audience are available to conduct seminar/workshop, guest lectures, and discussion on technical paper/project presentations, cultural and screening of informative educational movies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

13

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

21

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- Life Prettification Activity through society engagement is an inevitable element of higher educational institution. Since both higher education and society play vital role in reforming the country's human resource, there is a need to instil a design "Institution-Social Partnership". Being a higher educational institution located in a rural area catering to the women of the surrounding villages, as an institutional social responsibility, "Experiential Learning through outreach programmes" is a regular practice of the college.
- The students and faculty, who participated in outreach programmes, become highly responsible and reactive in social issues. Beyond fulfilling the curriculum objective, the students acquire self-value, ethical value, societal awareness, team spirit and leadership quality.
- All the outreach programmes are carried out as a part of curricular, co-curricular and extra-curricular activities through Extension activities by Departments, NSS, YRC, RRC, UBA and Rotract Club. But this year (2020-21), due to Covid-19 Pandemic, most of the awareness activities were organised online. Students took survey and motivated the neighbourhood community to participate and get awareness through the activities organised. Beyond this, to sensitize students and general public, many awareness videos are created and uploaded in Institution's YouTube Channel.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

10

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

32

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

937

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
4	
File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
8	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
The institution has 48 spacious, ventilated and well-equipped classrooms with Black Board, Interactive Board, LCD Projector and adequate seating facilities for learners. Among these classrooms,	

21 are enabled with ICT tools. There are 2 smart class rooms and 4 computer laboratories equipped with 120 computers with LAN / Wi-fi facility along with 3 printers and 1 scanner in A Block ground floor. There is a well-equipped Physics Lab to provide adequate practice to the students. Language/Project Lab is available with the facilities of voice recording, play back, one-to-one interaction, etc., for the students to enhance their communicative skills. The institution has a library with voluminous books, browsing, e-Books, e-Journals, printing photocopying facilities and Department libraries with many reference books. The institution has a mini recreation library along with browsing facilities in the hostel premises. There is a Seminar Hall in the ground floor of B Block which can accommodate 500 members at a time with centralized Air Conditioner, LCD Projector with LAN / Wi-fi facility. Apart from these each department is provided with 2 desktops and 3 laptops to assist the Teaching- Learning process. The institution has generators and online UPS to provide uninterrupted power supply during the class hours.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has a Fine Arts room with fine arts things like ornaments, band instruments, musical instruments etc., in the hostel building. All the students can use this room for practice in order to participate in the cultural events inside and outside the college. There is a notice board in which all the intimations regarding cultural events are displayed to the students. Apart from this, students can use the spacious corridor which is provided with plug point in each floor for the practice. Fine Arts committee is functioning in the college to regulate the cultural activities among the students. An Air-conditioned auditorium and an open stage are available to exhibit the talents of the students.

Spacious ground is available with facilities to play volley ball, throw ball, Badminton, Shuttle cock, Kho-Kho, and track events. There are 2 rooms for indoor games like chess, carrom and table

tennis in the hostel building.

A well-equipped gymnasium is established in the hostel premises. Students use this Gym for physical fitness. Players can use this for warm-up activities. For Certificate course in Yoga, classes are conducted in the auditorium. Apart from this, there is a yoga room in the hostel building.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

48

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

16.56

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The Library is automated with Flair software
- Name of the ILMS software: Flair
- Nature of automation : FULLY
- Version : V 7.0
- Year of Automation : 2014
- Year of updation : 2021
- The college library has a membership in INFLIBNET since 2012 - 2013 and DELNET since 2021 - 2022 to facilitate the students and the staff to access e-resources.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.63

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

46.88

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college periodically updates its Information Technology facilities like computers, printers, internet facilities, CC TV and Intercom to make use of potential benefits offered by IT systems and also cater to new requirements like Desktop, Laptop and printers. Four classrooms and two smart rooms have been upgraded with facilities like interactive digital board, LCD, computers, audio and video recording facility and Wi-Fi connectivity. The present strength of computers is 220.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

211

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

48.14

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has an established system for the utilisation and maintenance of physical, academic and support facilities. The annual stock checking is performed for lab equipment, library books, furniture, sports items and all assets by the designated faculty team and the consolidated report is submitted to the administration for necessary actions if needed. The lists of books based on the syllabi are obtained from the departments. The orders from the HODs are placed to update the library. The institution has an Administrative Officer and a qualified civil engineer to take care of the constructions work and maintaining the existing one. A permanent electrician is there to take care of all the electrical works, plumbing works and its maintenance. A housekeeping team regularly maintains the buildings, corridor, washrooms and other places. During semester holidays, a list of furniture and fixtures to be repaired assessed and forwarded by the Principal to the Management. A qualified lab administrator is taking care of the systems, intranet and internet connections. He oversees the procurement, maintenance, repairs, replacement of equipment like computers, projector and ICT equipment. The sports equipment, fitness equipment, ground and various courts are supervised and maintained by the Physical Directress.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

125

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

197

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1485

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1485

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

30

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

162

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

41

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

To inculcate leadership skills, soft skills, interpersonal skills, and to make them socially responsible citizen, the institution has an active Students' council. In addition to the Students' Council, students are members of academic and administrative committees like IQAC, Internal Examination Committee, Magazine Committee, Rotaract Club, Discipline Committee, UBA Committee etc., The activities of the student representatives in Students' Council, academic and administrative committees are :

- **Requirements and grievances of the students are brought to the notice of the HOD and the Principal, by the union office bearers. They share their ideas and opinions in redressing the grievances.**
- **To make the campus ragging free and to create awareness about Sexual Harassment, the Students' council integrate with the concerned committees and create awareness about the same.**
- **They play major role in organising and celebrating the general functions like Independence Day, Republic Day, Alumni Meet, Sports Day, College Day, Fine Arts**

Competitions and Graduation Day.

- The office bearers of the Rotaract Club, UBA Committee play a major role in organising awareness programmes.
- The student members of Discipline Committee play a vital role in maintaining the discipline of the day-to-day activities and in special occasions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

28

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has an Alumni Association which plays a significant role in college functioning. But it is not registered.

The annual alumni meet is conducted during the first week of every September. The alumni of the college strengthen the institution and support the students by sharing the job openings, providing guest lectures and project requirements. They

contribute to the growth and development of the institution by bringing their career experiences to the class room as a faculty and guest faculty. Alumni exchange their ideas on academic, cultural and social issues during the Alumni Meet. The Alumni Association has partook in institutional infrastructural growth by donating furniture, colour printer, refrigerator and microphone with amplifier etc. The alumnae interact in the interactive sessions with the students regarding business, profession, research and sports.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution has always endeavoured to generate and maintain quality in all its activities spanning across academic, research and students' education. The stakeholders work together to plan and execute its quality policy and devices for assertion and sustenance of quality in higher education. All academic and administrative activities are accomplished in accord with the vision and mission of the institution. The college has a well-defined participatory management system.

The Management encourages the participation of the staff in the process of decision-making in institutional functioning. The members of faculty are representatives in the College's Managing Committee, which is the highest decision-making body. The College has constituted different Committees with teachers and members of the non-teaching staff which play an important role in the planning and implementation of activities in different spheres of

institutional functioning.

The policies and guidelines are framed for all academic matters in accordance with the mission of the institution. The decision made by the Management committee and policies are communicated through staff council and staff meetings, practised in teaching-learning process and in day to day governance and administration. The college follows de-centralized governance to enable leadership and responsibilities, which helps to accomplish the vision and mission.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The organizational structures encompass Management, Principal, IQAC coordinator, Head of the departments, Coordinators of various committees, cells and clubs and other stake holders. The Planning and Evaluation Committee consisting of Management of the college, Principal and two senior most representatives of staffs executes participative management for the holistic development of the college.

1. The principal gives directives to the Heads of the departments to prepare annual department activities.
2. The IQAC composition of the college initiates quality initiatives and are implemented by the Head of the departments and respective committees.
3. The IQAC Coordinator coordinates academic process such as meetings of staff council and monitors the execution of the minutes of the meetings.
4. There are 35 different committees /cells with well-defined functions. Its responsibilities are Preparing the academic calendar and general timetable, Tracking the syllabus completion, Monitoring the academic work of the institution, Making arrangements for the conduct of examination in conformity with the University directives, Maintaining proper standards of academic records namely Handbook, latest syllabus from University, course file content, lesson plan and result analysis, Up grading of

library resources and purchasing of books, journals, e-materials, etc. and Maintaining the discipline in the campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has a perspective Strategic Plan and deployment document clearly conscripted reflecting the path paved for the future of the institution. The document enumerates the plans designed to realise the goals and objectives inferred from the vision and mission of the college. The strategic plan and its implementation reflect the following aspects in order to remain effective and realistically achievable:

- 1) The IQAC plays an active role in formulating the plans ensuring the logical progression of the development process of the institution
- 2) The plans are approved by the management committee before implementation in order to evaluate the financial requirements against the financial constraints.

Institutional Strategic Goals

- Efficient Teaching learning procedure
- Expanding ICT facilities for effective teaching and administration in terms of efficiency.
- Effective Leadership and Participative management
- Constant Internal Quality Assurance System
- Ensuring effective governance
- Student's Overall Development through Participation
- Employees Advancement & Welfare
- Intensifying Placements
- Proper Discipline
- Women/Student/Faculty Grievance
- Financial Planning & Management
- Institute - Industry Interaction
- Encouragement to Budding Entrepreneurs through MSN market

- **Alumni Interaction and Outreach activities**
- **Escalating Physical Infrastructure**

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The significant gears of organizational structure of the college are College Management Committee, Principal, Head of the Departments, Teaching staff, non-teaching staff and Support cells/Departments. It analyses the institutional strategic plan which in turn cliques the academic aims and objectives of the institution and identifies the financial and recruitment strategies. The decision-making procedures are made at appropriate levels in the organizational hierarchy.

As per the university/ government guidelines, IQAC Cell, Anti-ragging Committee etc. are also in place for the institution. A committee encompassing of administrative staff and faculty members are involved in the planning and implementation, academic audit and evaluation.

The institution follows the recruitment rules and service rules according to the affiliating university and government norms. The teaching and non-teaching staff have the benefits of EPF, ESI and other benefits as applicable. The institution follows transparent promotional policies previously through Appraisal forms and through Academic Performance Indicators (API) henceforth.

Grievance redressal committee is formed including Principal, HODs' and teacher's representative who looks into the matters related to grievances of staff and students. The college has formed all statutory committees like Anti Ragging Committee, Anti Sexual Harassment committee to help students and staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/07/6.1.1-Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

List of Welfare scheme for teaching staff:

- On duty leaves are given for faculty members for paper setting, paper valuation, seminars and workshops and to act as external examiners.
- On duty leaves are given to faculty members for attending orientation and refresher programmes.
- Maternity Leave.
- Financial support for publishing research articles.
- Contributory Provident Fund.
- Employees State Insurance.

- Group Insurance scheme.
- Fee concession to the wards of the staff.
- Wi - Fi connection for the departments.
- Deepavali Advance

List of Welfare scheme for non-teaching staff:

- Maternity Leave.
- Contributory Provident Fund.
- Employees State Insurance.
- Group Insurance scheme.
- Fee concession to the wards of the staff.
- Bonus for administrative and supportive staff.
- Uniforms for supportive staff.
- Refreshment during working hours for administrative staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

11

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

85

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has performance-based appraisal system for the assessment of teaching and nonteaching staff. The appraisal report is based on their contribution to academic, research and other extra-curricular activities.

For teaching staff:

Appraisal of the teacher, is the assessment for her performance through implementation of innovative methodologies in classroom lectures, seminars, tutorials, course delivery, question paper setting and evaluation, updating of materials etc. Besides, student feedback and pass percentage of the course are also considered. The performance of the faculty is evaluated based on professional contribution to academics, contribution to college administrative bodies such as college academic council, planning and development committee, and other cells and committees. In addition to this, self-appraisal report is filled by the teacher in a given prescribed proforma which includes all the above set related to points and sub points. Filled in prescribed format is revised by HOD to assess the attitudinal / behavioural / professional aspects of the faculty concerned.

For non- teaching staff:

A few strategies are observed in appraising non-teaching staff's performance. This includes technical contribution of individuals such as computer skills, awareness, productivity, quality, innovation willingness to learn, diligence etc. besides they also assess their rapport with the stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance.

Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.

College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses.

Process of the internal audit:

All vouchers are audited by an internal audit team once in three months.

The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers.

Process of the external audit:

The accounts of the college are audited by chartered accountant regularly as per the government rules.

The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review.

Any queries, in the process of audit would be attended immediately along with the supporting documents within the

prescribed time limits.

The institution did not come across with any major audit objection during the preceding year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

8.68

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of Funds:

- The Institution being a self-financed private institution, tuition fee is the main source of income.
- Management Grants
- Government Scholarships
- Funds from government bodies for extension activities
- Renting of the College infrastructure for conducting Government Exams and other exams
- Endowments

Utilization of Resources

- Disbursal of staff salary

- Infrastructure augmentation such as construction and renovation of classrooms, plantation of trees, laying of paver blocks, roads.
- Hostel maintenance
- Library resources
- ERP and ICT improvement
- Organizing Seminars/Endowments lectures, conferences, workshops, training programmes
- Career development programmes, faculty empowerment programmes to teaching and non-teaching staff.
- Seed money grants for promoting research
- Endowment awards to empower and encourage the most deserving students.
- Management scholarship to the meritorious students
- Sports and cultural events
- Observing the days of national significance
- Organizing extension activities
- Organizing health camps to the rural neighbourhood
- Organizing campaigns in familiarizing the government initiatives to the rural people
- Welfare measures to teaching and non-teaching staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

"Strengthening Core Competency of students through Traditional and Technical activities"

The use of ICT tools has become an integral part in teaching-learning process. IQAC always encourage teachers to utilize these tools in classroom teaching and laboratories Periodically IQAC has trained teachers and non- teaching staff to use ICT by arranging different workshop i.e., Google classroom, Video conference, use of e-mail, handling ICT instrument etc

Adequate numbers of training have been organized in the institution. There has been a considerable improvement in the technical skills of the students, which is evidenced through

excellent academic results securing University ranks, improved performance in campus placements, increase in number of students attempting in competitive exams, winning awards competitions.

Implementation of Green practices in the campus:

The IQAC initiate green practices to maintain eco-friendly college campus through the activities Tree Plantation, Clean and Green Campus, and Save Power. For the better implementation of green practices, IQAC distributed these activities among various departments. IQAC constantly takes the feedback about the proper result-oriented implementation of these activities through academic audit every year. Because of these practices, eco-friendly and pollution free college campus, Miyawaki forest and social awareness about renewable energy and e-waste management is developed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations through IQAC.

The IQAC holds meetings periodically:

With the Heads of the Departments every month under the chairmanship of principal to review the progress of academic activities such as, the number of classes held, syllabi covered in subject, Internal Examinations conducted and lesson plan are verified with annual plan and also to identify, bottlenecks, if any, in administrating various programmes.

With administrative staff to review the progress in respect of college administration and steps taken / to be taken for improvement.

IQAC conducts periodic review of the academic and administrative

functioning.

Further, the IQAC collects feedback information from students on Teaching - Learning performance at the end of each semester. The information obtained is analysed and steps to be taken for necessary improvements are passed on to the concerned departments. The Learning - Outcomes are reviewed after conducting of Internal Examinations and it calls for a one-on one meeting with the faculty of each department to make an assessment of their performance. It evolves mechanism to record and monitor the performance of each student through Concerned Departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitivity is an inherent value in the cultural ethos of the institution as it is evident by the following facilities -

1. Safety and Security

- Security guards are deployed at main gate and students with valid identity cards are allowed into the campus.
- The college campus is under surveillance with CC cameras installed at prominent locations.
- Well-trained Warden is appointed to the Girls Hostel in the campus.
- Awareness campaigns on women safety and gender sensitivity by NSS student volunteers.
- Social security through Internal Complaints Committee(ICC), Anti-Ragging Committee and Grievance Redressal Committee.
- The Disciplinary committee curbs indiscipline in the campus.
- A complaint box is arranged to receive grievances or suggestions from the students

1. Counseling

- Faculty counsel the students regarding academic performance, career plans and personal issues
- Head of the Department monitors the students and counsel the students regarding their psychological issues.
- Counselling forum members enquire and counsel the students addressing their problems time to time.

1. Common Rooms:

- common room has been allocated near cafeteria.

1. Other Measures

- Curriculum and Coursework.
- Co-curricular activities.
- successful in caring diversified students harmoniously to steadily achieve the vision and mission.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/07/7.1.1-document-evidences.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The functioning of the college exerts negligible stress on environment. The Institution arrange different programmes to create awareness about Proper Waste management to keep up clean and healthy environment.

1. Solid Waste:

Solid waste produced through regular activities are duly thrown into appropriate bins which later are emptied by the proper waste disposal area in the college campus. The paper wastes are sold to authorized vendors.

2. Liquid Waste:

Liquid Waste is mostly generated by: I) Sewage Waste II) Hostel and Canteen Waste. Liquid waste from the Hostel and college Washrooms is safely drained by underground drainage system and it disposed through big underground chamber which shuck naturally in

soil that influence to make recharge ground water.

3. E-waste management:

Electronic gadgets are repaired for minor defects by the lab technician to ensure its optimum utilization. The electronic waste components such as computer system components, CPU and ICs are used in practical demonstration to the students and for demonstration in workshops organized for students of nearby schools.

4. Waste Recycling System:

The institution has a well-defined yard for decomposing degradable solid wastes using earthworms. As vermicomposting is one of the eco-friendly method in decomposing degradable wastes, the same is followed in managing degradable solid wastes.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered**

vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution trusts in the exclusive principle of the country, "unity in diversity". There is no scope for any kind of intolerance in the campus. The students are from diverse background, yet no discrimination is found.

To promote harmony, the institution organizes various cultural and traditional programmes such as Pongal, patriotic programmes and so on. Muthamizh Vizha organized annually by The Research Centre of Tamil gives a glimpse of Tamil art, literature and culture. Besides, various cultural competitions, sports and games are conducted where there is no restriction to students for participation.

The Equal Opportunity Cell empowers students from the weaker sections and the divyangjan. During National important days celebrations, readings are taken from The Bhagwad Gita, The Bible, and The Quran.

Students are taken to old age homes / orphanages so as to make the students to imbibe the principles of social living. Students and staff are strictly restricted in grouping on the basis of cast, community, religion and politics. No permission is accorded to any individual / organization from within and outside the college to conduct any programmes which suspected to cause difference of opinion among castes and religion.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities.

The institution hoists the flag during national festivals and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The institution encourages participation of students in Sports and Games and NSS at National level to strengthen nationwide bond and relation.

The institution takes pride of raising up successful leaders among the students by forming the Student Council every year. The selected representatives are given leadership training and delegate the responsibilities of organising college programmes with the support of other student volunteers. Staff members participate in the national day celebrations and take oaths for the cause of the nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above								
<table> <tr> <th data-bbox="100 692 547 757">File Description</th><th data-bbox="547 692 1437 757">Documents</th></tr> <tr> <td data-bbox="100 757 547 822">Code of ethics policy document</td><td data-bbox="547 757 1437 822">View File</td></tr> <tr> <td data-bbox="100 822 547 1115">Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims</td><td data-bbox="547 822 1437 1115">No File Uploaded</td></tr> <tr> <td data-bbox="100 1115 547 1180">Any other relevant information</td><td data-bbox="547 1115 1437 1180">View File</td></tr> </table>	File Description	Documents	Code of ethics policy document	View File	Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded	Any other relevant information	View File	
File Description	Documents								
Code of ethics policy document	View File								
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded								
Any other relevant information	View File								
7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals The college honors most of the national/international days and festivals. National days like Republic Day, Martyr's Day and Independence Day are observed. World Environment Day, International Yoga Day, Constitution Day, National Mathematics Day, World AIDS Day, International Women's Day, World Ozone Day, World Breast Feeding Week Matribhasa Divas, National Science Day, National Unity Day on the Birth Anniversary of Sardar Vallabhbhai Patel, Birth Anniversaries of Dr. Sarvapalli Radhakrishnan, Mahatma Gandhi, Maha kavi Bharathi, and Perunthalaivar Kamarajar are also celebrated									

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I

Title of the Practice: "Significant Enlightenment - An Exhilarating Augumentation"

Goal:

- To develop an organized practical learning.
- To identify the need of prolonged hands of youth to society.
- To apprehend classroom is a dais for social engagement.
- To become a learner about socially delicate issues in the community.
- To enable practical learning by disciplinary and interdisciplinary engagement to enhance social responsibilities.

Best Practice II

Title of the Practice: "Nature Abhors a Vacuum - Grow in Green"

Goal:

- To refine the students towards eco sensitivity
- To endorse an ethos of being beholden to nature

File Description	Documents
Best practices in the Institutional website	https://msnpioneermeenakshicollege.org/wp-content/blogs.dir/114/files/2022/07/Best-Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Empowering women is to arm them with pertinent and hypothesized professional skills and guiding them towards a optimistic future and career all around the world with the values of - 'Integrity', 'punctilious' and 'Consciences. As an initiative towards the uniqueness to the vision, precedence and drive, this year the institution has the vision "Enlightenment-Community Excellence" where along with the necessary academic and technical knowledge in different disciplines, eminence is given at nurturing graduates with a realistic intellect of social liability. The Outreach programme to the Society through Action is the exhilarating extension of the College which works for the upliftment of the 6 villages in the neighbourhood. The 1-credit student activity incorporated in the curriculum of the University focuses on women, children and youth covering areas such as health, literacy, women empowerment & environmental awareness. These activities not only help in transforming the villages but also afford an opportunity for practical learning taking the lab to the land. A special feature of these extension activities is the follow up. Students study the effect of the activities and suggest measures for follow up. Young girls from the villages are motivated to pursue higher education. Through this outreach programme, students are alerted to reach out to the society. The leadership skills are also sharpened. It is a win-win situation for the college and the neighbourhood.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Encouraging teachers to get their doctorates
2. Green campus
3. Trying to get alternate source of energy (Solar energy)
4. Strengthening the placement cell
5. More MoU with the industries

NAAC